

ZAKAY LAW GROUP, APLC

Shani O. Zakay (State Bar #277924)

Jaclyn Joyce (State Bar #285124)

5440 Morehouse Drive, Suite 3600

San Diego, CA 92121

Telephone: (619) 255-9047

shani@zakaylaw.com

jaclyn@zakaylaw.com

JCL LAW FIRM, APC

Jean-Claude Lapuyade (State Bar #248676)

5440 Morehouse Drive, Suite 3600

San Diego, CA 92121

Telephone: (619) 599-8292

jlapuyade@jcl-lawfirm.com

LAWYERS *for* JUSTICE, P.C.

Edwin Aiwarzian (State Bar #232943)

Joanna Ghosh (State Bar #272479)

Ryan Slinger (State Bar #351297)

410 West Arden Avenue, Suite 203

Glendale, CA 91203

T: (818) 265-1020

F: (818) 265-1021

edwin@calljustice.com

joanna@calljustice.com

ryan@calljustice.com

Attorneys for Plaintiff RIGOBERTO ROJAS

SUPERIOR COURT OF THE STATE OF CALIFORNIA

IN AND FOR THE COUNTY OF LOS ANGELES

RIGOBERTO ROJAS, individually, and on
behalf of other members of the general public
similarly situated;

Plaintiff,

vs.

WEINGART CENTER ASSOCIATION, a
California corporation; and DOES 1 through
100, inclusive,

Defendants.

Case No. 22STCV21995

**DECLARATION OF CHRISTOPHER
LONGLEY, ON BEHALF OF ATTICUS
ADMINISTRATION LLC, IN SUPPORT OF
PLAINTIFF'S MOTION FOR
PRELIMINARY APPROVAL OF CLASS
ACTION AND PAGA SETTLEMENT**

Date: February 11, 2025

Time: 10:00 a.m.

Judge: Hon. Elihu M. Berle

Dept.: 6

1 I, **CHRISTOPHER LONGLEY**, hereby declare as follows:

2 1. I am the Chief Executive Officer for Atticus Administration, LLC (“Atticus”). My
3 business address is 1240 Northland Drive, Suite 250, Mendota Heights, Minnesota 55120. My
4 telephone number is (612) 315-9007. I am over twenty-one years of age and am authorized to make
5 this declaration on behalf of Atticus and myself.

6 2. In 2016, I, along with other experienced legal, financial, digital marketing professionals
7 and brand managers, founded Atticus to provide innovative and cost-effective notice campaigns and
8 claims administration services to the class action legal sector.

9 3. Prior to founding Atticus, I served as the president of Dahl Administration, LLC, a
10 nationally recognized claims administration company, where I oversaw over three hundred (300)
11 settlements, including some of the highest profile cases over the last few years, including, for example,
12 *In Re Motor Fuel* (Hot Fuel), Case No. 2:07-md-01840 (KS 2016) and the *Target Data Breach*,
13 *Financial Institutions*, N0.14-md-02522 (MN 2015) class action settlement.

14 4. Atticus provides services in class action settlements involving, inter alia, antitrust,
15 consumer fraud, financial services, data breach cases, insurance, ADA, civil rights, class certification
16 notifications, Belaire-West notifications, and employment matters, including wage and hour, PAGA
17 and FLSA collective actions.

18 5. Atticus’s core competencies include pre-certification mailings, claims administration
19 including the processing of claim forms, claim validation and anti-fraud detection, data preparation and
20 data management, accounting services and tax reporting, qualified settlement fund management and
21 escrow services, and distribution of funds.

22 6. Since its inception, Atticus has provided administrative services in over 1,200 class,
23 collective or PAGA settlements and has disbursed approximately \$1.47 billion (See **Exhibit 1**). Among
24 the founders and team members of Atticus, collectively we have administered over 3,000 settlements
25 and have disbursed over \$3,000,000,000 in settlement funds.

26 7. Typically, Atticus will send direct mail notice to class or putative Class Members when
27 Class Members are known, as per the Federal Judicial Centers, “Judges’ Class Action Notice and
28 Claims Process Checklist and Plain Language Guide” 2010. Based on my experience delivery rates for

1 such plans can be anywhere from 64% to 98% depending on the age of the data file and the amount of
2 cleaning we perform on the list prior to mailing. It is in our best interest to take as many steps as feasible
3 to ensure addresses are updated prior to mailing to minimize the return and re-mails to class members.

4 8. Atticus will upon Court approval mail class Notices to Class Members to their last known
5 address via pre-paid postage first class mail through the United States Postal Service (“USPS”). Prior
6 to mailing the Notice, Atticus will verify the last known addresses using the National Change of
7 Address (NCOA) database maintained by the USPS. This process provides address information for
8 anyone who has filed a change of address card with the USPS within the past four (4) years. If an
9 updated address is found, that updated address is used for purposes of the Notice mailing and
10 subsequent mailings. It is our standard practice to process, skip-traced and re-mail Notices returned to
11 our office as undeliverable, as outlined in the Settlement Agreement, three business days (3) of the
12 Notice return.

13 9. Atticus uses a variety of tools for skip- tracing purposes in order to find addresses that
14 have no forwarding location. These tools include Experian or IDI, and other professional resources like
15 Experian or IDI to locate Class Members. In some instances, Atticus will also hire professional skip
16 tracing firms to locate missing Class Members for noticing purposes. Until Atticus reviews the data file
17 for this matter, we do not yet know what the best course of action will be to reach those Class Members
18 who do not have forwarding address information on file.

19 10. Atticus maintains insurance with AAA rated insurance carriers for professional liability
20 and cybersecurity. Further it is Atticus’ policy to warrant the work performed on all errors and
21 omissions, on all projects, including distribution of funds to class members, without additional charges
22 to our clients.

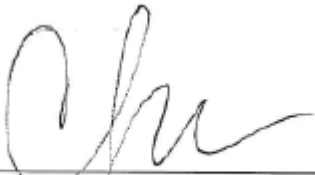
23 11. Atticus takes its obligation to secure information systems and protect the privacy of the
24 client data received for all administration processes very seriously. A copy of Atticus’ Data Security
25 Information & Privacy Policy that outlines the standard operating procedures for the handling the
26 collection, storage and use of client data is attached to this Declaration as **Exhibit 2**.

27 12. I further attest to the fact that Atticus has no independent financial relationship with
28 plaintiff, plaintiff’s counsel, or defense counsel in this matter. Nor does Atticus have any conflicts or

1 potential conflicts with any member of the Settlement Class in this matter.

2
3 **I declare under penalty of perjury under the laws of the United States of America and the**
4 **State of California that the foregoing is true and correct to the best of my knowledge. Executed**
5 **this 31st day of December 31, 2024, at Mendota Heights, Minnesota.**

6
7
8
9
10
11
12
13
14
15
16
17
18
19
20
21
22
23
24
25
26
27
28



Christopher Longley | CEO
Atticus Administration, LLC

EXHIBIT 1

CURRICULUM VITAE

About Atticus Administration LLC

Founded in August 2016, Atticus has administered over 1200 settlements and has distributed more than \$1.47 billion in award payments. Collectively, the Atticus team has over 125 years of industry experience, has managed over 3,000 settlements, and has distributed more than \$3 billion. Below is a partial listing of our cases, and the cases that our team has managed during their careers.

