

DIVERSITY LAW GROUP, P.C.
Larry W. Lee (State Bar No. 228175)
lwlee@diversitylaw.com
Simon L. Yang (State Bar No. 260286)
sly@diversitylaw.com
515 South Figueroa Street, Suite 1250
Los Angeles, California 90071
Tel./Fax: (213) 488-6555 / (213) 488-6554

THE CARTER LAW FIRM
Roger R. Carter (State Bar No. 140196)
roger@carterlawfirm.net
23 Corporate Plaza Drive, Suite 150
Newport Beach, California 92660
Tel./Fax: (888) 914-6900 / (949) 629-2501

THE PHELPS LAW GROUP
Marc H. Phelps (State Bar No. 237036)
marc@phelpslawgroup.com
23 Corporate Plaza Drive, Suite 150
Newport Beach, California 92660
Tel./Fax: (949) 409-1211 / (949) 629-2501

Attorneys for Plaintiff and the Class

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF ORANGE

TARA JOY, as a private attorney general and as
an individual and on behalf of all others similarly
situated,

Plaintiffs,

vs.

CONTROL AIR ENTERPRISES LLC, a
Delaware limited liability company; CONTROL
AIR CONDITIONING CORP., a California
corporation; and DOES 1 through 50, inclusive,

Defendants.

Case No. 30-2020-01155488-CU-OE-CXC

[Hon. Lon F. Hurwitz, Department CX103]

**DECLARATION OF YAMI BURNS WITH
RESPECT TO NOTICE AND
SETTLEMENT ADMINISTRATION**

Date: August 25, 2023
Time: 1:30 p.m.
Department: CX103

1
2
3
4
5
6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

DECLARATION OF YAMI BURNS

I, Yami Burns, declare as follows:

1. I am a Case Manager at Phoenix Settlement Administrators (“Phoenix”), the Court-appointed Class Action Settlement Administrator for *Tara Joy v. Control Air Enterprises, LLC., et al.* (the “Action”). I have personal knowledge of the facts stated herein and, if called upon to testify, I could and would testify competently to such facts.

2. Phoenix was selected by the Parties to provide notice of the Settlement and perform class administration duties in this Action. Pursuant to the Joint Stipulation of Class Action and PAGA Settlement (“Settlement Agreement” or “Settlement”) for this matter, Phoenix was responsible for: (i) preparing, printing, and mailing the *Notice of Class Action Settlement* (“Notice”); (ii) responding to inquiries from Class Members; (iii) calculating the number of Wage Statements each Class Member worked during the period from May 29, 2019 to August 9, 2020 (“Class Period”) and the number of Wage Statements that each Aggrieved Employee worked during the time period from May 29, 2019 to August 9, 2021 (“PAGA Period”); (iv) determining the validity of letters indicating a request to be excluded from the Class Settlement (“Requests for Exclusion”), written objections to the Class Settlement (“Objections”), and/or dispute regarding the number of Wage Statements submitted by Class Members; (v) calculating the Net Settlement Amount and the Individual Settlement Shares to Class Members; (vi) calculating and issuing the Individual Settlement Payments and distributing them to Settlement Class Members and Individual PAGA Payments to Aggrieved Employees; (vii) issuing the payment to Class Counsel for attorneys’ fees and costs, the Enhancement Payment to Plaintiff, and the employer/employee payroll taxes to the appropriate taxing authorities; and (viii) such other tasks as set forth in the Settlement Agreement or as the Parties mutually agree or as the Court orders.

3. On May 12, 2023, Phoenix received a data file from Defense Counsel that contained names, last known mailing addresses, Social Security numbers, dates of employment, and Wage

1 Statement Periods for each Class Member (“Class List”) during the Class Period. The final mailing
2 list contained three hundred fifty-five (355) individuals identified as Class Members.

3 4. On May 17, 2023, Phoenix conducted a National Change of Address (“NCOA”)
4 search in an attempt to update the class list of addresses as accurately as possible. A search of this
5 database provides updated addresses for any individual who has moved in the previous four (4)
6 years and notified the U.S. Postal Service of their change of address.

7 5. On May 19, 2023, Phoenix mailed the Notice via U.S. first class mail to all three
8 hundred fifty-five (355) Class Members on the Class List. A true and correct copy of the mailed
9 Notice is attached hereto as **Exhibit A**.

