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Attorneys for Plaintiff and the Putative Class

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF STANISLAUS

JANE UDOH, on behalf of herself and all others
similarly situated,

Plaintiff,

v.

GREAT VALLEY ACADEMY, a California
Non-Profit Corporation; and DOES 1-50,
inclusive.

Defendants.

CASE NO.: CV-23-004199

Assigned to the Hon. Sonny Sandhu

**DECLARATION OF MEHRDAD
BOKHOUR IN SUPPORT OF
PLAINTIFF'S MOTION FOR
PRELIMINARY APPROVAL OF
CLASS ACTION SETTLEMENT**

HEARING INFO

Date: October 8, 2025

Time: 8:30 a.m.

Dept.: 24

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1 from 2017 through 2022, and as a “Super Lawyer” in 2023, 2024, and 2025—a distinction awarded
2 to no more than 2.5% of attorneys practicing in the field..

3 7. Through a contested but productive mediation, Plaintiff and Defendant Great Valley
4 Academy (“Defendant”) (collectively, the “Parties”) entered into a Class Action and PAGA
5 Settlement Agreement (“Settlement Agreement” or “Settlement”), resolving the wage and hour
6 claims asserted on behalf of the Settlement Class. A true and correct copy of the Settlement
7 Agreement is attached hereto as **Exhibit “A”**.

8 8. The Settlement Agreement provides for a full and final release of claims asserted in
9 this Action in exchange for Defendant’s agreement to pay a non-reversionary Gross Settlement
10 Amount of \$800,000. The Settlement is structured on a non-claims-made basis, meaning that each
11 Settlement Class Member who does not opt out will automatically receive their share of the Net
12 Settlement Amount without the need to submit a claim form or take any affirmative action.

13 9. Plaintiff seeks to represent a Class of all individuals who are or were employed by
14 Defendant as non-exempt hourly employees in California at any time during the period July 27, 2019,
15 through March 15, 2025 (the “Class” or “Class Members”). Likewise, the PAGA Members include
16 all individuals who were or are employed by Defendant as non-exempt hourly employees in
17 California at any time during the period from July 26, 2022, through March 15, 2025 (“PAGA
18 Members”).

19 10. Under the terms of the Settlement Agreement¹, Defendant will not oppose Class
20 Counsel’s application for a reasonable award of attorney’s fees not to exceed one-third of the
21 Settlement Amount (*i.e.*, \$266,666.67), Class Counsel’s litigation costs not to exceed \$25,000,
22 Administrator Expense Payment not to exceed \$6,000, Private Attorney General Act of 2004
23 (“PAGA”) Penalties of \$10,000 (of which \$7,500 or 75% will be paid to the Labor Workforce
24 Development Agency (the “LWDA”) and the remaining \$2,500 or 25% will be paid to the PAGA

25
26 ¹ The Class Action and PAGA Settlement Agreement and Release of Claims is attached as Exhibit
27 “A” to the Declaration of Mehrdad Bokhour submitted herewith, and is hereinafter referred to as
28 the “Settlement Agreement,” “S.A.” or the “Settlement.” The proposed Class Notice is attached to
the Settlement Agreement as Exhibit “A” thereto.

Members), and a Class Representative Service Payment not to exceed \$10,000 to the named Plaintiff.

	Total Amount
<i>Gross Settlement Amount</i>	\$800,000.00
Class Counsel Fees Payment (not to exceed 1/3 of GSA)	\$266,666.67.00
Class Counsel Litigation Expenses Payment (not to exceed)	\$25,000.00
Administrator Expense Payment (not to exceed)	\$6,000.00
PAGA Penalties to LWDA (75% of \$10k award)	\$7,500.00
PAGA Penalties to PAGA Members (25% of \$10k award)	\$2,500.00
Class Representative Service Payment	\$10,000.00
<i>Net Settlement Amount</i>	\$482,333.33

11. Based on Plaintiff's review of a sampling of Defendant's data, Plaintiff estimated at the time of mediation that the Settlement Class consisted of approximately 284 Class Members. Defendant does not challenge the estimate. Plaintiff alleges that, regardless of job title or position, all Class Members were subject to the same wage and hour policies and practices. Accordingly, Individual Class Payments will be distributed on a pro-rata basis, calculated according to the number of Workweeks each Class Member worked during the Class Period. Based on the Class size represented at the time of mediation (284), the average payment is approximately \$1,698.35, with the highest estimated potential individual payment of approximately \$4,000. Class Members who worked more Workweeks will receive proportionally larger payments.

12. The Settlement is non-reversionary, and Settlement Class Members are not required to submit claim forms to receive payment. Each Settlement Class Member will be mailed a Class Notice containing information about their estimated Individual Settlement Amount, the opportunity to dispute the number of Workweeks credited to them during the Class Period, and instructions on how to submit a Request for Exclusion or an Objection to the Settlement. All Settlement Class Members who do not timely submit a valid Request for Exclusion will automatically receive their Individual Settlement Payment after the Court grants Final Approval. PAGA Members eligible for payments under the PAGA portion of the Settlement may not opt out and will receive their share of the PAGA Amount regardless of participation in the class settlement. The proposed Class Notice is attached to the Settlement Agreement as Exhibit A thereto (and the Settlement Agreement is

1 attached hereto as Exhibit A.)

2 13. Because the Settlement is fair, reasonable, and the result of arm's-length negotiations
3 between experienced counsel with the assistance of an experienced mediator, following an
4 appropriate and thorough exchange of relevant information, data, and documents, it warrants
5 preliminary approval. Plaintiff respectfully requests that the Court enter an order: (1) preliminarily
6 approving the Settlement; (2) conditionally certifying the Settlement Class pursuant to California
7 Code of Civil Procedure § 382 for settlement purposes only; (3) approving the form and content of
8 the proposed Class Notice; (4) appointing Plaintiff's counsel as Class Counsel; (5) appointing ILYM
9 Group, Inc. as the Settlement Administrator; and (6) scheduling a Final Approval Hearing.

10 14. Defendant is a non-profit benefit corporation that operates independent charter schools
11 for K-8 with locations in (1) Modesto, (2) Salida, California, as well as (3) a home school program.

12 15. Plaintiff was employed by Defendant as a non-exempt employee with the title of
13 "Paraprofessional" beginning in March 2015. Plaintiff and other non-exempt (including
14 paraprofessionals, instructional aids, teachers, substitute teachers, and all other non-exempt
15 positions) were responsible for all aspects of Great Valley Academy's business in the State of
16 California.

17 16. On January 29, 2024, Plaintiff filed a class action complaint in San Bernardino County
18 Superior Court, asserting claims based on Defendant's alleged: (1) failure to pay all overtime and
19 sick wages; (2) failure to provide meal periods; (3) failure to provide rest breaks; (4) failure to provide
20 accurate itemized wage statements; (5) failure to pay all wages due upon separation of employment;
21 (6) failure to reimburse necessary business expenses; and (7) violation of California's Unfair
22 Competition Law ("Original Complaint").

23 17. On July 27, 2023, Plaintiff filed suit in Stanislaus County Superior Court, asserting
24 claims based on GVA's alleged: (1) failure to pay all minimum wages; (2) failure to pay overtime
25 wages; (3) failure to pay all sick wages; (4) failure to provide meal periods; (5) failure to provide rest
26 breaks; (6) failure to provide accurate itemized wage statements; (7) failure to pay all wages due upon
27 separation of employment; (8) failure to reimburse necessary business expenses; and (9) violation of
28 California's Unfair Competition Law ("UCL").

1 18. On October 2, 2023, Plaintiff filed a First Amended Complaint (the “Operative
2 Complaint”) to add a cause of action for PAGA penalties based on the Labor Code violations alleged
3 in the PAGA Notice.

4 19. Throughout the investigation and litigation, Defendant denied, and still denies,
5 Plaintiff’s allegations and indicated it would vigorously defend against them. However, before
6 engaging in protracted litigation, the Parties agreed to explore early resolution through private
7 mediation.

8 20. The Parties conducted a thorough investigation into the facts and legal issues in this
9 Action. This included interviews with putative class members, an investigation of Defendant’s
10 operations and pay practices, and the informal exchange of discovery materials, including
11 Defendant’s written policies and practices, as well as a representative sampling of approximately
12 25% of payroll and timekeeping records for Settlement Class Members and PAGA Members. Class
13 Counsel has extensive experience in wage and hour litigation and has conducted substantial research
14 regarding the legal claims and potential defenses at issue. Class Counsel has diligently investigated
15 the claims asserted on behalf of the Settlement Class Members and PAGA Members.

16 21. Based on this investigation and their own independent evaluation, Class Counsel
17 believes that the proposed Settlement is fair, reasonable, and adequate, and is in the best interests of
18 the Settlement Class Members and PAGA Members, especially in light of the risks and uncertainties
19 associated with continued litigation, Defendant’s asserted defenses, and potential appellate issues.

20 22. On January 14, 2025, the Parties participated in a full-day mediation with Steve
21 Serratore, Esq., an experienced and respected mediator in wage and hour class actions, which resulted
22 in this Settlement.

23 23. Plaintiff alleges various wage and hour violations on behalf of non-exempt employees
24 who worked for Defendant in California during the Class Period (*i.e.*, Settlement Class Members).

25 24. First, Plaintiff alleges that Defendant failed to pay all wages due as a result of an
26 unlawful and uneven rounding policy. Plaintiff further contends that Defendant failed to properly
27 calculate and pay overtime and sick wages by, *inter alia*, its failure to include all forms of
28 compensation, including, but not limited to, bonus earnings, in calculating the “regular rate of pay”

1 for purposes of overtime compensation.

2 25. Additionally, Plaintiff alleges that Defendant maintained deficient meal period
3 policies and practices that failed to provide Class Members with timely, duty-free, and compliant
4 meal periods, or premium wages in lieu thereof. Plaintiff also asserts that Class Members were not
5 provided with duty-free rest periods of at least ten (10) minutes for every four (4) hours worked, or
6 major fraction thereof, due to unlawful policies that required employees to remain on duty and/or on
7 the premises during rest periods.

8 26. Plaintiff also alleges that Defendant failed to properly reimburse for necessary
9 business expenses, including, for the use of personal cell phone for work purposes.

10 27. Plaintiff further alleges that Defendant failed to pay all final wages upon separation of
11 employment and did not furnish accurate itemized wage statements in compliance with Labor Code
12 § 226. Finally, Plaintiff brings representative claims under the Private Attorneys General Act
13 (“PAGA”) for civil penalties based on the alleged Labor Code violations described above.

14 28. Defendant contested and denied all material allegations raised by Plaintiff, both on the
15 merits and with respect to the propriety of class certification and PAGA representative treatment.

16 29. First, Defendant argued that its timekeeping practices did not violate California law
17 or cause employees to lose compensable time. Second, Defendant further contended that it correctly
18 calculated and paid all overtime and sick pay wages using the appropriate “regular rate of pay,”
19 inclusive of all non-discretionary bonuses and other forms of compensation. Defendant denied
20 excluding any required remuneration from its regular rate calculations.

21 30. Third, Defendant argued it maintained that its written meal and rest period policies
22 complied with California law and that, in practice, Settlement Class Members were provided the
23 opportunity to take timely, duty-free meal and rest periods. Defendant denied having any policy or
24 practice requiring employees to remain on duty or on the premises during rest periods.

25 31. Fourth, as it pertains to Plaintiff’s claim for failure to reimburse necessary business
26 expenditures, Defendant claimed the no cell phone use was necessary for business reasons, and that
27 it had a reimbursement policy that allowed employees to request reimbursement.

28 32. Fifth, Defendant argued that Plaintiff’s claims for wage statement violations, waiting

1 time penalties, and PAGA penalties were derivative of other claims it contended were meritless.
2 Accordingly, Defendant denied any violations that would give rise to penalties under Labor Code §§
3 203 or 226.

4 33. Based upon Plaintiff's and her counsel's independent investigation and detailed data
5 obtained through informal discovery and information exchanges, and factoring in claim certification
6 probabilities and liability probabilities, Class Counsel formulated detailed damages models to
7 evaluate the claims in preparation for mediation and in order to reach a realistic and reasonable
8 resolution as further detailed below.

9 34. First, Plaintiff alleged that Defendant's non-neutral timekeeping policy resulted in the
10 systematic underpayment of wages in violation of the Labor Code. Based on Plaintiff's analysis of
11 the payroll records and timekeeping data produced during discovery, Plaintiff concluded that the
12 practice led to several Class Members being underpaid.

13 35. However, this projected figure does not account for Defendant's asserted defenses. In
14 particular, Defendant argued that its wage and hour policies are compliant and that all time was
15 properly recorded and compensated. If any underpayment occurred (which it does not concede),
16 Defendant contends the policy was neutral.

17 36. Further, Plaintiff's rounding claim would require highly individualized inquiries,
18 including a shift-by-shift and person-by-person analysis, to determine whether any alleged
19 underpayment occurred and whether each employee was fully compensated. Defendant asserted that
20 this level of individual scrutiny made the claim unsuitable for class treatment.

21 37. Due to this and in light of Defendants' other defenses, Plaintiff completely discounted
22 this claim keeping in mind that the true significant value of these unpaid wages claims lies in the
23 derivative claims for waiting time penalties under Labor Code § 203 and wage statement violations
24 under Labor Code § 226 as discussed below.

25 38. Next, Plaintiff alleged that Defendant failed to properly calculate the "regular rate of
26 pay" by excluding non-discretionary bonuses, commissions, and other incentive payments when
27 paying overtime and sick pay wages. Plaintiff contends that these exclusions resulted in a systemic
28 underpayment of compensation, in violation of California law. Based on a review of the payroll and

1 paystub data produced in discovery, Plaintiff estimates that Defendant's failure to include all required
2 forms of remuneration in the regular rate of pay led to underpayment of both overtime and sick pay
3 wages across the Class.

4 39. In response, Defendant argued its wage and hour policies are compliant and that all
5 time was properly recorded and compensated. In addition, any incentive payments at issue were
6 discretionary and, therefore, properly excluded from regular rate calculations. Defendant further
7 asserted that all overtime and sick pay was lawfully calculated and paid in good faith, and that any
8 potential underpayment, if it occurred, was *de minimis* and non-systemic.