Partial Listing of Atticus' Current Cases and References

Shahno v Pendry	
AAFCU GAP Interest Settlement	2020CV32226
Abdul-Ahad v Associated Courier, Inc (Street Fleet)	0:20-CV-00607-PJS-HB
Abrams v Savannah College of Art & Design (SCAD)	
Acevedo v Southwest Airlines	1:16-cv-00024-MV-LF
Ahmed v Beverley Hills Rehabilitation Services	2:16-cv-01747-WBS-KJN
Alvechurch v Suburban [PAGA]	
Ali v Sutter Valley Medical Foundation	34-2017-00217486
Allard v Med Impact	
Allianz Life Ins Co Class Cert	27-CV-17-15118
Altamirano-Santiago v Better Produce Inc Class Cert	Civil Action 2:19-cv-3964
Altamirano-Santiago v Better Produce Settlement	2:19-CV-3964-DDP
Alvarez v AutoZone	CIVDS1416344
Amaya v Eagle Tech Manufacturing	17CV02862
Amaya v Eagle Tech Manufacturing Cert	17cv02862
AMEX Data Breach	
Amezcuca Peregrina v SEAM Group	1:20-cv-01032-SO
Anderson v The Cellular Connection	2021-CA-007204-AXX
Andrade v Caltech	VCU 266410
Andrade v ESMI	CIVD82023816
Andrews v Prestige Care, Inc.	2:18-CV-00378-JAM-KJN
Arnold v Edwin Trucking	20TRCV00191
Arrieta v Genentech	21-CV-05353
Ashe v Farmers Insurance Group	18STCV00453
	VCU238439-Class VCU243327
Astorga v Bosman Dairy	Consolidated
Athan v US Steel Corporation	2:17-cv-14220
Atlanta Hawks FACTA	2017CV288354
Avilez v Full Steam Staffing	
Ayala et al v Olson Brothers Ranchers	17-2-01046-1
Baca v Two Jinn	37-2020-00000922-CU-OE-CTL
Baldwin v RHP Properties	1881-CV-849
Barragan v Natrol	56-2022-00567731-CU-OE-VTA
Bassett v Vons	RG20082630

Baylog v Hash Flare	2:18-CV-03043-DDP-PLA
Beamon v Event Merchandising Inc	BC683325
Bean v Lewis Boats	1811-CC01173
Beato v Elite Rooter PAGA	21stcv16493
Baudette v McDonough (VA Caregiver Program)	CAVC-20-4961
Begley v JK Enterprise (Cabaret II)	3:21-cv-01031-yy
Bejines-Gonzalez v So Valley Fruit & Vegetable Inc	7:19-cv-55-HL
Bell v MCSC	17-003861-CZ
Benefield v Springco Metal Coatings	1:17-cv-00918-DCN
Bennett v Alorica INC	30-2018-00997257-CU-OE-CXC
Bennett v Dart	
Benton v NorCal In Alliance	
Bernier v AT&F	1:21-cv-1302
Berthiaume v Allianz Life	27-CV-17-15118
Best v Twin Inc	ESX-L-8062-16
Bethmann v Roberts (St. Charles County Coop)	1711-CC01263
BF-Biscomerica-0814	
Bice v Vensure HR	STK-CV-UOE-2016-1264
Phan v. Big Saver Foods FACTA	BC636343
Bilberry v Hardy Window Co.	30-2019-01065525-CU-OE-CXC
Birbower v Quorn Foods	2:16-cv-01326-DMG
	GJH-21-2240 US District Court, District of Maryland
Biscardi v GEICO 216b Notice	1:18-cv-00545
Blackburn v APTIM	NO. 2:17-cv-05578-RBS
Blufstein v Michael's Family Restaurant	
BMC West case	
Boehm v BMW	2:17-cv-2827
Bolanos v FSC Corporation	BC722758
Bonham, et al. v Club Champion LLC	50-2021-CA-008650-XXXX-MB
Bowdle v Kings Seafood	8:21-cv-01784-CJC-JDE
Bowlay-Williams v Google LLC	4:21-cv-09942-FJH
Branning v Romeo Pizza	1:19-cv-2092
Bravo v Small Progress Co & Riverview Farms	19CV003943
Breese v NaturChem Distribution	
Briggs v TASC	
Briceno v. Acqua E Farina Ristorante, LLC	RG19045636
Bruce v Del Monte	
Burger v DIRECTV	20-2-06558-2
Burnett v Professional Credit Mgmt (PCM)	21OZ-CC00192
Burns v Chesapeake	15CV01016-RP
Burton v MOGA	SCV-265985
Busby v Flowers Foods	
Bustos v. Tropicale Foods, Inc.	CIVDS1915805
C.S. v DaVita Dialysis	2122-cc0494
Caddick v Tasty Baking	2:19-cv-02106-JDW
Caddick-Bertino v Flowers	
Cain v Fairfield Health Care PAGA	FCS056452



Calhoun v West Road Pizza Stop	5:20-cv-12661
Callier v Outokumpu Stainless USA	21-cv-521-JB-N
Camacho v Southwest Harvesting	
Cannon v Huntington Hospital	19STCV14554
Cantonwine v Mahos	
Carloss v After-School All Stars LA	20STCV03869
Carr v Flowers Foods, Inc	2:15-cv-06391-WB
Carrillo v Mabry Management	BC667019
Carroll v CCSF BW	CGC-17-562580
Carroll v CCSF Cert	CGC-17-562580
Carter v Bed Bath & Beyond	L-06178-16
Carter v City of Ferguson	14SL-CC04195
Carter v City of Ferguson Cert	14SL-CC04195
Carter v State of Michigan Dept of State Police (MSP)	15-015901-CZ
Cash & Henryhand v Smart Professionals	JCCP4871
Cashon v Encompass	
Castro v Caterpillar	LC105350
Caudle v Sprint	3:17-cv-06874-WHA
Centeno v DeVon's Jewelry	STK-CV-UOE-2020-8297
Cervantes v TDT Consulting	3:18-CV-02547-S
Chavez v Smart72	17CVP-0176
Chavez v Stellar Management Group VII, LLC	3:19CV01353JCS and SCV264110
Choukalas v Cuyahoga County	1:18-cv-00588-JG
Christian v Mad Anthonys	22-2-03132-8 SEA
Chung v Alliance One	2:15-cv-02905-MCA-LDW
Ciaz v ND Travel Nurses	
Cibulka v St. Louis County, MO	17SL-CC04021
Citywide v Gruma Corporation	CV19-04724 DSF
Clark v Heavy Restaurant Group	22-2-01864-0-SEA
Clay v Dart (Cook County Division 6 Cert)	1:19-cv-02412
Cole v Orange County	8:18-CV-1020-DOC-(KESx)
Cole v Orange County Cert	8:18-cv-01020-DOC-KES
Coley v Eskaton	34-2014-00171851
Colina v Goya Foods	ESX-L-8192-21
Collins v Dunbar	
Collins v Golden Gate Bell	
Comacho v SW Harvesting	16-cv-05744-LHK
Comofort v Fernandez Brothers	5:17-cv-01863-EJD
Cook v Window Nation	
Corcoran v Herringbone Tavern	CGC-18-570576
Corner v Gregory & Co	
Coronado v Flowers Foods	16-350 JCH/KK
Cosio v IPAA	CC-16-551337
Cosio v IPAA Cert	CGC-16-551337
Cottonwood Financial Ltd dba Cash Store	File No. 2020-BCFP-0001
Covarrubias v The Martin Brower Co	19STCV26101
Cowley v Prudential 216(b)	2:21-cv-12226-SJM-DRG
Coyle v Flowers Foods	
Coyle v Mosaic	19STCV30088