10 6. As of the date of this declaration, four (4) Notices have been returned to Phoenix.
11 None were returned with a forwarding address. For the four (4) Notices returned from the Post
12 Office without a forwarding address, Phoenix attempted to locate a current mailing address using
13 TransUnion TLOxp, one of the most comprehensive address databases available for skip tracing.
14 Of the four (4) Notices that were skip traced, four (4) updated addresses were obtained and the
15 Notice was promptly re-mailed to those Class Members via first class mail.

16 7. As of the date of this declaration, zero (0) Notices remain undeliverable.

17 8. As of the date of this declaration, Phoenix has received zero (0) Requests for
18 Exclusion from Class Members. The deadline to request exclusion from the Class Settlement was
19 July 3, 2023.

20 9. As of the date of this declaration, Phoenix has received zero (0) Notices of
21 Objection from Class Members. The deadline for objecting to the Class Settlement was July 3,
22 2023.

23 10. As of the date of this declaration, Phoenix has received zero (0) Wage Statement
24 disputes from Class Members. The deadline for submitting a dispute was July 3, 2023.

25 11. There are three hundred fifty-five (355) Class Members who did not submit timely
26 and valid Requests for Exclusion and are therefore deemed Settlement Class Members,
27 representing 100% of the Class.

1 12. The Net Settlement Amount of \$453,097.71 available to pay Settlement Class
2 Members was determined by subtracting the requested Class Counsel attorneys' fees
3 (\$250,000.00), and Class Counsel costs (\$7,402.29), requested Enhancement Payment to Plaintiff
4 Tara Joy (\$10,000.00), the PAGA Amount (\$20,000.00), and the requested Settlement
5 Administration Costs (\$9,500.00) from the Gross Settlement Amount (\$750,000.00).

6 13. Based upon the calculations stipulated in the Settlement, the highest Individual
7 Settlement Share to be paid is approximately \$2,211.42 the lowest Individual Settlement Share to
8 be paid is approximately \$15.88, while the average Individual Settlement Share to be paid is
9 approximately \$1,276.93. Settlement Class Members will be issued payment of their Individual
10 Settlement Shares subject to reduction for the employee's share of taxes and withholdings with
11 respect to the wages portion of the Individual Settlement Share (the net payment is their
12 "Individual Settlement Payment").

13 14. Additionally, \$20,000.00 of the Gross Settlement Amount has been allocated
14 toward penalties under the Private Attorneys General Act ("PAGA Amount"), of which 75%, or
15 \$15,000.00, shall be paid to the Labor and Workforce Development Agency ("LWDA"), and 25%,
16 or \$5,000.00, of which shall be paid to all current and former hourly non-exempt individuals who
17 are or were employed by Defendant during the PAGA Period. There are three hundred fifty-five
18 (355) Aggrieved Employees. The average Individual PAGA Payment to be paid is approximately
19 \$14.08.

20 15. Pursuant to the Settlement, Defendant has agreed to fund the employer-side taxes
21 in addition to the Gross Settlement Amount.

22 16. Phoenix's costs associated with the administration of this matter are \$9,500.00.
23 This includes all costs incurred to date, as well as estimated costs involved in completing the
24 settlement distribution. A true and correct copy of the invoice from Phoenix is attached hereto as
25 **Exhibit B.**

26 ///

27 ///

1 I declare under penalty of perjury of the laws of the State of California that the foregoing
2 is true and correct.

3 Executed this 2nd day of August 2023, at Orange, California.
4
5

6 
7

8 YAMI BURNS
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28

Exhibit A

This notice is being sent pursuant to court order. This is not a solicitation from a lawyer.

NOTICE OF CLASS ACTION SETTLEMENT

Tara Joy v. Control Air Enterprises LLC et al.,

Superior Court of the State of California for the County of Orange Case No. 30-2020-01155488-CU-OE-CXC

If you (i) ended employment with Control Air Conditioning Corporation on May 31, 2019 in California, or (ii) were a non-union employee of Control Air Enterprises LLC in California and issued a wage statement between May 29, 2019, through August 9, 2020, you could receive a payment from a class action settlement.

Read this notice carefully, as your legal rights could be affected whether you act or not.

The Superior Court of the State of California for the County of Orange (the “Court”) has preliminarily approved a class action settlement that could affect your rights. The proposed settlement resolves a class and representative action lawsuit filed by Plaintiff, Tara Joy, against Defendants Control Air Enterprises LLC and Control Air Conditioning Corporation, and designated Orange County Superior Court Case No. 20-CIV-03660 (the “Action”).