9 40. While Plaintiff maintains that the bonuses and incentive payments at issue were non-
10 discretionary and therefore required to be included in the regular rate of pay, Plaintiff also
11 acknowledges the litigation risks associated with this claim. These risks include the possibility that
12 the Court could deny class certification based on individual variations in pay structures and the nature
13 of the bonuses. Additionally, there is risk on the merits, including the potential for summary judgment
14 or an unfavorable outcome at trial. In light of these risks, Plaintiff applied a discount to the estimated
15 value of the claim to account for the potential that certification may be denied or the claim may not
16 succeed on the merits.

17 41. To account for these risks, Plaintiff applied an equitable discount reflecting the risk of
18 denial at class certification, as well as an additional discount for the risk of defeat at summary
19 judgment or trial. Plaintiff calculated that based on 4,174 pay periods, and the blended ratio of
20 straight-time hours to overtime-hours compared to "bonus" and "incentive" payments remitted to the
21 Class Members over the Class Period, as extrapolated from Defendant's provided payroll records
22 sampling, there was a total of \$50,000, in unpaid overtime, sick pay and meal premiums. However,
23 to account for Defendant's defenses, Plaintiff discounted the maximum exposure by 40% for the risk
24 of non-certification, and an additional 60% for the risk of losing on the merits, and/or not receiving
25 the maximum penalties sought, to arrive at an estimated exposure of \$12,000 for failure to pay wages
26 violations.

27 42. Plaintiff also alleged that Defendant failed to timely pay all wages due at separation
28 of employment, entitling former employees to waiting time penalties under Labor Code §§ 201–203.

1 Based on Plaintiff's review of Defendant's records, there were approximately 92 Settlement Class
2 Members who separated from their employment during the applicable statutory period. Using the
3 statutory maximum of 30 days, with an assumed 8-hour workday and an average hourly rate of
4 \$18.43, the total maximum potential exposure for waiting time penalties is approximately \$399,427
5 (92 employees $\times$ 8 hours/day $\times$ \$18.09/hour $\times$ 30 days).

6 43. Defendant disputed this claim and asserted that any failure to pay wages at separation
7 was not willful and, therefore, did not give rise to waiting time penalties under the Labor Code—a
8 good faith dispute and absence of willfulness negates a claim for waiting time penalties. *See e.g.*
9 *Naranjo v. Spectrum Sec. Servs., Inc.* (2024) 15 Cal.5th 1056, 1065. Defendant also contended that
10 it maintained facially neutral and compliant payroll practices and would defeat any underlying wage
11 claims on the merits or at class certification.

12 44. To account for these risks, Plaintiff applied an equitable discount reflecting the risk of
13 denial at class certification, as well as an additional discount for the risk of defeat at summary
14 judgment or trial. To account for Defendant's defenses, Plaintiff discounted the maximum exposure
15 by 10% for the risk of non-certification, and an additional 10% for risk of losing on the merits, and/or
16 not receiving the maximum penalties sought, to arrive at an estimated exposure of \$323,536 for the
17 waiting time penalty claim.

18 45. With respect to Plaintiff's meal and rest period claims, the Class Members
19 collectively worked approximately 84,994 shifts during the Class Period requiring at least one meal
20 period, and 102,528 shifts during the Class Period requiring at least one rest break. Based on
21 Plaintiff's analysis of a representative sample of Defendant's timekeeping and payroll records
22 produced prior to mediation, Plaintiff applied an estimated 50% violation rate for meal periods and a
23 33% violation rate for rest periods. Using the applicable premium rate of \$18.09 per missed break,
24 the maximum potential damages are estimated at approximately \$768,770 for the meal period claim
25 (84,994 shifts $\times$ 50% $\times$ \$18.09) and \$612,061 for the rest period claim (102,528 shifts $\times$ 33% $\times$
26 \$18.09).

27 46. Defendant contested liability for both claims, asserting that it maintains compliant
28 policies and offers employees uninterrupted meal periods as required by law. Further, meal and rest

1 period issues presented individualized questions inappropriate for class certification. It further argued
2 that manager-specific practices, job duties, and employee choices varied significantly, requiring
3 individualized inquiries into whether breaks were missed or voluntarily skipped. Based on these risks,
4 Plaintiff acknowledged that there was a significant chance that the Court could deny class
5 certification. Defendant also asserted that, even if certification were granted, it would prevail on the
6 merits by showing that it either provided compliant breaks or paid the required premium
7 compensation. Defendant contended that Plaintiff would be unable to present reliable, representative
8 evidence sufficient to establish liability or support a classwide damages award.

9 47. In light of these risks, Plaintiff discounted Defendant's maximum exposure by 30%
10 for the risk of non-certification, and an additional 30% to account for Defendant's defenses on the
11 merits, to arrive at an estimated total of \$376,697 for the meal period claims and \$299,910 for the
12 rest period claims.

13 48. Plaintiff further alleged that Defendant issued non-compliant wage statements in
14 violation of Labor Code § 226, based on the same facts underlying Plaintiff's claims for unpaid
15 wages, meal and rest period premiums, and failure to include all forms of compensation in the regular
16 rate of pay. Plaintiff estimates that approximately 6,046 allegedly violative wage statements were
17 issued during the Class Period. In calculating Defendant's maximum potential exposure, Plaintiff
18 conservatively assumed that only the "initial" penalty of \$50 per violation would apply, in accordance
19 with Labor Code § 226(e) and case law holding that higher penalties apply only after an employer
20 has been notified of the violations. See *Amaral v. Cintas Corp. No. 2*, 163 Cal.App.4th 1157, 1207
21 (2008). This results in a maximum potential penalty of \$302,300 (6,046 × \$50).

22 49. Defendant disputed this claim and asserted that its wage statements fully complied
23 with the requirements of Labor Code § 226. Defendant contends that employees were fully
24 compensated, and any violations were rare and minor, if they occurred at all. As a result, Defendant
25 argues there were no wage statement violations and thus no basis for penalties. Further, even if there
26 were any errors, they were not "knowing and intentional" because Defendant was unaware of any
27 issues and believed it was in compliance and Plaintiff could not establish the required element of
28 injury. Defendant also relied on its defenses to the underlying wage and hour claims and class

1 certification.

2 50. In light of these risks, Plaintiff discounted Defendant's maximum exposure by 50%
3 for the risk of non-certification, and an additional 50% to account for Defendant's defenses on the
4 merits, to arrive at an estimated total of a risk-adjusted value of \$75,575 for the wage statement
5 penalty claim.

6 51. Next, Plaintiff alleges that Defendant failed to reimburse Plaintiff and Class Members
7 for necessary expenditures incurred as a direct consequence and requirement of performing their job
8 duties, including the costs associated with using their personal cell phones for work purposes. Plaintiff
9 alleges that she and Class Members were using their phones for amongst other things, calls, texts,
10 using Defendant's applications, and communicating with co-workers and supervisors. Plaintiff was
11 regularly required to use her personal cell phones to make company-related calls, to contact
12 employees and other managers on a daily basis.

13 52. Defendant contended that Plaintiff and other Class Members never requested
14 reimbursement from Defendant for these items, and Defendant did not know and had no reason to
15 know that the alleged business-related expenses were incurred and not reimbursed. Defendant further
16 contended that the reason why a putative class member undertook certain expenses, while not others,
17 and failed to receive reimbursement for certain expenses, while not others, would raise individual
18 issues that could not be certified. Defendant contended that the California Labor Code only requires
19 reimbursement of "necessary" expenses—as opposed to any expense that is incurred in the course of
20 performing work—and argued that distinguishing a necessary expense from an unnecessary one
21 would require individualized inquiry. *Id.*; *See*, Cal. Lab. Code § 2802; *Gattuso v. Harte-Hanks*
22 *Shoppers, Inc.* (2007) 42 Cal.4th 554. Furthermore, whether or not an expense was necessary would
23 depend, in part, on the reasonableness of the employee's choice, and whether or not an expense was
24 incurred would have to be established by way of extensive individual factual inquiry and/or statistical
25 evidence. *Cochran v. Schwan's Home Services, Inc.* (2014) 228 Cal.App.4th 1137.

26 53. Due to this and in light of Defendants' other defenses, Plaintiff completely discounted
27 the claim for unreimbursed business expenses.

28 54. Plaintiff also sought civil penalties under PAGA for each Labor Code violation for

1 which such penalties are available, and alleged that these penalties could be assessed on a cumulative
2 or “stacked” basis. See *Gonzalez v. Corecivic of Tennessee, LLC*, No. 1:16-cv-01891-DAD-JLT,
3 2018 WL 4388425, at *12 (E.D. Cal. Sept. 12, 2018) (“‘stacking’ PAGA penalties is not inappropriate
4 under California law”). Assuming application of the default penalty of \$100 per pay period pursuant
5 to Labor Code § 2699(f)(2), and that penalties are not subject to reduction or judicial discretion, the
6 maximum potential exposure for PAGA penalties could reach approximately \$604,600 (6,046 PAGA
7 pay periods × \$100).

8 55. However, this theoretical maximum does not account for significant legal
9 uncertainties. First, courts are divided on whether stacking PAGA penalties across multiple violations
10 within a single pay period is permissible, particularly where the violations are derivative in nature.
11 Second, Labor Code § 2699(e)(2) grants courts broad discretion to reduce civil penalties where
12 necessary to avoid an award that is “unjust, arbitrary and oppressive, or confiscatory.” See *Cotter v.*
13 *Lyft, Inc.*, 193 F. Supp. 3d 1030, 1037 (N.D. Cal. 2016) (approving reduction of PAGA penalties
14 where the employer did not act willfully or negligently, and legal obligations were unclear).

15 56. In recognition of these risks—including the likelihood of judicial reduction and the
16 challenges of prevailing on the merits of the underlying claims—Plaintiff applied significant
17 discounts to the estimated penalty exposure. After accounting for these risks, Plaintiff estimated a
18 reasonable potential value of \$60,460 in PAGA penalties. However, in light of the Parties’ mutual
19 desire to resolve the matter without protracted litigation, they agreed to allocate \$10,000 of the Gross
20 Settlement Amount toward resolution of the PAGA claim, which Plaintiff believes is fair and
21 reasonable under the circumstances.

22 57. In sum, when factoring in defenses and risks of ongoing litigation, Plaintiff estimates
23 the risk-adjusted class recovery as follows:

24	• Unpaid wages claim:	Discounted
25	• Regular Rate of Pay Claim:	\$12,000
26	• Labor Code §§ 201 – 203 Claims:	\$323,536
27	• Meal Period Claims:	\$376,697
28	• Rest Break Claims:	\$299,910

• Reimbursement Claim:	Discounted
• Wage Statement Claims:	\$75,575
• PAGA Penalties	\$60,460
<u>Total Risk-Adjusted Penalties and Damages:</u>	\$1,148,178

58. Given the realistic value of Plaintiff's claims, the \$800,000 Settlement Amount is an excellent result for the Class, considering that the Settlement Amount totals approximately 69% of Plaintiff's risk-adjusted value of the case. Preliminary approval is appropriate since the Settlement will provide significant monetary relief to the Class.

59. The Settlement was the product of extensive arm's length negotiations between counsel and was facilitated by an experienced wage-and-hour class action mediator. Though cordial and professional, the Settlement negotiations were adversarial and non-collusive in nature. The Settlement reached is the product of substantial effort by the Parties and their counsel. Although Plaintiff and her counsel believe that there was a possibility of certifying the claims, they recognized the potential risk, expense, and complexity posed by litigation, such as unfavorable decisions on class certification, summary judgment, at trial and/or on the damages awarded, and/or on an appeal that can take several more years to litigate. In addition, if Defendant prevailed on any of its defenses, the employees may not have received any substantial monetary recovery.

60. The Settlement will result in a fair payment to each Settlement Class Member based on the number of Workweeks worked during the Class Period. As set forth hereinabove, Plaintiff and counsel have diligently investigated the claims and defenses on behalf of the Settlement Class Members and worked to achieve a resolution of the claims to maximize the recovery by avoiding further expenditure of Attorneys' Fees and Costs. After evaluating the significant risks attendant with further litigation described above and weighing them against the benefits of a known compromise and settlement as set forth in the Settlement Agreement, settlement on the agreed to terms is believed to be in the best interest of Plaintiff and the Settlement Class, and is a fair and reasonable resolution of the claims alleged.

61. Plaintiff's counsel brought to bear a great deal of collective experience in negotiating the settlement of this case. As detailed herein, Plaintiff's counsel engaged in necessary informal

1 discovery, investigation, sampling, and expert evaluation, making it possible to exercise informed
2 judgment throughout the settlement process, including significant document review (e.g., documents
3 pertaining to Defendant's policies and procedures, personnel documents, wage statements, time
4 records, among others) and conducted an extensive analysis and extrapolation of the sampling of
5 Class-wide data provided by Defendant.

6 62. Based on our experience in other cases, including wage and hour matters, I believe
7 our office along with Joshua Falakassa are qualified to evaluate the class claims and viability of
8 defenses in this class action. In this case, the recovery for each Settlement Class Member is
9 reasonable, fair and adequate, and a settlement at this time is in the best interest of the Settlement
10 Class. The Settlement provides each Settlement Class Member with compensation for the alleged
11 violations when viewed in relation to the costs and risks inherent in obtaining class certification and
12 proceeding to trial.

13 63. Plaintiff's counsel, as well as Defendant's counsel, fully endorse the terms and
14 conditions of the Settlement as set forth in the abovementioned Settlement Agreement.

15 64. Of course, the Settlement Amount represents a compromise figure, taking into account
16 the various risks surrounding class certification and the merits of Defendant's asserted defenses.
17 Nevertheless, the Settlement provides fair and adequate payments to the Settlement Class Members,
18 with no reversion to Defendant.

19 65. Plaintiff seeks a Class Representative Service Payment of \$10,000, which we believe
20 is fair and warranted. Plaintiff agreed to come forward in an effort to effectuate a policy and practice
21 change that benefitted all other Settlement Class Members and to recover unpaid wages and penalties.
22 Ms. Cisneros assumed significant risk in bringing this litigation, namely, had she lost, she could have
23 been ordered to pay Defendant's costs.

24 66. Plaintiff provided invaluable assistance to the investigation and prosecution of this
25 case, including: providing factual background for the Class Complaint; reviewing the litigation
26 documents; providing information and documentation about Defendant's policies and practices;
27 participating in phone calls to discuss litigation and settlement strategy; participating in the mediation
28 process, and reviewing the settlement documents. Plaintiff agreed to participate in this case with no

1 guarantee of personal benefit. Plaintiff's comprehensive declarations setting forth all of the reasons
2 why she believes that the Class Representative Service Payment should be approved has been filed
3 herewith.