Craw & Shurtleff v Hometown
Crema v New Jersey National Golf Club
Crites v Smokey Point

18-12149-LTS
SOM-L-1433-17
CASE NO. 18-2-19921-2 SEA

Culberson v Motion Auto Plaza
Daniels v Top Dot Mortgage
Danley v City of Mission KS
Danshir v GNY
Dart v Sheriff of Cook County
Davis v Omnisure
Davis v. City of Normandy
Day v GEICO Casualty (cert notice)
De Carolis v Broadcom
De La Rosa v Coca Cola
De Luna v Pacific Rim Dairy
Deak v In-N-Out Burgers
DE Benning v Costco
Deltoro v City Select
Demings v. Summit NW
Diaz v Azcona Harvesting
Dillard v Fidelity National Financial Inc.
Doe v Barnstormers Basketball of Iowa
Domenech v National Water Main Cleaning Company
Dominguez v LifeSaver
Donofrio v Auto Owners Ins. Co.
Doty v Watkins & Shepard Trucking
Douillard v Sprint
Dun & Bradstreet (Group 2-No Settlement)
Edlin v Boot Man Inc (dba Premier Parking)
Edwards v Costco
Edwards v PJ Ops, Idaho et al.
EEOC v Activision Blizzard
EEOC v AMTCR
EEOC v Hathaway
EEOC v Prestige Care
Ellsworth v Schneider National Carriers
Eldridge v LADMC
Embry v Big Earls Goldmine
EMJ-UAW Local 2096
Empire Parking Settlement
Escalera v La Tapatia Mexican Market
Escobar v 509 Time
Espinoza v Alicia Accoyo
Event Merchandising Settlement
Exact Staffing Settlement
Tran v Fastenal Company
Ferguson v G3 Enterprise Services
Fernando v Burroughs
Findley v Avenue5 Residential [PAGA]
Fisher v Behavioral Health Services
Pasini v Fish's Eddy FACTA

2011-CC00118
08 CV 4736
Case No. 17CV05514

CAM-L-3742-15
4:18CV01514RLW

21CV384293
17CV000787
14C0070
30-2019-01060706-CU-OE-CXC
34-2021-00309030
BUR-L-709-19
19-2-09345-5 KNT
M127608
MSC18-00394
3:20-CV-0005
2:18-cv-08202 SDW-LDW

3:19-cv-58-WHR
3:19-cv-05236-JHC
8942
1:18-cv-00725-LY
18EV004241
5:21-cv-00716-MWF-KK
1:17-cv-0283
2:21-CV-07682 DSF-JEM
2:21-cv-01808-JAD (NJK)

1:17 CV 01299-AWI-SAB
CIVDS2012486

4:19-CV-00305

STK-CV-UOE-2017-5296
20-2-14618-8knt

BC717323

RG18906875

BC613297
1:16-cv-00354-PGG



Fitzgerald v Forest River	3:20-CV-01004-DRL-MGG
Flowers Foods Global Settlement	1:19-cv-01021-STA-egb
Flowers Texas Settlement	
FMI case	
Foster v Advantage	3:18-cv-07205-LB
Foster v A-Para Transit Corp	RG18920985
Furtado Matter	
Garcia - PAGA	
Garcia v Moctezuma's	
Garcia v RCCB	19STCV36155
Garcia v Toro Petroleum Corp	21CV000871
Gateley v Roman Freight	19-2-04498-5 KNT
Gaytan-Mendoza v Taylor Orchards	18-2-00482-3
Gelson's Markets Project	BC670061
George v Schulte Hospitality	2018-CH-04413
Gil v Luxottica	19STCV32413
Gilstrap v Sushanti 216b Cert	1:22-cv-434
Go Jump [PAGA]	
Goh v NCR FCRA	AAA No. 01-15-0004-0067
Gomez-Gasca v Future Ag	19-CV-2359-YGR
Gonzales v Healthcare Services Group BW	CGC-18-570988
Gonzalez v New Century Financial Services Inc	ESX-L-007675-17
Gonzalez v Xtreme Manufacturing	
Tran v Good Health Natural Products	BC561427 and BC588986
Gotishan v Kyo Autism Therapy	
Gould v BCT, Inc	19-2-00706-36
Gould v Farmers Insurance Exchange	1922-CC11065
Gray 2 v HCI Group	18-7440 (KFP)
	Confidential Master Settlement Administration Agreement 19STCV10106
Grubhub	
Gruma Foods Settlement	
Gudia v Adams	
Gause v Medical Billing Consultants	8:18-cv-1726-JSM-AAS
Guidry v Dow Chemical Company	2:19-CV-12233-MLCF-KWR
Guillen v AAA Limo	MID-L-2661-16
Gutierrez v Zero Motorcycles	19CV03725
Hadley v Sugarmill Distillery	2020L13
Hanna v Marriott	3:18-cv-00325
Hanz v. SWBT	None: Arbitration
Harding & Moore v Wakefield & Assoc	18SL-AC26348-01
Harris v Diamond Dolls	3:19-cv-00598-R CJ-CBC
Harris v General Motors Corp	
Harris v Georgia Pacific	6:19-cv-06001-RTD
Harris v Wakefield	1722-cc11907
Hawkins v Middle Tennessee Pizza	
Hendrix v. Knight Transport	19-2-03468-8 KNT
Hernandez v Central Valley Community Bank	278857
Hernandez v City of Houston	Civil Action No: 4:16-cv-03577
Hernandez v Double Lucky	18CV001441



Hernandez v NY4 Pretzel
Hernandez v So Mo Co Labor Supply, Inc.
Hodges v 77 Grandville
Holtegaard v Sierra Aluminum (PAGA)
Nygaard v Home Advisor
Home Security Settlement
Hood v Hen Quarter Cert
Hope v Alorica
Hudson v Valley Hope Association
Huffman v Pacific Gateway Concessions LLC
Hurlocker v APTIM
Huynh v Parker -Hannifin Corporation
Ibanez v OC Burger Boys
Illinois v Mino Automation
In Re United Collection Bureau, Inc
In re Galileo Learning
In Re Managed Care Solutions Healthcare
In Re: Chinos Holdings, Inc (J Crew)
IP-CommuniCare-469
Isley v BMW
Jacques v Mike's Mobile
Jadan v Costco
Janjua v Pilot Travel Centers
James Blancher v KRG JCS
Jeffries v Volume Services America FACTA
Jensen v Blue Shield of CA
Jewell v New Legend, Inc.
Jailall v Diesel USA
Jimenez v Environmental Service Partners
Jimenez v ESP
Jimenez v San Cristobal Distributing
Jimenez v San Cristobal Distributing BW
Jimenez v San Cristobal Distributing Cert
Jimenez v The Growers Company
JKM Trading Settlement
Johnson v AFAC
Johnson v Oxnard Automotive Exchange
Johnson v Thomson Reuters
Johnson v Transport Corp of America
Johnson v Volt Management
Jozwiak v Cuyahoga County