- The Action pursues class action claims as well as representative action claims under the Labor Code Private Attorneys General Act of 2004 (“PAGA”). On behalf of a “Wage Statement Class,” the Action alleges Defendants failed to provide lawful wage statements that showed the name and address of the legal entity that was the employer. On behalf of a “Vacation Class,” the Action alleges Defendants failed to timely pay all wages, including accrued vacation, upon the end of employment with Control Air Conditioning Corporation on or about May 31, 2019.
- Defendants deny Plaintiff’s allegations and maintain they have fully complied with the law and have entered into the settlement solely for purposes of resolving this dispute. By agreeing to a settlement, Defendants in no way admit any violation of law or any liability whatsoever to Plaintiff or others and expressly denies all such liability. Both Plaintiff and Defendants have agreed to a settlement in light of all known facts and circumstances—including the uncertainty associated with litigation.
- If the proposed settlement is granted final approval by the Court, it would provide cash payments to Settlement Class Members. Payments to the Wage Statement Class will be allocated based on the number of workweeks each Settlement Class Member worked from May 29, 2019, through August 9, 2020. Payments to the Vacation Class will be allocated in equal amounts to Vacation Class Settlement Class Members.
- Based on Defendants’ records, you were a Vacation Class Member and you worked 0 workweeks relevant to the Wage Statement Class, and an *estimate* of the amount that could be allocated to you is \$1,251.58. Whether you receive a payment depends on whether the Court grants final approval, and the actual amount you would be allocated depends on the terms the Court finally approves.

YOUR LEGAL RIGHTS AND OPTIONS IN THIS SETTLEMENT:

DO NOTHING	You do not have to do anything in response to this notice. If you do nothing, you will remain eligible to automatically receive an Individual Settlement Payment if the Court grants final approval of the settlement and will be bound by the release provisions of the settlement.
OPT OUT	You may opt out of the class action settlement by submitting a Request for Exclusion. If you opt out, you may not object to the settlement, will not be eligible to receive an Individual Settlement Payment, and will not be bound by the release provisions of the settlement. You will still receive any PAGA penalties allocated to you.
OBJECT	You may object to the class action settlement by submitting a written objection or appearing at the approval hearing. If the Court grants final approval despite your objection, you will remain eligible to automatically receive an Individual Settlement Payment if the Court grants final approval of the settlement and will be bound by the release provisions of the settlement.

THE COURT DOES NOT EXPRESS ANY OPINION AS TO THE MERITS OF THE CLAIMS.

NOTICE OF CLASS ACTION SETTLEMENT

Questions? Please contact the Settlement Administrator at (800) 523-5773.

<https://www.phoenixclassaction.com/joy-v-control-air-enterprises/>

1. Why Did I Receive This Notice?

You are receiving this Notice of Class Action Settlement (the “Notice”) because Defendants’ records show that you are a “Class Member” or “Aggrieved Employee” because you (i) ended employment with Control Air Conditioning Corporation on May 31, 2019 in California, or (ii) were a non-union employee of Control Air Enterprises LLC in California and issued a wage statement between May 29, 2019, through August 9, 2020. As a Class Member, you may be entitled to share in the funds to be made available for the class action settlement. As an Aggrieved Employee, you may be entitled to share in the funds to be made available for the PAGA settlement.

Because the settlement preliminarily approved by the Court would affect Class Members’ legal rights, the Court ordered that this Notice be sent to you. This Notice provides a brief description of the Action, informs you of the settlement terms preliminarily approved by the Court, and advises you of your legal rights with respect to the settlement. If finally approved by the Court, the settlement will fully resolve the Action and your legal rights may be affected by the settlement.

The Court has preliminarily approved Larry W. Lee and Simon L. Yang of Diversity Law Group, P.C., Roger R. Carter of The Carter Law Firm, and Marc H. Phelps of The Phelps Law Group as Class Counsel. Based on their investigation and evaluation, they are of the opinion that the terms of settlement are fair, reasonable, adequate, and in the best interests of Class Members. The terms of the settlement are set forth in detail in the Joint Stipulation of Class Action and PAGA Settlement (“Agreement”). You may obtain a copy of the Agreement from the Phoenix Settlement Administrators, a neutral third-party appointed by the Court to administer the settlement (the “Administrator”).