4 67. When this case was taken on a contingency fee basis, with our firms agreeing to
5 assume responsibility for all litigation costs, the ultimate result was far from certain. In the course of
6 this litigation, we paid all costs including the filing fees, court costs, research/database fees, mediation
7 costs, and expert costs. There was never a guarantee that our firms would recoup these expenditures.

8 68. It is our experience that attorneys' fee awards of one-third of a common fund
9 settlement are the standard in California. In this case, Plaintiff's counsel agreed to seek one-third of
10 the Settlement Amount for Attorneys' Fees. Defendant does not oppose this fee request. The fee is
11 further warranted because it is within the range of reasonableness typically awarded in class actions.
12 Our firm's Costs will not exceed \$25,000 and will be based on the actual amount incurred at the time
13 of final approval.

14 69. Subject to the Court's approval, the parties have stipulated that Phoenix Class Action
15 Administration Solutions be appointed as the Settlement Administrator. Phoenix is experienced in
16 administering class action settlements and has agreed to cap its fees at \$6,000 for administering this
17 Settlement.

18 70. Plaintiff has concurrently submitted the Settlement to the LWDA in accordance with
19 Labor Code Section 2699(1)(2). The proof of submission is attached hereto as **Exhibit "B"**.

20 71. Plaintiff's PAGA Notice Letter is attached hereto as **Exhibit "C"**.

21 72. For the foregoing reasons, it is respectfully requested that the Court grant preliminary
22 approval of the Settlement as being fair, reasonable, and in the best interests of the Settlement Class,
23 as well as preliminarily approve the requested Attorneys' Fees and Costs, and Class Representative
24 Service Payment to the Class Representative.

25 I declare under penalty of perjury under the laws of California that the foregoing is true and
26 correct on this 21st day of July 2025, in Los Angeles, California.

27
28 By: 
Mehrdad Bokhour, Esq.

EXHIBIT “A”

CLASS ACTION AND PAGA SETTLEMENT AGREEMENT

This Class Action and PAGA Settlement Agreement (“Agreement”) is made by and between plaintiff Jane Udoh (“Plaintiff”) and Defendant Great Valley Academy (“Defendant” or “GVA”). The Agreement refers to Plaintiff and Defendant collectively as “Parties” or individually as “Party.”

1. DEFINITIONS.

- 1.1 “Action” means Plaintiff’s lawsuit alleging wage and hour violations against Defendant captioned *Jane Udoh, on behalf of herself and all other similarly situated v. Great Valley Academy*, initiated on July 27, 2023, and pending in Superior Court of the State of California, County of Stanislaus, Case No. CV-23-004199.
- 1.2 “Administrator” means Phoenix Class Action Administration Solutions, the neutral entity the Parties have agreed to appoint to administer the Settlement.
- 1.3 “Administration Expenses Payment” means the amount the Administrator will be paid from the Gross Settlement Amount to reimburse its reasonable fees and expenses in accordance with the Administrator’s “not to exceed” bid submitted to the Court in connection with Preliminary Approval of the Settlement.
- 1.4 “Class” means all individuals who are or were employed by GVA as non-exempt hourly employees in California during the Class Period.
- 1.5 “Class Counsel” means Mehrdad Bokhour of Bokhour Law Group, P.C., and Joshua S. Falakassa of Falakassa Law, P.C.
- 1.6 “Class Counsel Fees Payment” and “Class Counsel Litigation Expenses Payment” mean the amounts allocated to Class Counsel for reimbursement of reasonable attorneys’ fees and expenses, respectively, incurred to prosecute the Action.
- 1.7 “Class Data” means the class member’s identifying information in GVA’s possession, including the class member’s name, last-known mailing address, social security number, and number of class period workweeks and PAGA pay periods.
- 1.8 “Class Member” or “Settlement Class Member” means a member of the Class, as either a Participating Class Member or Non-Participating Class Member (including a Non-Participating Class Member who qualifies as a PAGA Member).
- 1.9 “Class Member Address Search” means the Administrator’s investigation and search for current Class Member mailing addresses using all reasonably available sources, methods and means including, but not limited to, the National Change of Address database, skip traces, and direct contact by the Administrator with Class Members.
- 1.10 “Class Notice” means the COURT APPROVED NOTICE OF CLASS ACTION SETTLEMENT AND HEARING DATE FOR FINAL COURT APPROVAL, to be

mailed to Class Members in English in the form, without material variation, attached as Exhibit A and incorporated by reference into this Agreement.

- 1.11 “Class Period” means the period from July 27, 2019, through March 15, 2025.
- 1.12 “Class Representative” means the named Plaintiff in the operative complaint in the Action seeking Court approval to serve as a Class Representative.
- 1.13 “Class Representative Service Payment” means the payment to the Class Representative for initiating the Action and providing services in support of the Action.
- 1.14 “Court” means the Superior Court of California, County of Stanislaus.
- 1.15 “GVA” means the named Defendant Great Valley Academy
- 1.16 “Defense Counsel” means Wendey Walker of Young, Minney & Corr LLP.
- 1.17 “Effective Date” means the date by when both the following have occurred: (a) the Court enters a Judgment on its Order Granting Final Approval of the Settlement; and (b) the Judgment is final.
- 1.18 “Final Approval” means the Court’s order granting final approval of the Settlement.
- 1.19 “Final Approval Hearing” means the Court’s hearing on the Motion for Final Approval of the Settlement.
- 1.20 “Final Judgment” means the Judgment Entered by the Court upon Granting Final Approval of the Settlement.
- 1.21 “Gross Settlement Amount” means \$800,000, which is the total amount GVA agrees to pay under the Settlement except as provided in Paragraph 8 below. The Gross Settlement Amount will be used to pay Individual Class Payments, Individual PAGA Payments, the LWDA PAGA Payment, Class Counsel Fees, Class Counsel Expenses, Class Representative Service Payment, and the Administrator’s Expenses. GVA shall be separately responsible for the cost of its share of employer-side payroll taxes. The Settlement is non-reversionary.
- 1.22 “Individual Class Payment” means the Participating Class Member’s pro rata share of the Net Settlement Amount calculated according to the number of Workweeks worked during the Class Period.
- 1.23 “Individual PAGA Payment” means the PAGA Member’s pro rata share of 25% of the PAGA Penalties calculated according to the number of Workweeks worked during the PAGA Period.
- 1.24 “Judgment” means the judgment entered by the Court based upon the Final Approval.

- 1.25 “LWDA” means the California Labor and Workforce Development Agency, the agency entitled, under Labor Code section 2699, subd. (i).
- 1.26 “LWDA PAGA Payment” means 75% of the PAGA Penalties paid to the LWDA under Labor Code section 2699, subd. (i).
- 1.27 “Net Settlement Amount” means the Gross Settlement Amount, less the following payments in the amounts approved by the Court: Individual PAGA Payments, the LWDA PAGA Payment, Class Representative Service Payment, Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment, and the Administration Expenses Payment. The Net Settlement Amount is to be paid to Participating Class Members as Individual Class Payments.
- 1.28 “Non-Participating Class Member” means any Class Member who opts out of the Settlement by sending the Administrator a valid and timely Request for Exclusion.
- 1.29 “PAGA Member” means any non-exempt hourly employee who works or worked for GVA in California at any time during the PAGA Period.
- 1.30 “PAGA Pay Period” means any Pay Period during which a PAGA Member worked for GVA for at least one day during the PAGA Period.
- 1.31 “PAGA Period” means the period from July 26, 2022, through March 15, 2025.
- 1.32 “PAGA” means the Private Attorneys General Act (Labor Code § 2698. et seq.).
- 1.33 “PAGA Notice” means Plaintiff’s letter to GVA and the LWDA providing notice pursuant to Labor Code section 2699.3, subd.(a).
- 1.34 “PAGA Penalties” means the total amount of PAGA civil penalties to be paid from the Gross Settlement Amount, allocated 25% to the PAGA Members (\$2,500) and 75% to the LWDA (\$7,500) in settlement of the PAGA claims.
- 1.35 “Participating Class Member” means a Class Member who does not submit a valid and timely Request for Exclusion from the Settlement.
- 1.36 “Plaintiff” means Jane Udoh, the named plaintiff in the Action.
- 1.37 “Preliminary Approval” means the Court’s Order Granting Preliminary Approval of the Settlement.
- 1.38 "Preliminary Approval Order" means the proposed Order Granting Preliminary Approval and Approval of PAGA Settlement.
- 1.39 “Released Class Claims” means the claims being released as described in Paragraph 5.2 below.

- 1.40 “Released PAGA Claims” means the claims being released as described in Paragraph 5.3 below.
- 1.41 “Released Parties” means Great Valley Academy, and any of its former and present directors, officers, shareholders, owners, members, agents, employees, attorneys, insurers, predecessors, successors, assigns, parents, subsidiaries, and affiliates.
- 1.42 “Request for Exclusion” means a Class Member’s submission of a written request to be excluded from the Class Settlement signed by the Class Member.
- 1.43 “Response Deadline” means 45 days after the Administrator mails Notice to Class Members and PAGA Members and shall be the last date on which Class Members may: (a) fax, email, or mail Requests for Exclusion from the Settlement, or (b) fax, email, or mail his or her Objection to the Settlement. Class Members to whom Notice Packets are resent after having been returned undeliverable to the Administrator shall have an additional 14 calendar days beyond the Response Deadline has expired.
- 1.44 “Settlement” means the disposition of the Action effected by this Agreement and the Judgment.
- 1.45 “Workweek” means any week during which a Class Member worked for GVA for at least one day, during the Class Period.

2. RECITALS.

- 2.1 On July 27, 2023, Plaintiff filed suit in Stanislaus County Superior Court, asserting claims based on GVA’s alleged: (1) failure to pay all minimum wages; (2) failure to pay overtime wages; (3) failure to pay all sick wages; (4) failure to provide meal periods; (5) failure to provide rest breaks; (6) failure to provide accurate itemized wage statements; (7) failure to pay all wages due upon separation of employment; (8) failure to reimburse necessary business expenses; and (9) violation of California’s Unfair Competition Law (“UCL”). On October 2, 2023, Plaintiff filed a First Amended Complaint alleging cause of action for alleged PAGA penalties. The First Amended Complaint is the operative complaint in the Action (the “Operative Complaint”).
- 2.2 GVA denies the allegations in the Operative Complaint, denies any failure to comply with the laws identified in the Operative Complaint and denies any and all liability for the causes of action alleged.
- 2.3 Pursuant to Labor Code section 2699.3, subd.(a), Plaintiff gave timely written notice to GVA and the LWDA by sending the PAGA Notice.
- 2.4 On January 24, 2025, the Parties participated in an all-day mediation presided over by Steve Serratore, Esq., which led to this Agreement.
- 2.5 Prior to mediation, Plaintiff obtained, through informal discovery, a sampling of time and corresponding pay records belonging to approximately 33% of Class Members,

relevant GVA's policies, Plaintiff's time and payroll records and wage statements, and the total number of Class Periods Employees and workweeks worked during the Class Period.

2.6 The Court has not granted class certification.

2.7 The Parties, Class Counsel and Defense Counsel represent that they are not aware of any other pending matter or action asserting claims that will be extinguished or affected by the Settlement.

3. **MONETARY TERMS.**

3.1 Gross Settlement Amount. Except as otherwise provided by Paragraph 8 below, GVA promises to pay \$800,000.00, as the Gross Settlement Amount, and to separately pay any and all employer payroll taxes owed on the Wage Portions of the Individual Class Payments. GVA has no obligation to pay the Gross Settlement Amount (or any payroll taxes) prior to the deadline stated in Paragraph 4.3 of this Agreement. The Administrator will disburse the entire Gross Settlement Amount without asking or requiring Participating Class Members or PAGA Members to submit any claim as a condition of payment. None of the Gross Settlement Amount will revert to GVA.

3.2 Payments from the Gross Settlement Amount. The Administrator will make and deduct the following payments from the Gross Settlement Amount, in the amounts specified by the Court in the Final Approval Order:

3.2.1 To Plaintiff: Class Representative Service Payment to the Class Representative of not more than \$10,000 (in addition to any Individual Class Payment and any Individual PAGA Payment the Class Representative is entitled to receive as a Participating Class Member). GVA will not oppose Plaintiff's request for a Class Representative Service Payment that does not exceed this amount. As part of the motion for Class Counsel Fees Payment and Class Litigation Expenses Payment, Plaintiff will seek Court approval for any Class Representative Service Payments by no later than 16 court days prior to the Final Approval Hearing. If the Court approves a Class Representative Service Payment less than the amount requested, the Administrator will retain the remainder in the Net Settlement Amount. The Administrator will pay the Class Representative Service Payment using IRS Form 1099. Plaintiff assumes full responsibility and liability for employee taxes owed on the Class Representative Service Payment.

3.2.2 To Class Counsel: A Class Counsel Fees Payment of not more than \$266,666.67 (representing 33.33% of the Gross Settlement Amount), and a Class Counsel Litigation Expenses Payment of not more than \$25,000. GVA will not oppose requests for these payments provided that they do not exceed these amounts. Plaintiff and/or Class Counsel will file a motion for Class Counsel Fees Payment and Class Litigation Expenses Payment no later than 16 court days prior to the Final Approval Hearing. If the Court approves a

Class Counsel Fees Payment and/or a Class Counsel Litigation Expenses Payment less than the amounts requested, the Administrator will allocate the remainder to the Net Settlement Amount. Released Parties shall have no liability to Class Counsel or any other Plaintiff's Counsel arising from any claim to any portion any Class Counsel Fee Payment and/or Class Counsel Litigation Expenses Payment. The Administrator will pay the Class Counsel Fees Payment and Class Counsel Expenses Payment using one or more IRS 1099 Forms. Class Counsel assumes full responsibility and liability for taxes owed on the Class Counsel Fees Payment and the Class Counsel Litigation Expenses Payment and holds GVA harmless, and indemnifies GVA, from any dispute or controversy regarding any division or sharing of any of these Payments.