Juarez v ISL
Juarez v Laguna Farms
Kane v Sheriff of Cook County
Kapustka v Cardinal Motors SLO
Katie A v Diana Bonta
Kendall v CubeSmart
Keyhanzad v Ryan Cars PAGA
Kholbekov v American Chore Services
Kirtley v Startek
Krasnov v PULS Technologies PAGA

712045/18
M129230
1:19-cv-00081
5:20-CV-00509-JGB (KKX)
2017-cv-3200

2:22-cv-00486 DC OH
3:20-cv-00267
1916-CV24811
19CIV00412
3:21-cv-00403-EMD

BC662360
2022CH08271
2:15-cv-01306
20-40857 (RLE) AND 20-40858 (RLE)

2:19-cv-12680

19CV340438

RG18916321
17-1788 (CKK)
CGC-17557801
19-2-06146-0
156210/2015
CGC 195766544
CGC-19-576544
56-2020-00545162-CU-OE-VTA
56-2020-00545162-CU-OE-VTA
56-2020-00545162-CU-OE-VTA
17CV000875

56-2013-00469494-CUBT-VTA

0:21-cv-01003-DWF-JFD
19STCV16466
1:17-CV-1238
30-2020-01132859-CU-OE-CXC & 30-
2018-01015988-CU-OE-CXC

LA CV02-05662-JAK-FFMx
3:15-cv-6098(BRM)(LHG)

1:22-CV-00258-RMR-NRN
CGC-18-570330



Kurzel v Suncoast Credit Union	
Kuck v Planet	2:17-cv-04769-ADS-GRB
Labidou v Fleet Lease Network	HUD-L-005191-15
Lama v Mercury Insurance	
LaRoda v PearlParadise.com, Inc.	19STCV32976
Layes v RHP Properties et. al	1581-CV-02722-C
Lazy Boy Furniture Galleries Settlement	
Leach v The Claremont Colleges	BC686451
Lee v Del Monaco	
Lee v Porcelanosa New York Inc	BER-L-6511-17
Lee v Stoneledge	RG18927149
Lemus v JKM Trading Company	56-2017-00498637-CU-OE-VTA
LeRoy Browne matter	
Levine Hat v Innate Intelligence	
Levy-Vinick Wage & Hour Case	
Liotta v Secure Parking Enforcement	22EV000598
Liu v QNAP	19PSCV00668
Liu v QNAP Cert	19PSCV00668
Lo v Cyberpower	
Loness v US Legal Services	
Lopez v Adidas	
Lopez v George Amaral Ranches	18CV000082
Lucyk v Materion	
LWDA v UTC Restaurant Venture LLC	37-2019-00057474-CU-OE-CTL
LWDA ex rel Frye v Jyve Corporation	CGC-20-582236
Lyons v Green & Green	3:18-cv-11143-TJB
Macdonald v CashCall, Inc	2:16-CV-02781-MCA-ESK
Magana v. Worldwide Recovery Systems	20STCV05202
Magana-Munoz v Rancho Nuevo Harvesting	
Magana-Munoz v West Coast Berry Farm	5:20-cv-02087-EJD
Maierhofer v Blitt & Gaines PC	17SL-CC04297
Maldonado v Dayton Superior Corp	RIC 1615240
Maldonado v GEO Group	
Maldonado v Total Staffing	2017CH01786
Manni v La-Z-Boy	34-2017-002253592
Maricruz Ladino v. Drew Massa Transportation, LLC	18CV001488
Marquez v D 'Arrigo Bros	M130455
Marquez v Jack in the Box Inc	Case No. BCV-17-101998
Marquez v Tanimura & Antle	
Marroquin v Premium Packaging	
Marshall v Coca-Cola Consolidated	
Martin v Toyota Motor Credit Corp	2:20-cv-10518-JVS-MRW
Martin v Wakefield	19SL-AC12801
Martinez v Costco	19-CV-05624-EMC
Martinez v Double L Cattle Co	
Martinez v Double L Cattle Co BW	284357
Martinez v Evans Fruit Co	18-2-01662-39
Martinez v Expression in Wood	21STCV00169
Martinez v Knight Transportation	



Martinez v Providence Farms	
Maasrani v Waterman	
Martinez v Double L Cattle Company	
Martinez v Expressions in Wood [PAGA]	
Matisse v Dun & Bradstreet (Group 1 - Settlement)	1:18-cv-00725-LY
Matthews v Red Hill Country Club	
Mattice v Benchmark Conf Resorts	19CV03102
Mawby v Milo's Kitchen	1616-CV03384
McClurg v People Ready (3 scenarios)	
McCroskey v Tate & Lyle	1:21-CV-00634
McCurley V Derst Bakeries	5:15-cv-00194-JMC
McGlenn v Sprint	
McGrothers v GT Pizza	2:20-cv-4050
McManus v Gerald O Dry	22CVS001776
McNeil v CPS (Giles County)	1:18-cv-00033
MedPro Healthcare Staffing v Clunis	CACE-20-010694
Medrano v Flowers Foods	No. 16-CV-00350 (D.N.M)
Medwid v ASAP Holding Co	37-2016-00010176-CU-BT-NC
Meier's v Prosperity	
Mejia & Devaney v Coast to Coast Commercial LLC (Sonic)	CIVSB2105311 SAN BERNARDINO COUNTY SUPER COURT
Mendez v A-Line Messenger Service BW	CIVDS1923624
Mendez v A-Line Messenger Service Cert	CIVDS1923624
Meyers v bebe Stores	14-cv-00267-YGR
Meyers v Mathias Brothers	
Miles v Kirkland Stores, Inc.	5:18-cv-01559-CJC-SHK
Miller v Flower Foods of North Dakota	
Miller v. Keystone Freight	19-2-09146-1 KNT
Miranda, et al. v. Mahard Egg Farm, Inc	4:19-CV-00092-ALM
MMT Holdings v City of Dublin, Georgia	Civil Action No. 2016-CG-0644
Moise v Sharmac Corp.	
Maldonado v Dayton Superior	
Montemarano v Master Group Cert	1:19-CV-2387
Montemarano v Master Group	1:19-cv-2387
Montgomery v Continental Intermodal Group Trucking (CIG)	19-940-MV/GJF
Moore v Department of State Hospitals (DSH)	19STCV16858
Mora v IGT	
Morales v OPARC	
Morel v Goya Foods	2:20-cv-05551-ES-CLW and ESX-L-8192- 21
Moskowitz v Atlanta Hawks	2017-cv-288354
Mullins v Data Management Co	1:20-CV-214
Munoz v Carrollton Springs LLC, ET AL.	4:20-cv-01719
Munoz v Norman Window Fashions	20NWCV00279
Nava v Marcos Renteria AG Services	
Neal v Hillson's of Lebanon	
Neff v Flowers Foods	5:15-cv-00254-GWC
Nelson v Vanguard	5:19-cv-00030 MFU
Nelson v Vanguard Cert	5:19 CV00030MFU
Nguyen v Market Source	37-2017-00048458-CU-OE-CTL