2. What Is the Action About?

On August 17, 2020, Plaintiff, on behalf of herself and all others similarly situated, and as a proxy for the State of California, filed a complaint in the Superior Court of the State of California for the County of Orange. On February 23, 2022, Plaintiff filed a first amended complaint. The operative complaint alleges violations of Labor Code sections 201-203, 226(a), and 227.3 for failure to provide lawful wage statements and failure to timely pay all wages, including accrued vacation, upon the end of employment.

Defendants deny and continue to deny (i) all of the allegations made by Plaintiff, (ii) that it violated any applicable laws, or (iii) that it is liable or owes damages, penalties, or other compensation or remedies to anyone with respect to the alleged facts or claims asserted in the Action. Nonetheless, without admitting or conceding any liability or wrongdoing whatsoever, Defendants have agreed to settle the Action, to avoid the burden, expense, and uncertainty of continuing the Action.

3. What Are the Payments Under the Settlement?

Defendants agree to pay a Gross Settlement Amount of \$750,000. If there are more than 180 Vacation Class Members, 50% of the Gross Settlement Amount shall be proportionally increased. If more than 14,326 wage statements issued to the Wage Statement Class between May 29, 2019 through August 9, 2020, 50% of the Gross Settlement Amount shall be proportionally increased.

The Gross Settlement Amount is inclusive of any Administration Expenses, Class Counsel Fees and Costs, Class Representative Enhancement, and LWDA Payment awarded by the Court. The Court may approve payment of (i) Administration Expenses to the Administrator for administering the settlement (e.g., printing, distributing, or tracking Notices, processing any required tax payments, distributing payments, etc.); (ii) Class Counsel Fees and Costs to Class Counsel for litigation and resolution of the Action; (iii) a Class Representative Enhancement to Plaintiff both for her efforts in prosecuting the Action for Class Members and in consideration of Plaintiff’s additional general release of claims inapplicable to Settlement Class Members; and (iv) an LWDA Payment to the Labor Workforce Development Agency (“LWDA”) for its share of PAGA penalties set by the Labor Code. Class Members will be entitled to equal shares of PAGA penalties distributable to aggrieved employees.

The remainder, or the Net Settlement Amount, will be allocated entirely to Individual Settlement Payments.

Individual Settlement Payments: 50% of the Net Settlement Amount shall be allocated to the Wage Statement Class, and 50% of the Net Settlement Amount shall be allocated to the Vacation Class. Individual Settlement Payments shall be distributed to Settlement Class Members, without the need to submit a claim form.

NOTICE OF CLASS ACTION SETTLEMENT

Questions? Please contact the Settlement Administrator at (800) 523-5773.

<https://www.phoenixclassaction.com/joy-v-control-air-enterprises/>

Payments to the Wage Statement Class will be allocated based on the number of workweeks each Settlement Class Member worked from May 29, 2019, through August 9, 2020. Payments to the Vacation Class will be allocated in equal amounts to Vacation Class Settlement Class Members. In addition, PAGA penalties distributable to Class Members shall be allocated to Class Members in equal amounts.

10% of payments to the Vacation Class shall be classified as wages and reported on an IRS Form W-2. All other settlement payments shall be classified as interest and non-wage statutory damages. By participating in the settlement, each Class Member shall agree to be solely and legally responsible for paying all other applicable taxes on their respective Individual Settlement Payments and shall indemnify and hold harmless the Parties from any claim or liability for taxes, penalties, or interest arising as a result of the payments.

All uncashed or undeliverable settlement checks will expire 180 days after the postmarked date of their initial mailing. After 180 days, the Administrator will send the amounts represented by the uncashed or undeliverable checks to the California State Controller Unclaimed Property, with the identity of the Class Member to whom the funds belong, to be held for the Class Member per California Unclaimed Property Law.

Class Counsel Fees and Costs: You do not need to individually pay any portion of Class Counsel's attorneys' fees and costs. Any payments for those attorneys' fees and costs will be determined by the Court. Class Counsel intends to request that the Court approve Class Counsel Fees and Costs in the amount of (a) 33⅓% of the Gross Settlement Amount (or \$250,000) and (b) litigation costs.

Class Representative Enhancement: Any Class Representative Enhancement is to be determined by the Court and would be supplemental to Plaintiff's Individual Settlement Payment. Class Counsel intends to request that the Court approve a Class Representative Enhancement of \$10,000 for Plaintiff's efforts in prosecuting the Action for Class Members and in consideration of Plaintiff's additional general release of claims inapplicable to Settlement Class Members.