- 3.2.3 To the Administrator: An Administrator Expenses Payment not to exceed \$6,000 except for a showing of good cause and as approved by the Court. To the extent the Administration Expenses are less, or the Court approves payment of less than \$6,000, the Administrator will retain the remainder in the Net Settlement Amount.
- 3.2.4 To Each Participating Class Member: An Individual Class Payment is calculated by (a) dividing the Net Settlement Amount by the total number of Workweeks worked by all Participating Class Members during the Class Period and (b) multiplying the result by each Participating Class Member's Workweeks.
 - 3.2.4.1 Tax Allocation of Individual Class Payments. 10% of each Participating Class Member's Individual Class Payment will be allocated to settlement of wage claims (the "Wage Portion"). The Wage Portions are subject to tax withholding and will be reported on an IRS W-2 Form. 90% of each Participating Class Member's Individual Class Payment will be allocated to settlement of claims for all interest and penalties (the "Non-Wage Portion"). The Non-Wage Portions are not subject to wage withholdings and will be reported on IRS 1099 Forms. Participating Class Members assume full responsibility and liability for any employee taxes owed on their Individual Class Payment.
- 3.2.5 Effect of Non-Participating Class Members on Calculation of Individual Class Payments. Non-Participating Class Members will not receive any Individual Class Payments. The Administrator will retain amounts equal to their Individual Class Payments in the Net Settlement Amount for distribution to Participating Class Members on a pro rata basis according to their respective Workweeks.
- 3.2.6 To the LWDA and Covered Employees: PAGA Penalties in the amount of \$10,000 will be paid from the Gross Settlement Amount, with 75% allocated

to the LWDA PAGA Payment and 25% allocated to the Individual PAGA Payments.

3.2.6.1 The Administrator will calculate each Individual PAGA Payment by (a) dividing the amount of the PAGA Member's 25% share of PAGA Penalties (\$2,5000) by the total number of PAGA Period Pay Periods worked by all PAGA Members during the PAGA Period and (b) multiplying the result by each PAGA Member's PAGA Period Pay Periods. PAGA Members assume full responsibility and liability for any taxes owed on their Individual PAGA Payment.

3.2.6.2 If the Court approves PAGA Penalties of less than the amount requested, the Administrator will allocate the remainder to the Net Settlement Amount. The Administrator will report the Individual PAGA Payments on IRS 1099 Forms.

4. SETTLEMENT FUNDING AND PAYMENTS.

- 4.1 Class Workweeks and PAGA Member Pay Periods. Based on a review of its records to date, GVA estimates that the Settlement Class consists of approximately 284 class members who worked a total of approximately 30,000 workweeks during the Class Period.
- 4.2 Class Data. No later than fourteen days after the Court grants Preliminary Approval of the Settlement, GVA will deliver the Class Data to the Administrator in a Microsoft Excel spreadsheet. To protect Class Members' privacy rights, the Administrator must maintain the Class Data in confidence, use the Class Data only for purposes of this Settlement and for no other purpose, and restrict access to the Class Data to Administrator employees who need access to the Class Data to effect and perform under this Agreement. GVA has a continuing duty to immediately notify Class Counsel if it discovers that the Class Data omitted class member identifying information and to provide corrected or updated Class Data as soon as reasonably feasible. Without any extension of the deadline by which GVA must send the Class Data to the Administrator, the Parties and their counsel will expeditiously use best efforts, in good faith, to reconstruct or otherwise resolve any issues related to missing or omitted Class Data.
- 4.3 Funding of Gross Settlement Amount. The Settlement Administrator will provide GVA with wire transfer information within sixty (60) days after the Effective Date. GVA shall fund the Gross Settlement Amount within thirty days of final approval.
- 4.4 Payments from the Gross Settlement Amount. Within ten days after GVA funds the Gross Settlement Amount, the Administrator will mail checks for all Individual Class Payments, all Individual PAGA Payments, the LWDA PAGA Payment, the Administration Expenses Payment, the Class Counsel Fees Payment, the Class Counsel Litigation Expenses Payment, and the Class Representative Service Payment. Disbursement of the Class Counsel Fees Payment, the Class Counsel Litigation

Expenses Payment and the Class Representative Service Payment shall not precede disbursement of Individual Class Payments and Individual PAGA Payments.

- 4.4.1 The Administrator will issue checks for the Individual Class Payments and/or Individual PAGA Payments and send them to the Class Members via First Class U.S. Mail, postage prepaid. The face of each check shall prominently state the date (not less than 180 days after the date of mailing) when the check will be voided. The Administrator will cancel all checks not cashed by the void date. The Administrator will send checks for Individual Settlement Payments to all Participating Class Members (including those for whom Class Notice was returned undelivered). The Administrator will send checks for Individual PAGA Payments to all PAGA Members including Non-Participating Class Members who qualify as PAGA Members (including those for whom Class Notice was returned undelivered). The Administrator may send Participating Class Members a single check combining the Individual Class Payment and the Individual PAGA Payment. Before mailing any checks, the Settlement Administrator must update the recipients' mailing addresses using the National Change of Address Database.
- 4.4.2 The Administrator must conduct a Class Member Address Search for all other Class Members whose checks are returned undelivered without a USPS forwarding address. Within seven days of receiving a returned check, the Administrator must re-mail checks to the USPS forwarding address provided or to an address ascertained through the Class Member Address Search. The Administrator need not take further steps to deliver checks to Class Members whose re-mailed checks are returned as undelivered. The Administrator shall promptly send a replacement check to any Class Member whose original check was lost or misplaced, requested by the Class Member prior to the void date.
- 4.4.3 For any Class Member whose Individual Class Payment check or Individual PAGA Payment check is uncashed and canceled after the void date, the Administrator shall donate the funds represented by such checks to Legal Aid at Work, subject to the requirements of California Code of Civil Procedure Section 384, sub. (b).
- 4.4.4 The payment of Individual Class Payments and Individual PAGA Payments shall not obligate GVA to confer any additional benefits or make any additional payments to Class Members (such as 401(k) contributions or bonuses) beyond those specified in this Agreement.

5. RELEASES OF CLAIMS. Effective on the date when GVA fully funds the entire Gross Settlement Amount and funds all employer payroll taxes owed on the Wage Portion of the Individual Class Payments, Plaintiff, Class Members, and Class Counsel will release claims against all Released Parties as follows:

- 5.1 Release by Plaintiff. In consideration of Plaintiff's awarded Class Representative Service Payment, Plaintiff's Individual Class Payment, and the other terms and

conditions of the Settlement, as of the date the Settlement becomes Final and is fully funded, Plaintiff, on behalf of herself and her respective former and present representatives, agents, attorneys, heirs, administrators, successors, and assigns, releases any and all known and unknown claims that arose on or before the date she signs this agreement against GVA and the Released Parties. Expressly excluded from Plaintiff's release are any claims for workers' compensation benefits, unemployment insurance benefits, and any other claims that cannot be released by law.

- 5.2 Release by Participating Class Members. In consideration for their awarded Individual Settlement Shares, as of the date the Settlement becomes Final and has been fully funded, all Participating Class Members release all claims arising out of or related to the allegations set forth in the operative complaint and/or PAGA notice to the California Labor and Workforce Development Agency that arose during the Class Period and/or PAGA Period, including claims for: **(1)** failure to pay proper minimum and overtime wages in violation of Labor Code sections 510, 1197, and 1198, and the applicable IWC Wage Order(s); **(2)** failure to pay sick wages at the proper legal rate; **(3)** failure to provide compliant rest periods and pay missed rest break premiums in violation of Labor Code section 226.7 and the applicable IWC Wage Order(s); **(4)** failure to provide compliant meal periods and pay missed meal period premiums in violation of Labor Code sections 226.7 and 512, and the applicable IWC Wage Order(s); **(5)** failure to pay all wages due and owing during employment and at separation in violation of Labor Code sections 201-204; **(6)** failure to provide complete and accurate wage statements in violation of Labor Code sections 226 and 226.3; **(7)** failure to reimburse necessary business expenses; **(8)** deceptive, fraudulent, or otherwise unlawful business practices based on the foregoing in violation of California's Unfair Competition Law (Bus. & Prof. Code, §§ 17200–17210); **(9)** statutory penalties based on the foregoing pursuant to PAGA (Lab. Code, §§ 2698-2699.6); and **(10)** all claims for liquidated damages, penalties, interest, fees, costs based on the foregoing.
- 5.3 Release by PAGA Members. In consideration for their awarded Settlement Shares, as of the date the Settlement becomes Final, Plaintiff and the LWDA will release, on behalf of themselves and their respective former and present representatives, agents, attorneys, heirs, administrators, successors, and assigns any and all claims for civil penalties under PAGA against GVA and the Released Parties that arise out of or reasonably relate to the claims alleged in the Action or that could have been alleged based on the factual allegations in the Action (the "Released PAGA Claims"). All PAGA Members who worked for GVA during the PAGA Period will release the PAGA claims described herein and will receive a portion of the amount set aside as PAGA penalties, regardless of whether they opt out of the release of the Class Claims.
- 5.3 With respect to the Plaintiff's Released Claims only, the Parties stipulate and agree that the Plaintiff shall have, by operation of the judgment and approval order entered by the Court, waived and relinquished, to the fullest extent permitted by law, the provisions, rights, and benefits of section 1542 of the California Civil Code, which provides:

A GENERAL RELEASE DOES NOT EXTEND TO CLAIMS THAT THE CREDITOR OR RELEASING PARTY DOES NOT KNOW OR SUSPECT TO EXIST IN HIS OR HER FAVOR AT THE TIME OF EXECUTING THE RELEASE AND THAT, IF KNOWN BY HIM OR HER, WOULD HAVE MATERIALLY AFFECTED HIS OR HER SETTLEMENT WITH THE DEBTOR OR RELEASED PARTY.

The Plaintiff shall be deemed to have acknowledged that this Settlement Agreement is intended to waive and release all released claims that she does not know or suspect to exist in her favor at the time of the approval of this Settlement Agreement.

6. **MOTION FOR PRELIMINARY APPROVAL.** Within a reasonable time, Plaintiff will move for an order giving preliminary approval of the Settlement (“Motion for Preliminary Approval”) that complies with the Court’s current checklist for Preliminary Approvals.

- 6.1 **Plaintiff’s Responsibilities.** Plaintiff will prepare all documents necessary for obtaining Preliminary Approval, including: (i) a draft of the notice, and memorandum in support, of the Motion for Preliminary Approval that includes an analysis of the Settlement under *Dunk/Kullar* and a request for approval of the PAGA Settlement under Labor Code Section 2699, subd. (f)(2)); (ii) a draft proposed Order Granting Preliminary Approval and Approval of PAGA Settlement; (iii) a draft proposed Class Notice; (iv) a signed declaration from the Administrator attaching its “not to exceed” bid for administering the Settlement and attesting to its willingness to serve; competency; operative procedures for protecting the security of Class Data; amounts of insurance coverage for any data breach, defalcation of funds or other misfeasance; all facts relevant to any actual or potential conflicts of interest with Class Members; and the nature and extent of any financial relationship with Plaintiff, Class Counsel or Defense Counsel; (v) a signed declaration from Plaintiff confirming willingness and competency to serve and disclosing all facts relevant to any actual or potential conflicts of interest with Class Members, and/or the Administrator; and (vi) a signed declaration from each Class Counsel firm attesting to its competency to represent the Class Members, and its timely transmission to the LWDA of all necessary PAGA documents (initial notice of violations (Labor Code section 2699.3, subd. (a)), Operative Complaint (Labor Code section 2699, subd. (l)(1)), and this Agreement (Labor Code section 2699, subd. (l)(2))).
- 6.2 **Responsibilities of Counsel.** Class Counsel is responsible for expeditiously finalizing and filing the Motion for Preliminary Approval no later than 45 days after the full execution of this Agreement; obtaining a prompt hearing date for the Motion for Preliminary Approval; and for appearing in Court to advocate in favor of the Motion for Preliminary Approval. Class Counsel is responsible for delivering the Court’s Preliminary Approval order to the Administrator.
- 6.3 **Duty to Cooperate.** If the Parties disagree on any aspect of the proposed Motion for Preliminary Approval and/or the supporting declarations and documents, Class Counsel and Defense Counsel will expeditiously work together on behalf of the

Parties by meeting in person or by telephone, and in good faith, to resolve the disagreement. If the Court does not grant Preliminary Approval or conditions Preliminary Approval on any material change to this Agreement, Class Counsel and Defense Counsel will expeditiously work together on behalf of the Parties by meeting in person or by telephone, and in good faith, to modify the Agreement and otherwise satisfy the Court's concerns.

7. **SETTLEMENT ADMINISTRATION.**

- 7.1 **Selection of Administrator.** The Parties have jointly selected Phoenix Class Action Administration Solutions to serve as the Administrator and verified that, as a condition of appointment, Phoenix agrees to be bound by this Agreement and to perform, as a fiduciary, all duties specified in this Agreement in exchange for payment of Administration Expenses. The Parties and their Counsel represent that they have no interest or relationship, financial or otherwise, with the Administrator other than a professional relationship arising out of prior experiences administering settlements.
- 7.2 **Employer Identification Number.** The Administrator shall have and use its own Employer Identification Number for purposes of calculating payroll tax withholdings and providing reports to state and federal tax authorities.
- 7.3 **Qualified Settlement Fund.** The Administrator shall establish a settlement fund that meets the requirements of a Qualified Settlement Fund under U.S. Treasury Regulation section 468B-1.
- 7.4 **Notice to Class Members.**
 - 7.4.1 No later than three (3) business days after receipt of the Class Data, the Administrator shall notify Class Counsel that the list has been received and state the number of Class Members, PAGA Members, Workweeks, and Pay Periods in the Class Data.
 - 7.4.2 Using best efforts to perform as soon as possible, and in no event later than 15 days after receiving the Class Data, the Administrator will send to all Class Members identified in the Class Data, via first-class United States Postal Service ("USPS") mail, the Class Notice substantially in the form attached to this Agreement as Exhibit A. The first page of the Class Notice shall prominently estimate the dollar amounts of any Individual Class Payment and/or Individual PAGA Payment payable to the Class Member, and the number of Workweeks and PAGA Pay Periods (if applicable) used to calculate these amounts. Before mailing Class Notices, the Administrator shall update Class Member addresses using the National Change of Address database.
 - 7.4.3 Not later than five (5) business days after the Administrator's receipt of any Class Notice returned by the USPS as undelivered, the Administrator shall re-mail the Class Notice using any forwarding address provided by the USPS. If the USPS does not provide a forwarding address, the Administrator shall

conduct a Class Member Address Search, and re-mail the Class Notice to the most current address obtained. The Administrator has no obligation to make further attempts to locate or send Class Notice to Class Members whose Class Notice is returned by the USPS a second time.