Niemann v JCSMH	
Nix v Adams Beverages of NC	3:19-cv-000669
Noll v Flowers Food Cert	1:15-CV-00493-LEW
Noll v Flowers Foods	1:15-cv-00493-LEW
North v Layers BW	CGC-19-577983
North v Layers PAGA	CGC-19-577983
Nucci v Rite Aid	19-cv-01434-LB
Nucci v Rite Aid BW	19-cv-01434
Nunes v Home Depot	
Nunez v Thompson	MID-L-949-15
Ocampo v Capstan	19STCV05638
OFCCP v Cerner	
OFCCP v Sprint Corporation	
Oliphant v SPRINT Management Corp	8L18-CV-353
Oliver v Centene Corporation	
OM-Defendant-4789 (PAGA)	
O'Neal-Roberts v Off the Grid Services	RG20075270
Orozco v Gruma Corporation PAGA	1:20-cv-1290-A WI-EPG
Pacheco v Bushfire Grill, Inc.	3:18-CV-01696-JAH-WVG
Padilla v Caliper Building Systems	0:20-cv-00658
Padilla v Valadao Industries	
Padron v AMI Expeditionary Healthcare	
Palma v Mercury Insurance Services	CIV-DS1911981
Paningbatan v Motivate Belaire-West	
Parish v Cook County	07 CV 4369
Park v United Collection Bureau, Inc.	2:15-cv-01306-SRC-CLW
Parrot v Wakefield	
Medrano v Party City Corporation	STK-CV-UBT-2016-11712
Party City FACTA Cert	2:16-cv-02996-WBS-EFB
Party City FACTA Settlement	
Patterson v Volkswagen	
Patzfahl v FMS ZA	2:20-cv-1202
Patzfahl v FSM ZA LLC Class Cert	20-cv-1202
Payne v Zorbaz	03-CV-19-2721
Perry v Schnucks Grocery	
Pfeiffer Settlement	
Phelps v Toyotetsu America	6:22-cv-00106-CHB-HAI
Philemon v Aries et al	18-cv-1927(RJD)(CLP)
Phillips v A-Team Delivers	RG21104034
Picardo v Lundy-Tagaard Co	BC645411
Piccolo v Go Jump Oceanside	37-2020-00003052-CU-OE-NC
Pierre-Charles v Consumer Portfolio Services, Inc	3:10-cv-10025-BRM-DEA
Piland v Markwort Sporting Goods (Gameface)	17CV02311
Pina v Nielsen Farms	18CV001450
Polite v Boscov's	
Pororoca et al v Flowers Foods	
Power v Sandbox Transportation	1:16-cv-01978-JLK
Pressler & Pressler FDCPA	2:16-cv-00119-MCA-LDW
Price and Bock v Ferrell Gas, Inc	13:18-cv-01502-JAH-(MSB)
Pruitt v Quality Labor Services	16C9718
Puglisi v Storm Water Inspections & Maintenance	30-2020-01175159-CU-OE-CXC



Pulido GA Pacific case

Quiroz Franco v Greystone Ridge Condos

Rael v Red Rocks Credit Union

Raff v Safavieh

Rahman v Gate Gourmet

Ramirez v Milton Roy

Ramirez v. Harris Ranch

Ramos v Dairy Avenue

Randall v ICS

Randle v SunTrust

Ray v County of Los Angeles Questionnaire

Razo v AT&T Mobility Services

Receipts FACTA

Redon v LaEsperenza

Rench v HMI Industries

Renteria v Stemilt AG Services

Reyes v Unified Grocers

Rice v The Related Companies

Right at Home Settlement

Roach v BM

Roberson v Ghiringhelli PAGA

Roberts v Paragon Metals LLC (FLSA Notice)

Roberts v Tribeca Automotive

Rodriguez v Jamba Juice BW

Rodriguez v John Bean Technologies

Rodriguez v River City Bank

Roman v TRM

Rose v Impact Group

Rosenbloom v Jets Pizza

Rosinbaum v Flowers Foods

Ross v Hewlett Packard (HPE)

Rotor v Signature Consultants

Rough v Costco Wholesale Corporation

Rowe v Ulta Salon, Cosmetics & Fragrance

Rubin-Knudsen v Arthur Gallagher

Rubin-Knudsen v Arthur Gallagher BW

Rush v Greatbanc Trust Co (Segerdahl ESOP)

Russell v KeHE Distributors

Saenz v Old Dominion Freight Line, Inc.

Saldana v Quail Creek Farms

Stallard v MedImpact Healthcare

Sally v Adidas

Sanchez v California Steel Industries - PAGA

Sanchez v Exact Staff

Sanchez v ExamOne World Wide, Inc.

Sanchez v LAAEC

Sanchez v Mesa Packing LLC

Sanders v Professional Medical Management

Santiago v Northland Group

30-2018-00980426-CU-OE-CJC

2020cv3226

ESX-1-2017-15

3:20-cv-03047-WHO

Case No. 16CECG04103

VCU269798

3:20-CV-05438-JLR

2:17-cv-04239-PA-SK

1:20-cv-0172 JLT HBK

1:16-cv-01915-DAD-BAM

3:13-cv-00922-SMY-RJD

18-2-00471-8

BC506565

18STCV02983

MID-L-1333-14

FCS052155

1:21-cv-000426-HYJ-RSK

ESX-L-5298-16

21STCV45855

34-2021-00296612

20STCV41510

17SK-CC015895-01

Civ. A. No. 7:16-cv-00233-FL

18CV337830

18-cv-336219

FSC052953

C34-2019-00267231-CU-OE-GDS

CV18-6227JGB(SPx)

2:18-cv-06227-JGB-SP

1:19-cv-00738

2:17-CV-01182-JAM-GGH

1:18-CV-04718-JPB

CV-17-02234-PHX-DJH

20SL-CC03903

CIVDS1832657

CIVDS1702554

17CV308382

21STCV05609

20-cv-00823-VKD

2:16-cv-05634 WJM-MF

2:15-cv-03608-SRC-CLW



Santino & Durate v Highland Fruit Growers
Santos v River Credit Works
Sarubbi v Tech Mahindra
Schaefer v Denso
Schamp v Fresno SSYP
Schell v Discovery Practice Management
Schucker v Flowers Foods

Case No. 20-2-02233-39

20-CIV-03616
19STCV00685

Scobey v General Motors
Scott v Freeland
Serrano v RCCB
Servin v Noble House
Shami v Tubby Todd Bath Co
Shanley v Evereve, Inc
Sharrif v Raymond Management Company
Shirey v Project One Autosport's
Shopko Bankruptcy Settlement
Sigcha v Mid State Pool Liners, Inc.
Signature Consultants Settlements
Sikorski v New Jersey Venture Partners
Smentek v Sheriff of Cook County at al
Smith v Chelmsford Group
Smith v DI Logistics
Smith v Leif Johnson Ford
Smith v Local Cantina
Smith v Local Cantina Cert
Soileau v Argos
Solati v. Lend US
Sommers Schwartz FLSA case
Soto v Houselander & Associates
Soto v Vander Tuig Dairy
Sours v JAC Products Class Cert
Spack v Trans World Entertainment Cert
Spack v Transworld Entertainment
Sparks v Service Finance Company
Specialty Retail Shops Holding Corp (Shopko)
Stafford v Debics Cert
Starr-Patterson v Schell & Kampeter
Stinson Insurance Settlement
Stotesbery v Muy Pizza-Teja's Class Cert
Supplemental Income Trust Settlement-ERISA
Sutton v United Courier
Tapia v Rivo Holdings
Taylor v Debics Cert
Teleaga v Beyer Services
Terry v Bay Area Beverage Co
Tharpe v Sprint Corp
The Bakery v Kenneth Pritt
The Body Shop FACTA
The Cellular Connection
Thomas v City of Edmundson