Administration Expenses: Class Counsel intends to request that the Court approve Administration Expenses of up to \$9,500, payable to the Administrator for administering the settlement, including, but not limited to, printing, distributing, or tracking Notices, providing any required tax forms, processing any required tax payments, or reporting, and calculating and distributing Individual Settlement Payments.

All Payments Subject to Court Approval: Any payments will be made if and only if the Court concludes the settlement is reasonable, fair, and adequate for the Class. The Court may adjust the amounts of certain payments.

4. What Do I Release Under the Settlement?

If the Court grants final approval of the settlement and concludes it is reasonable, fair, and adequate for Class Members, Settlement Class Members would release Defendants and all of its current and former owners, officers, directors, managers, members, employees, agents, representatives, subsidiaries, parents, affiliates, predecessors, successors, joint venturers, co-owners, co-employers, joint employers, payroll providers, attorneys, insurers, and reinsurers ("Released Parties") as follows: The Wage Statement Class shall release claims for violations of Labor Code section 226 for the period of May 29, 2019 through August 9, 2020. The Vacation Class shall release claims for violations of California Labor Code sections 201-203 and 227.3, as well as derivative violations of Business & Professions Code section 17200 predicated on the change in employer name.

Upon approval, all Class Members shall release claims for PAGA penalties based on the above violations of Labor Code section 201-203, 226, 226.3, and 227.3.

5. How Do I Object to the Class Action Settlement?

If you want to participate in the class action settlement, you do not have to do anything and do not have to appear at the final approval hearing before the Court. You will receive your Individual Settlement Payment automatically if the Court grants final approval of the settlement.

However, if you want to object to the class action settlement, you may appear at the final approval hearing to object to the settlement. Alternatively, you must take the steps below:

- (1) You must mail a written statement to the Administrator listed below.
- (2) The written statement must include: your name, address, last four digits of your Social Security number, and the basis for your objection.

NOTICE OF CLASS ACTION SETTLEMENT

Questions? Please contact the Settlement Administrator at (800) 523-5773.

<https://www.phoenixclassaction.com/joy-v-control-air-enterprises/>

(3) If you object, you may but are not required to appear at the final approval hearing either in person or through counsel, paid for at your own expense.

(4) The written statement must be postmarked by July 3, 2023.

If you object, you will remain bound by the class action settlement if finally approved. If you do not want to be bound by the class action settlement if finally approved, you must opt out of the class action settlement.

6. How Do I Opt Out of the Class Action Settlement?

If you do not want to participate in the class action settlement, you may opt out of the class action settlement. If you opt out of the class action settlement, you may not object to the class action settlement, shall not receive any Individual Class Payments, and shall not be bound by the class action release provisions of the settlement.

In order to opt out, you MUST express your desire to be excluded from the class action settlement by mailing to the Administrator a "Request for Exclusion," which must state "Request for Exclusion," include your name, current address, current telephone number, last four digits of your social security number, and clearly state that you do not wish to be included in the settlement. Any such Request for Exclusion must be postmarked by July 3, 2023.

Any Request for Exclusion that does not include all required information or that is not submitted on a timely basis will be deemed null, void, and ineffective. A Request for Exclusion shall be deemed to be submitted as of the postmarked date. If you submit both a Request for Exclusion and an objection, your Request for Exclusion will be valid and be deemed to invalidate the objection.

7. Where Can I Get Additional Information?

This notice summarizes the Action, settlement, and related matters. For more information, you may contact the Administrator at (800) 523-5773, or Class Counsel:

DIVERSITY LAW GROUP, P.C.

Larry W. Lee

lwlee@diversitylaw.com

Simon L. Yang

sly@diversitylaw.com

515 S. Figueroa St., Suite 1250

Los Angeles, California 90071

Telephone: (213) 488-6555

Facsimile: (213) 488-6554

THE CARTER LAW FIRM

Roger R. Carter (SBN 140196)

roger@carterlawfirm.net

23 Corporate Plaza Dr., Suite 150

Newport Beach, California 92660

Telephone: (888) 914-6900

Facsimile: (949) 629-2501

THE PHELPS LAW GROUP

Marc H. Phelps (SBN 237036)

marc@phelpsllawgroup.com

23 Corporate Plaza Dr., Suite 150

Newport Beach, California 92660

Telephone: (949) 409-1211

Facsimile: (949) 629-2501

PLEASE DO NOT CONTACT THE COURT FOR INFORMATION REGARDING THE SETTLEMENT

NOTICE OF CLASS ACTION SETTLEMENT

Questions? Please contact the Settlement Administrator at (800) 523-5773.