- 7.4.4 The deadlines for Class Members' written objections, Challenges to Workweeks and/or Pay Periods, and Requests for Exclusion will be extended an additional 14 days beyond the 45 days otherwise provided in the Class Notice for all Class Members whose notice is re-mailed. The Administrator will inform the Class Member of the extended deadline by re-mailing the Class Notice.
- 7.4.5 If the Administrator, GVA or Class Counsel is contacted by or otherwise discovers any persons who believe they should have been included in the Class Data and should have received Class Notice, the Parties will expeditiously meet and confer in person or by telephone, and in good faith in an effort to agree on whether to include them as Class Members. If the Parties agree, such persons will be Class Members entitled to the same rights as other Class Members, and the Administrator will send, via email or overnight delivery, a Class Notice requiring them to exercise options under this Agreement not later than 14 days after receipt of Class Notice, or the deadline dates in the Class Notice, whichever are later.

7.5 Requests for Exclusion (Opt-Outs)

- 7.5.1 Class Members who wish to exclude themselves from (opt-out of) the Class Settlement must send the Administrator, by fax, email, or mail, a signed written Request for Exclusion not later than 45 days after the Administrator mails the Class Notice (plus an additional 14 days for Class Members whose Class Notice is re-mailed). A Request for Exclusion is a letter from a Class Member or his/her representative that reasonably communicates the Class Member's election to be excluded from the Settlement and includes the Class Member's name, address and email address or telephone number. To be valid, a Request for Exclusion must be timely faxed, emailed, or postmarked by the Response Deadline.
- 7.5.2 The Administrator may not reject a Request for Exclusion as invalid because it fails to contain all the information specified in the Class Notice. The Administrator shall accept any Request for Exclusion as valid if the Administrator can reasonably ascertain the identity of the person as a Class Member and the Class Member's desire to be excluded. The Administrator's determination shall be final and not appealable or otherwise susceptible to challenge. If the Administrator has reason to question the authenticity of a Request for Exclusion, the Administrator may demand additional proof of the Class Member's identity. The Administrator's determination of authenticity shall be final and not appealable or otherwise susceptible to challenge.

- 7.5.3 Every Class Member who does not submit a timely and valid Request for Exclusion is deemed to be a Participating Class Member under this Agreement, entitled to all benefits and bound by all terms and conditions of the Settlement, including the Participating Class Members' Release under Paragraph 5.2 of this Agreement, regardless whether the Participating Class Member actually receives the Class Notice or objects to the Settlement.
- 7.5.4 Every Class Member who submits a valid and timely Request for Exclusion is a Non-Participating Class Member and shall not receive an Individual Class Payment or have the right to object to the class action components of the Settlement. Because future PAGA claims are subject to claim preclusion upon entry of the Judgment, Non-Participating Class Members who are PAGA Members are deemed to release the claims identified in Paragraph 5.3 of this Agreement and are eligible for an Individual PAGA Payment.
- 7.5.5 Requests for Exclusion (Opt-outs) and Exclusion List. The Administrator will promptly review Requests for Exclusion on a rolling basis to ascertain their validity. Not later than 10 days after the expiration of the deadline for submitting Requests for Exclusion, the Administrator shall email a list to Class Counsel and Defense Counsel containing (a) the names and other identifying information of Class Members who have timely submitted valid Requests for Exclusion ("Exclusion List"); (b) the names and other identifying information of Class Members who have submitted invalid Requests for Exclusion; (c) copies of all Requests for Exclusion from Settlement submitted (whether valid or invalid).
- 7.6 Challenges to Calculation of Workweeks. Each Class Member shall have 45 days after the Administrator mails the Class Notice (plus an additional 14 days for Class Members whose Class Notice is re-mailed) to challenge the number of Class Workweeks and PAGA Pay Periods (if any) allocated to the Class Member in the Class Notice. The Class Member may challenge the allocation by communicating with the Administrator via fax, email or mail. The Administrator must encourage the challenging Class Member to submit supporting documentation. In the absence of any contrary documentation, the Administrator is entitled to presume that the Workweeks contained in the Class Notice are correct so long as they are consistent with the Class Data. The Administrator's determination of each Class Member's allocation of Workweeks and/or Pay Periods shall be final and not appealable or otherwise susceptible to challenge. The Administrator shall promptly provide copies of all challenges to calculation of Workweeks and/or Pay Periods to Defense Counsel and Class Counsel and the Administrator's determination of the challenges.
- 7.7 Objections to Settlement.
 - 7.7.1 Only Participating Class Members may object to the class action components of the Settlement and/or this Agreement, including contesting the fairness of the Settlement, and/or amounts requested for the Class Counsel Fees Payment,

Class Counsel Litigation Expenses Payment and/or Class Representative Service Payment.

- 7.7.2 Participating Class Members may send written objections to the Administrator, by fax, email, or mail. In the alternative, Participating Class Members may appear in Court (or hire an attorney to appear in Court) to present verbal objections at the Final Approval Hearing. A Participating Class Member who elects to send a written objection to the Administrator must do so not later than 60 days after the Administrator's mailing of the Class Notice (plus an additional 14 days for Class Members whose Class Notice was re-mailed).
 - 7.7.3 Non-Participating Class Members have no right to object to any of the class action components of the Settlement.
- 7.8 Administrator Duties. The Administrator has a duty to perform or observe all tasks to be performed or observed by the Administrator contained in this Agreement or otherwise.
- 7.8.1 Website, Email Address and Toll-Free Number. The Administrator will establish and maintain and use an internet website to post information of interest to Class Members including the date, time and location for the Final Approval Hearing and copies of the Settlement Agreement, Motion for Preliminary Approval, the Preliminary Approval order, the Class Notice, the Motion for Final Approval, the Motion for Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment and Class Representative Service Payment, the Final Approval order and the Judgment. The Administrator will also maintain and monitor an email address and a toll-free telephone number to receive Class Member calls, faxes and emails.
 - 7.8.2 Weekly Reports. The Administrator must, on a weekly basis, provide written reports to Class Counsel and Defense Counsel that, among other things, tally the number of: Class Notices mailed or re-mailed, Class Notices returned undelivered, Requests for Exclusion (whether valid or invalid) received, objections received, challenges to Workweeks and/or Pay Periods received and/or resolved, and checks mailed for Individual Class Payments and Individual PAGA Payments ("Weekly Report"). The Weekly Reports must include the Administrator's assessment of the validity of Requests for Exclusion and attach copies of all Requests for Exclusion and objections received.
 - 7.8.3 Workweek and/or Pay Period Challenges. The Administrator has the authority to address and make final decisions consistent with the terms of this Agreement on all Class Member challenges over the calculation of Workweeks and/or Pay Periods. The Administrator's decision shall be final and not appealable or otherwise susceptible to challenge.

7.8.4 Administrator's Declaration. Not later than 14 days before the date by which Plaintiff is required to file the Motion for Final Approval of the Settlement, the Administrator will provide to Class Counsel and Defense Counsel, a signed declaration suitable for filing in Court attesting to its due diligence and compliance with all of its obligations under this Agreement, including, but not limited to, its mailing of Class Notice, the Class Notices returned as undelivered, the re-mailing of Class Notices, attempts to locate Class Members, the total number of Requests for Exclusion from Settlement it received (both valid or invalid), the number of written objections and attach the Exclusion List. The Administrator will supplement its declaration as needed or requested by the Parties and/or the Court. Class Counsel is responsible for filing the Administrator's declaration(s) in Court.

7.8.5 Final Report by Settlement Administrator. Within 10 days after the Administrator disburses all funds in the Gross Settlement Amount, the Administrator will provide Class Counsel and Defense Counsel with a final report detailing its disbursements by employee identification number only of all payments made under this Agreement. At least 15 days before any deadline set by the Court, the Administrator will prepare, and submit to Class Counsel and Defense Counsel, a signed declaration suitable for filing in Court attesting to its disbursement of all payments required under this Agreement. Class Counsel is responsible for filing the Administrator's declaration in Court.

8. **ESCALATOR CLAUSE.** Defendant has represented that the actual number of weeks worked by the Settlement Class through mediation is approximately 30,000. If the number of workweeks worked by the Class Members is greater than 10% above that estimated by Defendant (33,000 Workweeks), then the portion of the GSA attributable to non-PAGA claims (i.e., the GSA less the PAGA penalties) shall be increased proportionately for each additional Workweek above (33,000). If the number of pay periods worked by the Aggrieved Employees is greater than 10% above that estimated by Defendant, then the portion of the GSA attributable to PAGA claims (i.e., the PAGA penalties) shall be increased proportionately for each additional pay period worked above the 10% buffer.
9. **GVA'S RIGHT TO WITHDRAW.** If ten percent (10%) or more of the Class Members, or a number of Class Members whose Individual Settlement Shares represent 10% or more of the total of all Individual Settlement Shares, validly elect not to participate in the Settlement, GVA will have the right, in its sole discretion (but not the obligation), to rescind the Settlement, and the Settlement and all actions taken in its furtherance will be null and void. GVA must exercise this right within 15 days after the Settlement Administrator notifies the parties of the number of opt-outs, which the Settlement Administrator will do within 10 days after the deadline for submission of opt-outs.
10. **MOTION FOR FINAL APPROVAL.** Not later than 16 court days before the scheduled Final Approval Hearing, Plaintiff will file in Court, a motion for final approval of the Settlement that includes a request for approval of the PAGA settlement under Labor Code section 2699, subd. (l), a Proposed Final Approval Order and a proposed Judgment (collectively "Motion for Final Approval"). Plaintiff shall provide drafts of these documents

to Defense Counsel not later than 10 days prior to filing the Motion for Final Approval. Class Counsel and Defense Counsel will expeditiously meet and confer in person or by telephone, and in good faith, to resolve any disagreements concerning the Motion for Final Approval.

- 10.1 Response to Objections. Each Party retains the right to respond to any objection raised by a Participating Class Member, including the right to file responsive documents in Court no later than five court days prior to the Final Approval Hearing, or as otherwise ordered or accepted by the Court.
- 10.2 Duty to Cooperate. If the Court does not grant Final Approval or conditions Final Approval on any material change to the Settlement (including, but not limited to, the scope of release to be granted by Class Members), the Parties will expeditiously work together in good faith to attempt to address the Court's concerns. The Court's decision to award less than the amounts requested for the Class Representative Service Payment, Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment and/or Administrator Expenses Payment shall not constitute a material modification to the Agreement within the meaning of this paragraph.
- 10.3 Continuing Jurisdiction of the Court. The Parties agree that, after entry of Judgment, the Court will retain jurisdiction over the Parties, Action, and the Settlement solely for purposes of (i) enforcing this Agreement and/or Judgment, (ii) addressing settlement administration matters, and (iii) addressing such post-Judgment matters as are permitted by law.
- 10.4 Waiver of Right to Appeal. The parties and all Participating Class Members who did not object to the Settlement as provided in this Agreement waive all appeals from the final approval of the Settlement unless the Court materially modifies the Settlement, except that Plaintiff and Class Counsel may appeal from an order by the Court that reduces the amounts sought for the Class Representative Payment or the Class Counsel Fees or Expenses Payment. Such an order or affirmance of such an order will not entitle Plaintiff or the Class to avoid the Settlement. GVA's payment obligation under the Settlement will be suspended pending an appeal of the Judgment.
- 10.5 Appellate Court Orders to Vacate, Reverse, or Materially Modify Judgment. If the reviewing Court vacates, reverses, or modifies the Judgment in a manner that requires a material modification of this Agreement (including, but not limited to, the scope of release to be granted by Class Members), this Agreement shall be null and void. The Parties shall nevertheless expeditiously work together in good faith to attempt to address the appellate court's concerns, sharing, on a 50-50 basis, any additional Administration Expenses reasonably incurred after remittitur. An appellate decision to vacate, reverse, or modify the Court's award of the Class Representative Service Payment or any payments to Class Counsel shall not constitute a material modification of the Judgment within the meaning of this paragraph, as long as the Gross Settlement Amount remains unchanged

11. **AMENDED JUDGMENT.** If an amended judgment is required under Code of Civil Procedure section 384, the Parties will work together in good faith to jointly submit a proposed amended judgment.

12. **ADDITIONAL PROVISIONS.**

12.1 **No Admission of Liability, Class Certification or Representative Manageability for Other Purposes.** This Agreement represents a compromise and settlement of highly disputed claims. Nothing in this Agreement is intended or should be construed as an admission by GVA that any of the allegations in the Operative Complaint have merit or that GVA has any liability for any claims asserted; nor should it be intended or construed as an admission by Plaintiff that GVA's defenses in the Action have merit. The Parties agree that class certification and representative treatment is for purposes of this Settlement only. If, for any reason the Court does grant Preliminary Approval, Final Approval or enter Judgment, GVA reserves the right to contest certification of any class for any reasons, and GVA reserves all available defenses to the claims in the Action, and Plaintiff reserves the right to move for class certification on any grounds available and to contest GVA's defenses. The Settlement, this Agreement and the Parties' willingness to settle the Action will have no bearing on, and will not be admissible in connection with, any litigation (except for proceedings to enforce or effectuate the Settlement and this Agreement).

12.2 **No Solicitation.** The Parties separately agree that they and their respective counsel and employees will not solicit any Class Member to opt out of or object to the Settlement, or appeal from the Judgment. Nothing in this paragraph shall be construed to restrict Class Counsel's ability to communicate with Class Members in accordance with Class Counsel's ethical obligations owed to Class Members.

12.3 **Integrated Agreement.** Upon execution by all Parties and their counsel, this Agreement together with its attached exhibits shall constitute the entire agreement between the Parties relating to the Settlement, superseding any and all oral representations, warranties, covenants, or inducements made to or by any Party.

12.4 **Attorney Authorization.** Class Counsel and Defense Counsel separately warrant and represent that they are authorized by Plaintiff and GVA, respectively, to take all appropriate action required or permitted to be taken by such Parties pursuant to this Agreement to effectuate its terms, and to execute any other documents reasonably required to effectuate the terms of this Agreement including any amendments to this Agreement.

12.5 **Cooperation.** The Parties and their counsel will cooperate with each other and use their best efforts, in good faith, to implement the Settlement by, among other things, modifying the Settlement Agreement as agreed by the Parties, submitting supplemental evidence and supplementing points and authorities as requested by the Court. In the event the Parties are unable to agree upon the form or content of any document necessary to implement the Settlement, or on any modification of the

Agreement that may become necessary to implement the Settlement, the Parties will seek the assistance of a mediator and/or the Court for resolution.