20-Civ-12098
1:22-cv-00043-HAB-SLC
20STCV45012
20 CMCV00152
Index No. 512800/2019

2018-CH-01496
ESX-L-6233-16

MID-L-1693-18

GLO-L-861-20
09-cv-529

19SL-CC01942
2:20-cv-03064
2:20-cv-03064
4:18-cv-00848
FCS048401

19-CV-6691-SJB

5:22-cv-10532-JEL-APP
1:17-CV-1335
1:17-cv-1335-TJM-CFH
MIL-L-2441-17
19-80064-TLS
3:22 CV 02106 B
STK-CV-UOE-2020-9296

0:22-cv-01622-KMM-TNL

1;20-cv-682
37-2021-00046361-CU-OE-CTL
3:22 CV 02141 E
STK-CV-UOE-2018-6387
MSC18-00859

No. 2017-L-000604

4:18-cv-2071 RLW



Thomas v Goodman Manufacturing	
Thomas v Wellnitz	RG19023516
Tinaco v Quik Stop	RG20061119
Tirado v Deluxe Auto Sales	
Titus v Martin-Brower Company	2:17-cv-00558-JAM-GGH
TNG Retail Services	
Torres v Pick-a-Part Autoworks	1:16-cv-01915-DAD-BAM
Torres v Community Health Alliance of Pasadena	BC713396
Touma v Budee, Inc.	MSC18-01729
TPH v BSFC	1916-CV07105
Turner v Walmart	20SL-CC00466
Udoewa v Divergent	159458/2018
Udoewa v Ettain Group Inc	3:18-cv-00535-MOC-DCK
USA v Pelfrey & Omega	CIV-18-00945-JD
USA v Pfeiffer	20-cv-1974 (WMW/KMM)
USI Settlement	
Vae v MOGA	BCV-20-103017-BCB
Vaesau v PCT Enterprises, Inc. DBA Precision Cabinets	MSC18-02404
Valdivia v Best Contracting	19STCV38294
Valladares v Zacky	
Vargas v SkySkopes, INC	56-2020-00544196-CU-OE-VTA
Vega v Bar VP Dairy	269713
Vela Cruz v AG Transport	
Velasquez v Stater Brothers Ranch	
Velasquez v Vantec Hitachi Transport	20STCV20016
Velleman v WCU	C.A. No. 1681-CV-03110
Velazquez v SMD	
Viesse v Tacoma Screw	2:16-cv-01026-JCC
Velshis-Bautista v. Brewster Heights DBA Gebers	18-2-00253-24
Villafan v Broadspectrum	3:18-cv-06741-LB
Villanueva v Custom Orchard, Inc	
Vinnitsky v LA Overnight	
Wa v Safeway Inc	RG20075295
Wade v American Directions Research (ADRG)	194251
Wade v Furmanite American	3:18-cv-433
Wakefern (data verification project)	NA
Wall v AshBritt	3:15-cv-08982-PGS-TJ
Wall v HP, Inc	30-2012-00537897-CU-BT-CXC
Wallack v AT&T Mobility	CIVSB2117915
WAM PAGA case	
Ward v Tilly's Inc.	BC595405
Ward v YRC Freight	19-2-28259-2 KNT
Warsame v Metropolitan Transportation Network (MTN)	20-cv-01318 ECT/ECW
Waters v Pizza to You	3:19-cv-372
Waters v Pizza to You Cert	3:19-cv-372
Watkins v Pressler Pressler	
Watts v TRL Systems [PAGA]	
Wazwaz v Hematogenic Laboratory Services, LLC	2021-CH-5893
Webb Santiago v AT&T Mobility	
Webb v City of Maplewood	4:16-cv-1703
Webb v City of Maplewood Cert	4:16 CV 1703 CDP



Wegner v Carahsoft	PJM 20-00305
Weirbach v The Cellular Connection	5:19-cv-05310-JDW
Wellinger v Live Nation	19STCV04397
Wesco Aircraft Hardware Corporation Settlement	
West v Bam! 216b Cert	1:22-cv-00209-DHU-JHR
White v Wesco Aircraft Hardware Corp	BC658654
Whitney v Cook County	18-cv-4475
Wicks v Title Loan Company DBA The Loan Machine	17SL-CC02673
Wilk v Skechers	5:18-cv-01921
Williams v Equitable Acceptance Corporation	18-CV-07537 (NRB)
Williams v Sake Hibachi Sushi & Bar	3:18-CV-0517-D
Wilson v Peckham	
Winkel v JH Steak	20-2-04853-4-SEA
Winsor v TBD Pizza	
Womack v Superior Energy Services	7:19-CV-00074
Wood v Athens-Clarke County	3:14-CV-00043-CDL
Xcel Health Settlement	
Ybarra v SIP 401K	8:17-cv-02091-JVS (Ex)
Ylvisaker v Clarkson Eyecare LLC	17SL-CC02089
Youmans v CPS	19EV001823
Young v Chieftain Coating	20-cv-10520
Zaldivar v. Moulton Logistics	19STCV12250
Zambrano v Strategic Delivery Solutions 216b	15-cv-8410 (ER) ED NY
Zamudio v Underground Rocket	
Zamora v Walgreen Co	114CV269810
Zollicoffer v Gold Standard Eagle v Vee Pak	13-CV-1524 (GSB) 12-C-9672 (Vee Pak)
Zollicoffer v MVP	16CV11086

Partial Listing of Cases Managed at Dahl Administration

Bokusky v. Edina Realty, 3:92-cv-00223

Sun Country Employee Litigation

Dupont Chemical Pollution Litigation

Haight v Bluestem Brands, Inc. -TCPA, No. 13-1400 (M.D. Fla.)