<https://www.phoenixclassaction.com/joy-v-control-air-enterprises/>

Exhibit B



PHOENIX

CLASS ACTION ADMINISTRATION SOLUTIONS

CASE ASSUMPTIONS

Class Members	355
Opt Out Rate	0%
Opt Outs Received	0
Total Class Claimants	355
Subtotal Admin Only	\$9,500.00

TOTAL COSTS	\$9,500.00
--------------------	-------------------

August 2, 2023

Case: Tara Joy v. Control Air Enterprises, LLC

Case & Database Setup / Toll Free Setup & Call Center / NCOA (USPS)

Administrative Tasks:	Rate	Hours/Units	Line Item Estimate
Programming Manager	\$100.00	3	\$300.00
Programming Database & Setup	\$100.00	3	\$300.00
Toll Free Setup*	\$140.00	1	\$140.00
Call Center & Long Distance	\$2.00	36	\$71.00
NCOA (USPS)	\$0.15	355	\$53.25
Total			\$864.25

Data Merger & Scrub / Notice Packet, Opt-Out Form & Postage / Translation

Project Action	Rate	Hours/Units	Line Item Estimate
Notice Packet Formatting	\$105.00	3	\$315.00
Data Merge & Duplication Scrub	\$0.15	355	\$53.25
Notice Packet & Opt-Out Form	\$0.95	355	\$337.25
Estimated Postage (up to 1 oz.)	\$0.60	355	\$213.00
Language Translation	\$0.30	3,261	\$978.30
Total			\$1,896.80

Skip Tracing & Remailing Notice Packets / Tracking & Programming Undeliverables

Project Action:	Rate	Hours/Units	Line Item Estimate
Case Associate	\$55.00	3	\$165.00
Skip Tracing Undeliverables	\$1.00	40	\$40.00
Remail Notice Packets	\$0.95	41	\$38.95
Estimated Postage	\$0.60	41	\$24.60
Programing Undeliverables	\$50.00	1	\$50.00
Total			\$318.55

Database Programming / Processing Opt-Outs, Deficiencies or Disputes

Project Action:	Rate	Hours/Units	Line Item Estimate
Programming Claims Database	\$100.00	3	\$300.00
Non Opt-Out Processing	\$200.00	1	\$200.00
Case Associate	\$55.00	3	\$165.00
Opt-Outs/Deficiency/Dispute Letters	\$5.00	0	\$0.00
Case Manager	\$85.00	3	\$255.00
Total			\$920.00

Calculation & Disbursement Programming/ Create & Manage QSF/ Mail Checks			
Project Action:	Rate	Hours/Units	Line Item Estimate
Programming Calculations	\$100.00	3	\$300.00
Disbursement Review	\$100.00	3	\$300.00
Programming Manager	\$95.00	2	\$190.00
QSF Fees, Bank Account & EIN	\$75.00	3	\$225.00
Check Run Setup & Printing	\$100.00	3	\$300.00
Mail Class Checks, W2 and 1099 *	\$1.00	355	\$355.00
Estimated Postage Checks, W2 and 1099	\$0.50	355	\$177.50
Total			\$1,847.50

* Checks are printed on 8.5 x 11 in. sheets with W2/1099 Tax Filing

Tax Reporting & Reconciliation / Re-Issuance of Checks / Conclusion Reports and Declarations			
Project Action:	Rate	Hours/Units	Line Item Estimate
Case Supervisor	\$100.00	3	\$300.00
Remail Undeliverable Checks (Postage Included)	\$1.50	40	\$60.00
Case Associate	\$55.00	2	\$110.00
Reconcile Uncashed Checks	\$85.00	3	\$255.00
Conclusion Reports	\$115.00	2	\$230.00
Case Manager Conclusion	\$85.00	2	\$170.00
Final Reporting & Declarations	\$115.00	1	\$115.00
Uncashed Check Notice Postcard (Postage Included)	\$1.50	40	\$60.00
Uncashed Check QSF Tax Filing	\$150.00	3	\$450.00
IRS & QSF Annual Tax Reporting * (State Tax Reporting Included)	\$1,200.00	1	\$1,200.00
Total			\$2,950.00

* All applicable California State & Federal taxes, which include SUI, ETT, and SDI, and FUTA filings. Additional taxes are Defendant's responsibility.

Total: \$9,500.00