- 12.6 No Prior Assignments. The Parties separately represent and warrant that they have not directly or indirectly assigned, transferred, encumbered, or purported to assign, transfer, or encumber to any person or entity and portion of any liability, claim, demand, action, cause of action, or right released and discharged by the Party in this Settlement.
- 12.7 No Tax Advice. Neither Plaintiff, Class Counsel, GVA nor Defense Counsel are providing any advice regarding taxes or taxability, nor shall anything in this Settlement be relied upon as such within the meaning of United States Treasury Department Circular 230 (31 CFR Part 10, as amended) or otherwise.
- 12.8 Modification of Agreement. This Agreement, and all parts of it, may be amended, modified, changed, or waived only by an express written instrument signed by all Parties or their representatives, and approved by the Court.
- 12.9 Agreement Binding on Successors. This Agreement will be binding upon, and inure to the benefit of, the successors of each of the Parties.
- 12.10 Applicable Law. All terms and conditions of this Agreement and its exhibits will be governed by and interpreted according to the internal laws of the state of California, without regard to conflict of law principles.
- 12.11 Cooperation in Drafting. The Parties have cooperated in the drafting and preparation of this Agreement. This Agreement will not be construed against any Party on the basis that the Party was the drafter or participated in the drafting.
- 12.12 Confidentiality. Plaintiff and her attorneys agree not to issue any press or other media releases or talk to the press or media regarding the Settlement, and Plaintiff's attorneys agree not to publicize the Settlement on their website or social media. However, this provision shall not prohibit: (1) the filing of any documents with the Court or the LWDA necessary to effectuate the settlement; (2) the settlement administrator from providing notices and required disclosures to affected Class Members and/or Aggrieved Employees and Plaintiff's counsel to communicating with Class Members in responding to any inquiries; (3) the settlement administrator from posting any judgment on its website; and (4) Plaintiff's counsel from identifying the parties, venue, and case number in connection with demonstrating adequacy in future cases or in response to direct inquiries from Class Members or Aggrieved Employees regarding the settlement. If Plaintiff or her attorneys disclose to any unauthorized party (a) that a settlement has been reached or (b) any of the terms of the Settlement except as required by law or to effect the Settlement, GVA may rescind the Settlement, rendering it null and void.
- 12.13 Use and Return of Class Data. Information provided to Class Counsel pursuant to Cal. Evid. Code §1152, and all copies and summaries of the Class Data provided to Class

Counsel by GVA in connection with the mediation, other settlement negotiations, or in connection with the Settlement, may be used only with respect to this Settlement, and no other purpose, and may not be used in any way that violates any existing contractual agreement, statute, or rule of court. Not later than 90 days after the date when the Court discharges the Administrator's obligation to provide a Declaration confirming the final pay out of all Settlement funds, Plaintiff shall destroy all paper and electronic versions of Class Data received from GVA unless, prior to the Court's discharge of the Administrator's obligation, GVA makes a written request to Class Counsel for the return, rather than the destruction of, Class Data.

- 12.14 Headings. The descriptive heading of any section or paragraph of this Agreement is inserted for convenience of reference only and does not constitute a part of this Agreement.
- 12.15 Calendar Days. Unless otherwise noted, all reference to "days" in this Agreement shall be to calendar days. In the event any date or deadline set forth in this Agreement falls on a weekend or federal legal holiday, such date or deadline shall be on the first business day thereafter:
- 12.16 Notice. All notices, demands or other communications between the Parties in connection with this Agreement will be in writing and deemed to have been duly given as of the third business day after mailing by United States mail, or the day sent by email or messenger, addressed as follows:

To Plaintiff and the Settlement Class:

Joshua S. Falakassa
josh@falakassalaw.com
FALAKASSA LAW, P.C.
1901 Avenue of the Stars, Suite 920
Los Angeles, California 90067

Mehrdad Bokhour
mehrdad@bokhourlaw.com
BOKHOUR LAW GROUP, P.C.
1901 Avenue of the Stars, Suite 920
Los Angeles, California 90067

To GVA:

Wendy Walker
wwalker@ymclegal.com
YOUNG, MINNEY & CORR LLP
655 University Avenue, Suite 150
Sacramento, California 95825

12.17 Execution in Counterparts. This Agreement may be executed in one or more counterparts by facsimile, electronically (i.e., DocuSign), or email which for purposes of this Agreement shall be accepted as an original. All executed counterparts and each of them will be deemed to be one and the same instrument if counsel for the Parties will exchange between themselves signed counterparts. Any executed counterpart will be admissible in evidence to prove the existence and contents of this Agreement.

12.18 Stay of Litigation. The Parties agree that upon the execution of this Agreement and the remand of the Action to state court, the litigation shall be stayed, except to effectuate the terms of this Agreement. The Parties further agree upon signing this Agreement, pursuant to California Civil Procedure Code section 583.330, to extend the date to bring a case to trial under California Civil Procedure Code section 583.310 for the entire period of this settlement process.

5/13/2025

Dated: May __, 2025

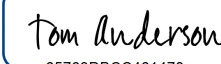
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Plaintiff Jane Udoh

6/10/2025

Dated: May __, 2025

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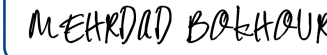
Defendant Great Valley Academy

Approved As to Content:

Dated: May __, 2025

5/13/2025

BOKHOUR LAW GROUP, P.C.

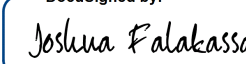
Signed by:

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Mehrdad Bokhour
 Attorneys for Plaintiff

5/13/2025

Dated: May __, 2025

FALAKASSA LAW, P.C.

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Joshua Falakassa
 Attorneys for Plaintiff

6/10/2025

Dated: May __, 2025

YOUNG, MINNEY & CORR, LLP

Signed by:

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Wendy Walker
 Attorneys for Great Valley Academy

EXHIBIT A

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
COUNTY OF STANISLAUS**

**COURT APPROVED NOTICE OF CLASS ACTION SETTLEMENT AND HEARING
DATE FOR FINAL COURT APPROVAL**

(Jane Udoh v. Great Valley Academy

Case No. CV-23-004199)

*The Superior Court for the State of California authorized this Notice. Read it carefully!
It's not junk mail, spam, an advertisement, or solicitation by a lawyer. You are not being sued.*

You may be eligible to receive money from an employee class action lawsuit (“Action”) against Great Valley Academy (“GVA”) for alleged wage and hour violations. The Action was filed by a former GVA employee, Jane Udoh (“Plaintiff”) and seeks payment of (1) back and premium wages, statutory penalties, and interest for a class of non-exempt hourly employees who work or worked for GVA in California during the Class Period (July 27, 2019, through March 15, 2025) (“Class Members”); and (2) penalties under the California Private Attorney General Act (“PAGA”) for all non-exempt hourly employees who work or worked for GVA in California during the PAGA Period (July 26, 2022, through March 15, 2025) (“PAGA Members”).

The proposed Settlement has two main parts: (1) a Class Settlement requiring GVA to fund Individual Class Payments, and (2) a PAGA Settlement requiring GVA to fund Individual PAGA Payments and to make a payment to the California Labor and Workforce Development Agency (“LWDA”).

Based on GVA’s records, and the Parties’ current assumptions, **your Individual Class Payment is estimated to be \$ _____ (less withholding) and your Individual PAGA Payment is estimated to be \$ _____.** The actual amount you may receive likely will be different and will depend on a number of factors. (If no amount is stated for your Individual PAGA Payment, then according to GVA’s records you are not eligible for an Individual PAGA Payment under the Settlement because you didn’t work during the PAGA Period.)

The above estimates are based on GVA’s records showing that **you worked _____ workweeks** during the Class Period and **you worked _____ workweeks** during the PAGA Period. If you believe that you worked more workweeks during either period, you can submit a challenge by the deadline date. See Section 4 of this Notice.

The Court has already preliminarily approved the proposed Settlement and approved this Notice. The Court has not yet decided whether to grant final approval. Your legal rights are affected whether you act or do not act. Read this Notice carefully. You will be deemed to have carefully read and understood it. At the Final Approval Hearing, the Court will decide whether to finally approve the Settlement and how much of the Settlement will be paid to Plaintiff and Plaintiff’s attorneys (“Class Counsel”). The Court will also decide whether to enter a judgment that requires GVA to make payments under the Settlement and requires Class Members and PAGA Members to give up their rights to assert certain claims against GVA.

If you worked for GVA during the Class Period and/or the PAGA Period, you have two basic options under the Settlement:

- (1) **Do Nothing.** You don’t have to do anything to participate in the proposed Settlement and be eligible for an Individual Class Payment and/or an Individual PAGA Payment. As a Participating Class Member, though, you will give up your right to assert Class Period wage claims and PAGA Period penalty claims against GVA.
- (2) **Opt-Out of the Class Settlement.** You can exclude yourself from the Class Settlement (opt-out) by submitting the written Request for Exclusion or otherwise notifying the Administrator in writing. If you opt-out of the Settlement, you will not receive an Individual Class Payment. You will, however, preserve your right to personally pursue Class Period wage claims against GVA. You cannot opt-out of the PAGA portion of the proposed Settlement, and thus, if you are a PAGA member, remain eligible for an Individual PAGA Payment regardless of whether you opt out of the Class Settlement.

GVA will not retaliate against you for any actions you take with respect to the proposed Settlement.

SUMMARY OF YOUR LEGAL RIGHTS AND OPTIONS IN THIS SETTLEMENT

You Don’t Have to Do Anything to Participate in the Settlement	If you do nothing, you will be a Participating Class Member, eligible for an Individual Class Payment and an Individual PAGA Payment (if any). In exchange, you will give up your right to assert the wage claims against GVA that are covered by this Settlement (Released Claims).
You Can Opt-out of the Class Settlement but not the PAGA Settlement The Opt-out Deadline is _____	If you don’t want to fully participate in the proposed Settlement, you can opt-out of the Class Settlement by sending the Administrator a written Request for Exclusion. Once excluded, you will be a Non-Participating Class Member and no longer eligible for an Individual Class Payment. Non-Participating Class Members cannot object to any portion of the proposed Settlement. See Section 6 of this Notice. You cannot opt-out of the PAGA portion of the proposed Settlement. GVA must pay Individual PAGA Payments to all PAGA Members and the PAGA Members must give up their rights to pursue Released Claims (defined below).

Participating Class Members Can Object to the Class Settlement but not the PAGA Settlement Written Objections Must be Submitted by _____	All Class Members who do not opt-out (“Participating Class Members”) can object to any aspect of the proposed Settlement. The Court’s decision whether to finally approve the Settlement will include a determination of how much will be paid to Class Counsel and Plaintiff who pursued the Action on behalf of the Class. You are not personally responsible for any payments to Class Counsel or Plaintiff, but every dollar paid to Class Counsel and Plaintiff reduces the overall amount paid to Participating Class Members. You can object to the amounts requested by Class Counsel or Plaintiff if you think they are unreasonable. See Section 7 of this Notice.
You Can Participate in the _____ Final Approval Hearing	The Court’s Final Approval Hearing is scheduled to take place on _____. You don’t have to attend but you do have the right to appear (or hire an attorney to appear on your behalf at your own cost), in person, by telephone or by using the Court’s virtual appearance platform. Participating Class Members can verbally object to the Settlement at the Final Approval Hearing. See Section 8 of this Notice.
You Can Challenge the Calculation of Your Workweeks/Pay Periods Written Challenges Must be Submitted by _____	The amount of your Individual Class Payment and PAGA Payment (if any) depend on how many workweeks you worked at least one day during the Class Period and how many Pay Periods you worked at least one day during the PAGA Period, respectively. The number of Class Period Workweeks and number of PAGA Period Pay Periods you worked according to GVA’s records is stated on the first page of this Notice. If you disagree with either of these numbers, you must challenge it by _____. See Section 4 of this Notice.

1. WHAT IS THE ACTION ABOUT?

Plaintiff is a former GVA employee. The Action accuses GVA of violating California labor laws, asserting claims based on GVA’s alleged: (1) failure to pay minimum and overtime wages; (2) failure to provide meal and/or rest periods; (3) failure to pay all sick time; (4) failure to provide accurate itemized wage statements; (5) failure to pay all wages due upon separation of employment; and (6) failure to reimburse necessary business expenses. Plaintiff also asserted a violation of California’s Unfair Competition Law (“UCL”). Based on the same claims, Plaintiff has also asserted a claim for civil penalties under the California Private Attorneys General Act (Labor Code §§ 2698, et seq.) (“PAGA”). Plaintiff is represented by attorneys in the Action: Mehrdad Bokhour of Bokhour Law Group, P.C., and Joshua S. Falakassa of Falakassa Law, P.C. (“Class Counsel.”)

GVA strongly denies violating any laws or failing to pay any wages and contends it complied with all applicable laws.

2. WHAT DOES IT MEAN THAT THE ACTION HAS SETTLED?

So far, the Court has made no determination whether GVA or Plaintiff is correct on the merits. In the meantime, Plaintiff and GVA hired an experienced, neutral mediator in an effort to resolve the Action by negotiating an agreement to settle the case rather than continuing the expensive and time-consuming process of litigation. The negotiations were successful. By signing a lengthy written settlement agreement (“Agreement”) and agreeing to jointly ask the Court to enter a judgment ending the Action and enforcing the Agreement, Plaintiff and GVA have negotiated a proposed Settlement that is subject to the Court’s Final Approval. Both sides agree the proposed Settlement is a compromise of disputed claims. By agreeing to settle, GVA does not admit any violations or concede the merit of any claims.

The Court preliminarily approved the proposed Settlement as fair, reasonable and adequate, authorized this Notice, and scheduled a hearing to determine Final Approval.