Dugan v TGIF-Wage and Hour/FLSA ,

Dunkel v Warrior Energy-Energy-Wage & Hour

Shelby v Miller Investment Group-Consumer Finance

Salas v Watkins Manufacturing-FLSA

Dull v IPS-Energy Sector Wage & Hour

Wallach v FFG-TCPA

Bourgeoisie v City of Baltimore-Consumer Fees

Brown v Alley-FLSA

Turner v ACD-Wage & Hour



Villa v San Francisco 49'ers-Consumer Fees

Thomas v Solvay

Reid v Unilever-Mass Tort

Zeller v PDC Corporation-FLSA

Murr v Capital One-Consumer Fraud

Redman v City of Chicago- FACTA

Ernst v Sterling-Dish Case-Consumer Fraud

Ott-Publix-FLSA

Ellsworth v US Bank-Consumer Finance

Vidra v Midland Financial-Consumer Finance

Vu v Performance Recovery

Freeman v Berkeley Packaging-FLSA

Martin v JTH-TCPA

Walker v Core Power Yoga-Wage & Hour

Froberg v Cumberland Packaging-Stevia in the Raw Settlement-1:14-cv-00670

Debarsekin v L2T-FLSA & Wage and Hour

Gay v Tom's of Maine-False Labeling, 0:14-cv-6060004-KMM

Templeton Rye -False Labeling

Belardes v Farm Fresh to You-FLSA

Tin Cup Settlement-False Labeling

Johnson v Scan SAT-Medical Billing Data Breach

Garcia v EJ Amusement-FLSA and Wage & Hour

Doran v Forever Grand Vacations-Consumer Fraud- Time Share

Velasco v Chrysler Corp-Recall

Covell v Sleep Train-Wage & Hour

Torres v Kwon Yet Lung-FACTA

Redman v IMAX-FACTA

In Re Motor Fuel- Hot Fuel Case- Consumer Fraud, MDL No. 1840, 07-md-1840-KHV

Haight v Bluestem-TCPA

Martin v JTH-TCPA

In Re Target Data Breach-Financial Institutions



ATTICUS MANAGEMENT TEAM

Chris Longley, Co-Founder and CEO – Former CEO of Dahl Administration, a nationally recognized Claims Administration Company. Licensed Attorney (retired in-active status), admitted to practice Minnesota, 8th Circuit and United States Supreme Court.

During Chris' tenure at Dahl, he successfully managed, more than 300 class and collective action settlements, including some of the highest profile cases in the last few years, including *In Re Motor Fuel* (Hot Fuel) MDL No: 1840, Case No: 07-md-1840-KHV, an all- digital notice campaign with over 160 mm class members in 36 states and US Territories, and the *Target Data Breach*- Financial Institutions Settlement, Case No. 0:14-md-02522-PAM.

Chris co-founded Atticus Administration LLC, in August 2016. Since its inception, Atticus has administered over 1100 settlements and has distributed more than \$1.34 billion in award payments.

Chris and his team, have extensive experience in all matters of notice campaigns, including class certification notices, CAFA notices, WARN notices, ISO notices, Belaire West Notices, 216(b) notices, as well as other complex notification projects on an as need basis.

Chris is the author of *"Internet and Electronic Notification Methods for Rule 23: How to Enhance Reach, Conversion, Real Time Analytics to Reduce Administrative Costs"*, published in 2016.

Chris is currently the membership chair of the American Bar Association's Consumer Litigation Committee and Class Actions & Derivatives (CADS) sub-committee and is a frequent speaker on matters relating to complex notice procedures for class action settlements.

Prior to joining the class action industry, he served for 11 years in the private equity industry focusing on telecommunications companies and company acquisitions. He has been a founding member in 14 start-up companies during this same period.

Prior to that experience he was a practicing attorney in Minneapolis, Minnesota. Chris was named *"40 under 40"* by the *City Business Magazine* in 2001, and a *"Power Lawyer"*, by *Law and Politics Magazine*. He practiced law for the Minneapolis law firm of Hessian, McKasy & Soderberg, LLP prior to launching his business career.

Chris graduated from William Mitchell College of Law and the University of St. Thomas, and currently splits his time between St. Paul, Minnesota, and New York city.

Bryn Bridley, VP of Business Development – Bryn has over 19 years of Project Management experience within the industry, having worked with two large Settlement Administrators, Rust Consulting and Dahl Administration. Bryn's past claims administration work included the day-to-day activities of several high- profile consumers, employment and other types of cases. Bryn is a member of the Consumer Litigation Committee and Class Actions & Derivatives and The Woman Advocate sub-committees of the American Bar Association.



Ann Linton, Director of Project Management – With over 15 years of Industry experience, Ann worked as a project manager previously at Dahl Administration prior to joining Atticus as a project manager in 2018. A favorite of many of our customers, before being promoted to the director level, she concentrated her efforts on some of our more complex matters, including many mass arbitration cases, as well as many of our high-profile consumer fraud matters.

Milena Higgins, Director of Information Technology – Milena Higgins is a technology leader with a long history of innovation in the legal field. She has a proven track record of innovation, including developing groundbreaking testimony intelligence software and automated intellectual property tools. Her expertise in process improvement and efficiency has consistently driven operational excellence, ensuring exceptional service for law firm clients. Milena holds a Ph.D. in physics and a M.S. in Management of Technology from the University of Minnesota.

Jim Hardy, CPA (Inactive), Co-Founder and CFO – Prior to co-founding Atticus, Jim held finance leadership positions over a twenty-year period in a variety of industries (contract manufacturing - implantable medical devices, sheet-fed printing, and commodity trading) where the wide-range of responsibilities and challenges from these experiences has enabled him to develop a versatile set of finance, administrative and operations skills.

Mike Gelhar, Practice Director, Employment & Treasury – Mike brings over 20 years of payroll experience in the employment law practice area. Along with his payroll knowledge, Mike is also bringing his work experience as he managed the processing and settlement distributions of one of the nation's largest Labor and Employment administrators. These cases ranged from a few hundred claimants to over 700,000 claimants in all 50 states, including Puerto Rico.

EXHIBIT 2

Data Security & Information Privacy

Approved Date	November 13, 2024
Approved By	Director of Information Technology – Joel Prest; CFO, COO – James Hardy
Effective Date	November 8, 2024
Current Version	8.0

I. Overview

Atticus Administration, LLC (“Atticus”), in fulfilling the requirement as a third-party administrator under the terms of a court order and/or settlement agreement for specific court class action cases, is required to encrypt data considered {PROTECTED} or {RESTRICTED} including, but not limited to: Personally Identifiable Information (PII), Protected Health Information (PHI), credit card numbers, passwords, intellectual property, budget or contract proposals, legal correspondence and research and development information. This document contains policy and technical controls pertaining to Data Security and Information Privacy in order to protect the confidentiality and integrity of client data, protected data, or restricted data.

II. Scope

This policy applies to all company employees, temporary employees, contractors, consultants, vendors, service providers, partners, affiliates, third parties or any other person or entity authorized to utilize Atticus Administration’s information system resources. Accordingly, this policy also applies to all information systems, hardware, software, applications, network devices, data, media, and paper files at Atticus Administration and any approved third-party facilities.

III. Roles and Responsibilities

Name	Role	Responsibility
James Hardy	CFO, COO	Data Protection Officer
Joel Prest	Director of IT	Privacy Manager; Incident Response Manager
Veracity	MSP	IT Infrastructure Management; Software Patching
Target Defense	MRSP	Level 1 SOC; Managed Detection and Response

IV. Policy

1. Data Governance

Atticus is committed to protecting and safeguarding the data that it collects and recognizes this data as a critical asset. Atticus maintains a tiered data governance structure, managed by the Director of Information Technology and enforced by Atticus executive leadership, that governs individual Users access to data. This governance structure is further maintained through enforced processes, standards, and procedures to ultimately ensure appropriate use of data and/or management of data.

2. Internal Use of Data

Any client data and class member data records that Atticus collects, and stores are used only to fulfill Atticus' requirement as a third-party administrator under the terms of the Case Court Documents. This information is only available to Users as set forth by Atticus' tiered data governance structure.

3. External Use and Disclosure of Data

Atticus follows the direction and instructions outlined in the Case Court Documents for handling class member data records. All sensitive and non-public client data, class member data, and information for a case that is provided to Atticus, is the property of Atticus and may not be shared, used, or otherwise communicated outside of Atticus or outside the scope of the project. In cases where a contractor partner is used, only those who have been approved and authorized by Atticus management and have a privacy policy (or data security policy) consistent with Atticus' Data Security & Information Privacy Policy are allowed to be used.

4. Data Collection and Retention

Electronic transmission, delivery or receipt of sensitive data is only permitted using SFTP technology. Delivery or receipt of hardcopy sensitive data is only permitted using the US Mail System or a courier as approved by Atticus management. Atticus complies with all state and federal regulations that apply to data security. Once a case has closed, Atticus will destroy all hardcopy documents containing sensitive data within twelve months. Regarding all electronic case data (including sensitive data), Atticus maintains this data for up to five years following the closure of the case. In the event Court Case Documents specify unique data retention/return requirements, those requirements shall prevail over Atticus' standard retention/return policy.

5. Computing Devices and Access to Atticus Information Database and Network

Only Atticus IT approved devices may be used to access Atticus' information database and network. All devices must be protected with an employee's user access level systems username and password required at the time the device is powered on.

Access to database and network information must be authenticated using two-factor authentication.

Sensitive data shall not be stored on the device. However, in the event there is no alternative to device storage, all sensitive data must be encrypted with password protection. Atticus prohibits the use of public cloud storage for any client specific data.

Unattended devices must be logged out and locked when unattended, and additionally configured to automatically be logged out of and screen locked after 10 minute or more of inactivity.

All devices that access Atticus' information database and network infrastructure shall have active and up-to-date anti-malware and firewall protection.

6. Data Classification

Atticus Administration classifies sensitive information as {PROTECTED} or {RESTRICTED} depending on the sensitivity type. All data containing sensitive information must be properly transmitted and encrypted in accordance with Atticus Administration's data encryption standards. Atticus maintains an inventory of all systems where client or sensitive data is stored. The client and sensitive data includes, but not exclusive to:

- Personally Identifiable Information (PII)
- Protected Health Information (PHI)
- Credit Card Numbers
- Passwords
- Intellectual Property
- Budget or Contract Proposals
- Legal Correspondence
- Research and Development Information

7. Data Encryption Standards

a. Cryptographic Control Use

Cryptographic controls must be utilized for sensitive information classified by Atticus Administration as {PROTECTED} or {RESTRICTED} including, but not limited to: Personally Identifiable Information (PII), Protected Health Information (PHI), credit card numbers, passwords, intellectual property, budget or contract proposals, legal correspondence, and research and development information.

All encryption mechanisms utilized by Atticus must be authorized by the Privacy Manager before use.

Users must not attempt to utilize any form of cryptography, including, but not limited to, encryption, digital signatures, and digital certificates, which has not been approved and installed/implemented by an authorized agent of Atticus Administration.

The use of all encryption mechanisms must meet relevant regulatory and legal requirements, including any import/export restrictions or government requirements specific to the use of cryptographic software.

a. Cryptographic Control Standards

Cryptographic controls must only use secure cipher suites to protect data in transit and at rest. Any cipher suites that are considered vulnerable or deprecated through cybersecurity intelligence, reputable industry standards publishers (such as NIST), or flagged as a finding through vulnerability scanning are prohibited from use. The Data Protection Officer has final authority to approve or deny the use of any cipher suites or cryptographic control implementations on an as-needed basis.

b. Encryption in Transit

All sensitive information classified by Atticus Administration as PROTECTED or RESTRICTED including, but not limited to, PII, PHI, credit card numbers, passwords, and research and development information, must be encrypted when transmitted externally to or from Atticus Administration's information system boundaries. Access to protected or restricted data stored on Atticus Administration's servers must be done through secure, encrypted communications protocols such as TLS 1.3 (EDH or DHE) and TLS 1.2 (ECDHE with DHE as a fallback).

c. Encryption at Rest

All sensitive information classified by Atticus Administration as PROTECTED or RESTRICTED including, but not limited to PII, PHI, credit card numbers, and passwords, must be encrypted at rest using Full Disk Encryption technology or Virtual Disk Encryption. When feasible, hardware-backed encryption must be utilized over software encryption.

Atticus Administration requires IT endpoints that could store or transmit sensitive data to utilize Full Disk Encryption or Azure Server-Side Encryption (SSE).

In addition, Atticus Administration may implement File-based encryption for sensitive files at-rest on a per-client basis to provide additional data protection.

8. Key Management Standards

Atticus Administration utilizes Azure Key Vault with HSM-backed (hardware security module) Customer Managed Keys (CMK) for Server-side Encryption (SSE) in accordance with Microsoft's published guidance for secure best practices. Accordingly, all data on the servers is encrypted using 256-bit AES and is FIPS 140-2 compliant.

Atticus Administration partners with a Managed Service Provider (MSP) to restrict access to the Azure Key Vault so that only the small number of staff requiring access for job duty or function with Infrastructure Management and Configuration are given access to keys.

9. Data Backup and Recovery

Atticus Administration partners with a Managed Service Provider (MSP) for administration of automated data backups for critical servers and IT infrastructure.

10. Breaches in Security and Privacy Violation

Breaches in security, whether actual or suspected, must be reported immediately to the Incident Response Manager. The Incident Response Manager and executive management will execute Atticus Administration's Incident Response Plan to assess the breach for scope and severity and take appropriate action to mitigate and/or eliminate.

If the Incident Response Manager and/or executive management is made aware a User has failed to comply with Atticus' Data Security & Information Privacy Policy, they will identify and apply appropriate consequences to the User. The consequences may be as severe as termination of employment or termination of contract and/or further legal action. If there is a concern about a breach involving the Incident Response Manager, concerns should be immediately directed to the Chief Operating Officer.

If there is a data breach with a vendor/contractor, the contractor must comply with all applicable state and federal laws that require the notification to individuals (or other affected parties) in the event of unauthorized release of sensitive personal information or confidential data. Contractors must notify Atticus within 24 hours of the incident. Atticus reserves all rights to act under the terms of any applicable contract, including indemnification and/or termination of the contract.

V. Enforcement

Any User found to have violated this policy may be subject to disciplinary action. Such action may be as severe as termination of employment or termination of contract and/or further legal action.

VI. Distribution

This policy is to be distributed to all users.

VII. Policy History

Version	Date	Description	Approved By
8.0	11/13/2024	Policy Update	Joel Prest – Director of Information Technology James Hardy – CFO/COO
7.0	10/12/2023	Policy Review	Joel Prest – Director of Information Technology James Hardy – CFO/COO
6.0	10/12/2022	Policy Review	Joel Prest – Director of Information Technology James Hardy – CFO/COO
5.0	10/15/2021	Policy Review	Joel Prest – Director of Information Technology James Hardy – CFO/COO
4.0	11/10/2020	Policy Review	Joel Prest – Director of Information Technology James Hardy – CFO/COO
3.0	11/14/2019	Policy Review	Joel Prest – Director of Information Technology James Hardy – CFO/COO
2.0	11/5/2018	Policy Review	Joel Prest – Director of Information Technology James Hardy – CFO/COO
1.0	8/1/2017	Initial policy release	Mai Vang – Director of Operations James Hardy – CFO/COO