3. WHAT ARE THE IMPORTANT TERMS OF THE PROPOSED SETTLEMENT?

1. GVA Will Pay \$800,000 as the Gross Settlement Amount (Gross Settlement). GVA has agreed to deposit the Gross Settlement into an account controlled by the Administrator of the Settlement. The Administrator will use the Gross Settlement to pay the Individual Class Payments, Individual PAGA Payments, Class Representative Service Payment, Class Counsel’s attorney’s fees and expenses, the Administrator’s expenses, and penalties to be paid to the California Labor and Workforce Development Agency (“LWDA”). Assuming the Court grants Final Approval, GVA will fund the Gross Settlement not more than 180 days after the Judgment entered by the Court become final. The Judgment will be final on the date the Court enters Judgment, or a later date if Participating Class Members object to the proposed Settlement or the Judgment is appealed.
2. Court Approved Deductions from Gross Settlement. At the Final Approval Hearing, Plaintiff and/or Class Counsel will ask the Court to approve the following deductions from the Gross Settlement, the amounts of which will be decided by the Court at the Final Approval Hearing:
 - A. Up to \$266,666.67 (33% of the Gross Settlement) to Class Counsel for attorneys’ fees and up to \$25,000 for their litigation expenses. To date, Class Counsel have worked and incurred expenses on the Action without payment.
 - B. Up to \$10,000 as a Class Representative Award for filing the Action, working with Class Counsel and representing the Class. A Class Representative Award will be the only monies Plaintiff will receive other than Plaintiff’s Individual Class Payment and any Individual PAGA Payment.
 - C. Up to \$6,000 will be paid to the Administrator for services administering the Settlement.
 - D. Up to \$10,000 for PAGA Penalties, 75% allocated to the LWDA PAGA Payment

and 25% in Individual PAGA Payments to the PAGA Members based on their PAGA Period Pay Periods.

Participating Class Members have the right to object to any of these deductions. The Court will consider all objections.

3. Net Settlement Distributed to Class Members. After making the above deductions in amounts approved by the Court, the Administrator will distribute the rest of the Gross Settlement (the “Net Settlement”) by making Individual Class Payments to Participating Class Members based on their Class Period Workweeks.
4. Taxes Owed on Payments to Class Members. Plaintiff and GVA are asking the Court to approve an allocation of 10% of each Individual Class Payment to taxable wages (“Wage Portion”) and 90% to interest and penalties (“Non-Wage Portion.”). The Wage Portion is subject to withholdings and will be reported on IRS W-2 Forms. GVA will separately pay employer payroll taxes it owes on the Wage Portion. The Individual PAGA Payments are counted as penalties rather than wages for tax purposes. The Administrator will report the Individual PAGA Payments and the Non-Wage Portions of the Individual Class Payments on IRS 1099 Forms.

Although Plaintiff and GVA have agreed to these allocations, neither side is giving you any advice on whether your Payments are taxable or how much you might owe in taxes. You are responsible for paying all taxes (including penalties and interest on back taxes) on any Payments received from the proposed Settlement. You should consult a tax advisor, at your own expense, if you have any questions about the tax consequences of the proposed Settlement.

5. Need to Promptly Cash Payment Checks. The front of every check issued for Individual Class Payments and Individual PAGA Payments will show the date when the check expires (the void date). If you don’t cash it by the void date, your check will be automatically cancelled, and the monies will be deposited with the California Controller’s Unclaimed Property Fund in your name.

If the monies represented by your check are sent to the Controller’s Unclaimed Property, you should consult the rules of the Fund for instructions on how to retrieve your money.

6. Requests for Exclusion from the Class Settlement (Opt-Outs). You will be treated as a Participating Class Member, participating fully in the Class Settlement, unless you notify the Administrator in writing, not later than _____, that you wish to opt-out. The easiest way to notify the Administrator is to send a written and signed Request for Exclusion by the _____ Response Deadline. The Request for Exclusion should be a letter from a Class Member or his/her representative setting forth a Class Member’s name, present address, telephone number, and a simple statement electing to be excluded from the Settlement. Excluded Class Members (i.e., Non-Participating Class Members) will not receive Individual Class Payments, but will preserve their rights to personally pursue wage and hour claims against GVA.

You cannot opt-out of the PAGA portion of the Settlement. Class Members who exclude themselves from the Class Settlement (Non-Participating Class Members) remain eligible for Individual PAGA Payments and are required to give up their right to assert PAGA claims against GVA based on the PAGA Period facts alleged in the Action.

7. The Proposed Settlement Will be Void if the Court Denies Final Approval. It is possible the Court will decline to grant Final Approval of the Settlement or decline to enter a Judgment. It is also possible the Court will enter a Judgment that is reversed on appeal. Plaintiffs and GVA have agreed that, in either case, the Settlement will be void: GVA will not pay any money and Class Members will not release any claims against GVA.
8. Administrator. The Court has appointed a neutral company, ILYM Group, Inc. (the “Administrator”), to send this Notice, calculate and make payments, and process Class Members’ Requests for Exclusion. The Administrator will also decide Class Member Challenges over Workweeks, mail and re-mail settlement checks and tax forms, and perform other tasks necessary to administer the Settlement. The Administrator’s contact information is contained in Section 9 of this Notice.
9. Participating Class Members’ Release. After the Judgment is final and GVA has fully funded the Gross Settlement and separately paid all employer payroll taxes, Participating Class Members will be legally barred from asserting any of the claims released under the Settlement. This means that unless you opted out by validly excluding yourself from the Class Settlement, you cannot sue, continue to sue, or be part of any other lawsuit against GVA or related entities for wages based on the Class Period facts and PAGA penalties based on PAGA Period facts, as alleged in the Action and resolved by this Settlement.

The Participating Class Members will be bound by the following release:

In consideration for their awarded Individual Settlement Shares, as of the date the Settlement becomes Final and has been fully funded, all Participating Class Members release all claims that were alleged, or reasonably could have been alleged, based on the facts stated in the Operative Complaint that arose during the Class Period.

10. PAGA Members’ PAGA Release. After the Court’s judgment is final, and GVA has paid the Gross Settlement (and separately paid the employer-side payroll taxes), all PAGA Members will be barred from asserting PAGA claims against GVA, whether or not they exclude themselves from the Settlement. This means that all PAGA Members, including those who are Participating Class Members and those who opt-out of the Class Settlement, cannot sue, continue to sue, or participate in any other PAGA claim against GVA or its related entities based on the PAGA Period facts alleged in the Action and resolved by this Settlement.

The PAGA Members’ Releases for Participating and Non-Participating Class Members are as follows:

All Participating and Non-Participating Class Members who are PAGA Members are deemed to release, on behalf of themselves and their respective former and present representatives, agents, attorneys, heirs, administrators, successors, and assigns, any and all claims for civil penalties under PAGA against GVA and the Released Parties that arise out of or reasonably relate to the claims alleged in the Action or that could have been alleged based on the factual allegations in the Action.

4. HOW WILL THE ADMINISTRATOR CALCULATE MY PAYMENT?

1. Individual Class Payments. The Administrator will calculate Individual Class Payments by (a) dividing the Net Settlement Amount by the total number of Workweeks worked by all Participating Class Members, and (b) multiplying the result by the number of Workweeks worked by each individual Participating Class Member.
2. Individual PAGA Payments. The Administrator will calculate Individual PAGA Payments by (a) dividing \$2,5000.00 by the total number of PAGA Pay Periods worked by all PAGA Members and (b) multiplying the result by the number of PAGA Period Pay Periods worked by each individual PAGA Member.
3. Workweek/Pay Period Challenges. The number of Class Workweeks you worked during the Class Period and the number of PAGA Pay Periods you worked during the PAGA Period, as recorded in GVA's records, are stated in the first page of this Notice. You have until _____ to challenge the number of Workweeks and/or Pay Periods credited to you. You can submit your challenge by signing and sending a letter to the Administrator via mail, email or fax. Section 9 of this Notice has the Administrator's contact information.

You need to support your challenge by sending copies of pay stubs or other records. The Administrator will accept GVA's calculation of Workweeks and/or Pay Periods based on GVA's records as accurate unless you send copies of records containing contrary information. You should send copies rather than originals because the documents will not be returned to you. The Administrator will resolve Workweek and/or Pay Period challenges based on your submission and on input from Class Counsel (who will advocate on behalf of Participating Class Members) and GVA's Counsel. The Administrator's decision is final. You can't appeal or otherwise challenge its final decision.

5. HOW WILL I GET PAID?

1. Participating Class Members. The Administrator will send, by U.S. mail, a single check to every Participating Class Member (i.e., every Class Member who doesn't opt-out) including those who also qualify as PAGA Members. The single check will combine the Individual Class Payment and the Individual PAGA Payment.
2. Non-Participating Class Members. The Administrator will send, by U.S. mail, a single Individual PAGA Payment check to every PAGA Member who opts out of the Class Settlement (i.e., every Non-Participating Class Member).

Your check will be sent to the same address as this Notice. If you change your address, be sure to notify the Administrator as soon as possible. Section 9 of this Notice has the Administrator's contact information.

6. HOW DO I OPT-OUT OF THE CLASS SETTLEMENT?

Submit a written and signed letter with your name, present address, telephone number, and a simple statement that you do not want to participate in the Settlement. The Administrator will exclude you based on any writing communicating your request to be excluded. Be sure to personally sign your request, identify the Action as *Jane Udoh v. Great Valley Academy*, Case No. CV-23-004199, and include your identifying information (full name, address, telephone number, approximate dates of employment, and social security number for verification purposes). You must make the request yourself. If someone else makes the request for you, it will not be valid. **The Administrator must be sent your request to be excluded by _____, or it will be invalid.** Section 9 of the Notice has the Administrator's contact information.

7. HOW DO I OBJECT TO THE SETTLEMENT?

Only Participating Class Members have the right to object to the Settlement. Before deciding whether to object, you may wish to see what Plaintiff and GVA are asking the Court to approve. At least 16 days before the _____ Final Approval Hearing, Class Counsel and/or Plaintiff will file in Court (1) a Motion for Final Approval that includes, among other things, the reasons why the proposed Settlement is fair, and (2) a Motion for Fees, Litigation Expenses and Service Award stating (i) the amount Class Counsel is requesting for attorneys' fees and litigation expenses; and (ii) the amount Plaintiff is requesting as a Class Representative Service Award. Upon reasonable request, Class Counsel (whose contact information is in Section 9 of this Notice) will send you copies of these documents at no cost to you. You can also view them on the Administrator's Website

_____ (url) or the Court's website _____ (url).

A Participating Class Member who disagrees with any aspect of the Agreement, the Motion for Final Approval and/or Motion for Fees, Litigation Expenses and Service Award may wish to object, for example, that the proposed Settlement is unfair, or that the amounts requested by Class Counsel or Plaintiff are too high or too low. **The deadline for sending written objections to the Administrator is _____.** Be sure to tell the Administrator what you object to, why you object, and any facts that support your objection. Make sure you identify the Action *Jane Udoh v. Great Valley Academy*, Case No. CV-23-004199, and include your name, current address, telephone number, and approximate dates of employment for GVA and sign the objection. Section 9 of this Notice has the Administrator's contact information.

Alternatively, a Participating Class Member can object (or personally retain a lawyer to object at your own cost) by attending the Final Approval Hearing. You (or your attorney) should be ready to tell the Court what you object to, why you object, and any facts that support your objection. See Section 8 of this Notice (immediately below) for specifics

regarding the Final Approval Hearing.

8. CAN I ATTEND THE FINAL APPROVAL HEARING?

You can, but don't have to, attend the Final Approval Hearing at (time) in Department 24 of the Stanislaus County Superior Court, located at Stanislaus County Superior Court, 800 11th Street, Stanislaus, CA 95354. At the Hearing, the judge will decide whether to grant Final Approval of the Settlement and how much of the Gross Settlement will be paid to Class Counsel, Plaintiff, and the Administrator. The Court will invite comment from objectors, Class Counsel and Defense Counsel before making a decision. You can attend (or hire a lawyer, at your own expense, to attend) either personally or virtually via Zoom. Check the Court's website for the most current information.

It's possible the Court will reschedule the Final Approval Hearing. You should check the Administrator's website _____ beforehand or contact Class Counsel to verify the date and time of the Final Approval Hearing.

9. HOW CAN I GET MORE INFORMATION?

The Agreement sets forth everything GVA and Plaintiff have promised to do under the proposed Settlement. The easiest way to read the Agreement, the Judgment or any other Settlement documents is to go to _____ (specify entity) 's website at _____ (url) _____. You can also telephone or send an email to Class Counsel or the Administrator using the contact information listed below, or consult the Superior Court website by going to (<https://www.stanislaus.courts.ca.gov/online-services/search-case>) and entering the Case Number for the Action, Case No. CV-23-004199.

DO NOT TELEPHONE THE SUPERIOR COURT TO OBTAIN INFORMATION ABOUT THE SETTLEMENT.

Class Counsel:

Joshua S. Falakassa josh@falakassalaw.com FALAKASSA LAW, P.C. 1901 Avenue of the Stars, Suite 920 Los Angeles, California 90067	Mehrdad Bokhour mehrdad@bokhourlaw.com BOKHOUR LAW GROUP, P.C. 1901 Avenue of the Stars, Suite 920 Los Angeles, California 90067
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Settlement Administrator:

10. WHAT IF I LOSE MY SETTLEMENT CHECK?

If you lose or misplace your settlement check before cashing it, the Administrator will replace it as long as you request a replacement before the void date on the face of the original check. If your check is already void you should consult the Unclaimed Property Fund for instructions on how to retrieve the funds.

11. WHAT IF I CHANGE MY ADDRESS?

To receive your check, you should immediately notify the Administrator if you move or otherwise change your mailing address.

EXHIBIT “B”

EXHIBIT “C”



MEHRDAD BOKHOUR
Attorney at Law

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Los Angeles | California 90067

tel 310 975 1493
fax 310 675 0861

July 26, 2023

SUBMITTED VIA LWDA'S PAGA CLAIM NOTICE ONLINE PORTAL

COPY SENT VIA CERTIFIED MAIL TO:

GREAT VALLEY ACADEMY
3200 TULLY ROAD
MODESTO, CA 95355

C/O: Marisa Meeks
3053 MELISSA LANE
MODESTO, CA 95355

Re: Jane Udoh v. Great Valley Academy
Notice of Intent to File Suit for California Labor Code § 2698 et seq. Penalties

To Whom It May Concern:

This office, along with Falakassa Law, P.C., represent Jane Udoh (hereinafter "Ms. Udoh") and a proposed group of current and former non-exempt employees working for Great Valley Academy and any of its affiliated, predecessor and/or merged entities in the State of California for violations of the California Labor Code §§ 201-203, 204, 210, 221, 226(a), 226(e), 226.3, 226.7, 227.3, 246, 510, 512, 516, 1174, 1174.4, 1194, 1194.2, 1197.1, 1199, 2802-2804, and all applicable Industrial Welfare Commission Wage Orders ("Wage Order").

This letter shall serve as notification under Labor Code § 2699.3 (hereinafter "PAGA Notice"). The \$75 filing fee made payable to the California Labor and Workforce Development Agency for the Private Attorneys General Act Notice ("PAGA Notice") was paid online and a copy of this PAGA Notice was submitted electronically to the Department of Industrial Relations.

Ms. Udoh wishes to bring a representative action on behalf of herself and the State of California as well as on behalf of the following group of "aggrieved employees":

All current and former non-exempt employees who work or worked for Great Valley Academy in California, during the one year immediately preceding the filing of this PAGA Notice and continuing into the present and ongoing ("aggrieved employees")

Great Valley Academy is a non-profit benefit corporation that operates independent charter schools for K-8 with locations in Modesto, and Salida, California. As an independent charter school Great Valley Academy is not exempt from any of the Labor Code provisions as it is not considered a “municipal corporation” under *Gateway Community Charter School v. Heidi Spiess* (2017) 9 Cal.App.5, 499.

Ms. Udoh was employed by Great Valley Academy as a non-exempt employee with the title of “Paraprofessional.” Ms. Udoh began working with Great Valley Academy from approximately March 2015 and is still currently employed. Ms. Udoh and other aggrieved employees (including, paraprofessionals, instructional aids, teachers, substitute teachers, and all other non-exempt positions) were responsible for all aspects of Great Valley Academy’s business in the State of California.

At all relevant times, Ms. Udoh and other aggrieved employees regularly worked various shifts, many of which were in excess of 8.0 hours in a workday and 40.0 hours in a workweek. Ms. Udoh alleges that other aggrieved employees were also subjected to the same policies, procedures, and practices, working conditions, and corresponding wage and hour violations to which she was subjected during her employment.

First, at all relevant times, Great Valley Academy automatically deducted 30-minutes from Ms. Udoh and other aggrieved employees’ time entries for meal periods. Great Valley Academy’s policy/practice automatically deducted 30 minutes for meal periods, regardless of whether a 30-minute meal period was actually taken. Indeed, aggrieved employees’ meal periods were often cut short, and lasted fewer than 30 minutes. As a result of this auto deduct practice, over a period of time, Ms. Udoh and other aggrieved employees were also not properly paid for all hours worked, including overtime hours, in violation of Labor Code §§ 204, 510, 1194, 1197.1, 1199, and applicable Wage Orders.

Labor Code § 1197.1 authorizes employees who are paid less than the minimum fixed by an applicable state or local law, or by an order of the commission a civil penalty, restitution of wages, and liquidate damages as follows: (1) for any initial violation that is intentionally committed, one hundred dollars (\$100) for each underpaid employee for each pay period for which the employee is underpaid....[and] (2) [f]or each subsequent violation for the same specific offense, two hundred fifty dollars (\$250) for each underpaid employee for each pay period for which the employee is underpaid regardless of whether the initial violation is intentionally committed.

Labor Code § 510 requires an employer to compensate an employee who works more than eight (8) hours in one workday, forty (40) hours in a workweek, and for the first eight (8) hours worked on the seventh consecutive day, no less than one and one-half times (1 1/2) the regular rate of pay. In addition, Labor Code § 510 obligates employers to compensate employees at no less than twice the regular rate of pay when an employee works more than twelve (12) hours in a workday or more than eight (8) hours on the seventh consecutive day of work. Pursuant to Section 3 of the applicable Wage Orders, non-exempt employees shall not be employed more than eight

(8) hours in any workday or more than 40 hours in any workweek unless the employee receives one and one-half (1 1/2) times such employee's regular rate of pay for all hours worked over 40 hours in the workweek.

As set forth above, Great Valley Academy failed to compensate Ms. Udoh and other aggrieved employees for all hours worked, including all minimum and overtime wages, by failing to properly record and pay aggrieved employees for all hours worked, including all minimum and overtime wages. Accordingly, through PAGA and to the extent permitted by law Ms. Udoh and other aggrieved employees are entitled to recover penalties for violations of Labor Code §§ 204, 210, 510, 1194, 1197.1, 1199, pursuant to Labor Code §1197.1 or Labor Code § 2698 *et seq.*

Moreover, at all relevant times, Ms. Udoh and other aggrieved employees worked regular shifts that lasted longer than 8.0 hours in a workday and resulted in Ms. Udoh and other aggrieved employees regularly working more than 40 hours in a workweek. However, upon information and belief, aggrieved employees were not properly paid at the correct overtime rate for all overtime hours worked due to Great Valley Academy's uniform failure to include all forms of compensation/renumeration, including, but not limited to, non-discretionary bonus payments, shift differential payments, commissions, incentives, and all other forms of renumeration in calculating the "regular rate of pay" for purposes of overtime compensation.

Under the California Labor Code (as well as the FLSA), courts have held that regularly paid non-discretionary Shift Premium Pay/Bonuses must be included in determining an employee's "regular rate of pay" for purposes of calculating overtime. (See *Haber v. The Americana Corp.* 378 F. 2d 854, 855-856 (9th Cir. 1967) [holding that regularly paid efficiency bonuses must be included in calculating the "regular rate"]; *Wang v. Chinese Daily News, Inc.* 435 F. Supp. 2d 1042, 1055-1057 (C.D. Cal. 2006) [granting summary judgement to Plaintiff under California and federal law on the grounds, that Defendant improperly calculated overtime by excluding annual bonuses paid to employees from the "regular rate of compensation"]; see *Walling v. Youngerman-Reynolds Hardwood Co.* (1945) 65 S.Ct. 1242, 1245. ("The regular rate by its very nature must reflect all payments which the parties have agreed shall be received regularly during the workweek, exclusive of overtime payments. It is not an arbitrary label chosen by the parties; it is an actual fact. Once the parties have decided upon the amount of wages and the mode of payment the determination of the regular rate becomes a matter of mathematical computation, the result of which is unaffected by any designation of a contrary 'regular rate' in the contracts."); see also 29 CFR §§ 778.110 ("production bonus") and 778.111 ("piece-rate").)

At all relevant times, Great Valley Academy consistently paid aggrieved employees' non-discretionary compensation, including, but not limited to, bonuses, commissions, incentive pay, shift differentials, as well as overtime pay, however these forms of compensation were uniformly omitted when calculating non-exempt employees' "regular rate of pay" for overtime purposes.

Labor Code § 510 requires an employer to compensate an employee who works more than eight (8.0) hours in one workday, forty (40.0) hours in a workweek, and for the first eight (8.0)

hours worked on the seventh consecutive day, no less than one and one-half times (1 1/2) the regular rate of pay. In addition, Labor Code § 510 obligates employers to compensate employees at no less than twice the regular rate of pay when an employee works more than twelve (12.0) hours in a workday or more than eight (8.0) hours on the seventh consecutive day of work. Pursuant to Section 3 of the applicable Wage Orders, non-exempt employees shall not be employed more than eight (8.0) hours in any workday or more than 40.0 hours in any workweek unless the employee receives one and one-half (1 1/2) times such employee's regular rate of pay for all hours worked over 40 hours in the workweek.

By their policy of requiring aggrieved employees to work in excess of eight (8) hours in a workday and/or forty (40.0) hours in a workweek without compensating them at the rate of one-half (1 1/2) their regular rate of pay, Great Valley Academy willfully violated the provisions of Labor Code § 510 and the applicable Wage Orders. Based on the foregoing Labor Code violations, Ms. Udoh seeks all civil and statutory penalties available and applicable under Labor Code § 2699(f)(2), and for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

Similarly, at all relevant times, Great Valley Academy also failed in its obligation to provide Ms. Udoh and other aggrieved employees the legally required paid sick days at the legal rate pursuant to Labor Code §§ 246(a),(b), which requires that "[a]n employee who, on or after July 1, 2015, works in California for the same employer for 30 or more days within a year from the commencement of employment is entitled to paid sick days. . . at the rate of not less than one hour per every 30 hours worked, beginning at the commencement of employment." Labor Code § 246(l)(1) provides that paid sick time for non-exempt employees must be "calculated in the same manner as the regular rate of pay for the workweek in which the employee uses paid sick time, whether or not the employee actually works overtime in that workweek."

Additionally, Labor Code § 246(l)(2) states that the paid sick time must be "calculated by dividing the employee's total wages, not including overtime premium pay, by the employee's total hours worked in the full pay periods of the prior 90 days of employment." Finally, Labor Code § 246(i) requires employers to "provide an employee with written notice that sets forth the amount of paid sick leave available, or paid time off leave an employer provides in lieu of sick leave, for use on either the employee's itemized wage statement described in Section 226 or in a separate writing provided on the designated pay date with the employee's payment of wages."

Here, at all relevant times, Great Valley Academy failed in its obligation to provide Ms. Udoh and other aggrieved employees the legally required paid sick days at the legal rate, including all forms of compensation, pursuant to Labor Code §§ 246(a),(b). As such, Great Valley Academy paid sick time below his base rate of pay, rather than the "regular rate of pay" as required by Labor Code §§ 246(l)(1-2). Based on the foregoing Labor Code violations, Ms. Udoh seeks all civil and statutory penalties available and applicable under Labor Code § 2699(f)(2), and for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

Next, at all relevant times, Ms. Udoh and other aggrieved employees were denied compliant and timely 30-minute off-duty meal periods as mandated by California law. Due to Great Valley Academy's uniform meal period policies/practices and work demands, Ms. Udoh and other aggrieved employees were often unable to take timely and uninterrupted net 30-minute first meal periods before the end of the fifth hour of work. Further, when Ms. Udoh and other aggrieved employees worked more than 10 hours in a shift, they were not allowed and permitted to take a mandated second meal period before the end of the tenth hour of work in violation of the Labor Code and applicable Wage Orders.

Making matters worse, at all relevant times, Great Valley Academy automatically deducted 30-minutes from Ms. Vaughn and other aggrieved employees' time entries for meal periods whether or not the meal periods were taken were actually a net 30 minutes in length. Great Valley Academy's policy/practice automatically deducted 30 minutes for meal periods, regardless of whether a 30-minute meal period was actually taken.

Similar to the recent California Supreme Court case *Donahue v. AMN Services, LLC*, the employer's policy automatically deducted 30 minutes for meal periods, resulting in meal periods that were as short as 25 minutes being rounded up to 30 minutes. Although the plaintiff conceded the rounding policy overcompensated the class as a whole, she argued the policy failed to provide full payment for potential meal period violations because the time-keeping software overlooked non-compliant meal periods. The California Supreme Court found that employers cannot automatically deduct 30 minutes for meal periods. Keeping with its respect for the purpose of the Wage Orders, the court noted that rounding potentially conflicts with the precise time requirement because the time keeping inherent to the practice infringes on an employee's right to a full 30-minute meal period. The court held even a "minor infringement" of Wage Order requirements, such as a meal period of 28 or 29 minutes, triggers an employer's premium pay obligations.

As a result, the court found when time records show non-compliant meal periods, a rebuttable presumption of liability attaches. Affirming its holding in *Brinker Restaurant Corp. v. Superior Court*, 53 Cal.4th 1004 (2012), the court stated that an employer needs to "ensure that it provides the employee with bona fide relief from duty and that this is accurately reflected in the employer's time records." The Court adopted the rebuttable presumption discussed by Justice Werdegar in her concurring opinion in *Brinker*. Under this presumption, "[i]f an employer's records show no meal period for a given shift over five hours, a rebuttable presumption arises that the employee was not relieved of duty and no meal period was provided." *Id.* at 21–22. The Court further explained that this presumption applies not only to records showing "missed meal periods" but also when records show "short and delayed meal periods." *Id.* at 24. And "the presumption goes to the question of liability and applies at the summary judgment stage, not just at the class certification stage." *Id.*

Indeed, here Plaintiff and other aggrieved employees' meal periods were often cut short, and lasted fewer than 30 minutes due to Great Valley Academy's meal period policies/procedures, operational requirements and work demands. Ms. Udoh is informed and based thereon alleges that

Great Valley Academy managers/supervisors would often force aggrieved employees to agree they took all legally compliant meal periods, and would often alter/edit the time entries to reflect the same.

Further, for each missed or non-compliant meal period, Great Valley Academy failed and continues to fail to maintain a mechanism by which aggrieved employees were paid meal period premiums at the “regular rate of pay” pursuant to *Ferra v. Loews Hollywood Hotel, LLC* (2021) 11 5th 858 and Labor Code § 226.7.

Accordingly, due to Great Valley Academy’s uniform meal period practices, Ms. Udoh and other aggrieved employees were also regularly denied legally compliant meal periods in violation of Labor Code 226.7, 510, 516, and applicable IWC Wage Orders, and are entitled to penalties under Labor Code § 2698 *et seq.*

Moreover, at all relevant times, Ms. Udoh and other aggrieved employees were not provided with all 10-minute rest periods for every four hours worked, or major fraction thereof due to Great Valley Academy’s uniform rest period policies/practices and operational requirements. As a result, Ms. Udoh and other aggrieved employees were and are often unable to take a net 10-minute duty free rest periods for every major fraction of four hours worked. This includes a second rest period for shifts in excess of six hours, and a third rest period for shifts in excess of 10 hours in a workday.

By not relieving all non-exempt employees of all duties during rest periods, Great Valley Academy failed to provide legally compliant rest periods. See *Augustus v. ABM Security Services, Inc.* (2016) 2 Cal. 5th 257, 269 [concluding that “during rest periods employers must relieve employees of all duties and relinquish control over how employees spend their time.”]. In *Augustus*, the California Supreme Court expressly rejected the employers’ assertion that it could provide an on-duty rest period to employees who worked as security guards and further explained “that employers [must] relinquish any control over how employees spend their break time and relieve their employees of all duties.” *Id.* at 273. Each time Ms. Udoh and other aggrieved employees were unable to take a compliant rest period, Great Valley Academy failed and continues to fail to adequately pay rest period premium payments at the “regular rate of pay” as required by Labor Code § 226.7.

Accordingly, due to Great Valley Academy’s uniform rest period policies/practices and work demands, Ms. Udoh and other aggrieved employees were also regularly denied legally compliant rest breaks in violation of Labor Code §§ 226.7, 512, and applicable Wage Orders, and would be entitled to penalties under Labor Code § 2698 *et seq.*

As a result of Great Valley Academy’s failure to pay Ms. Udoh and other aggrieved employees for all hours they were subject to the control of Great Valley Academy, including all minimum, overtime, sick pay wages, and Great Valley Academy’s failure to pay for meal and rest period premiums at the “regular rate of pay,” Great Valley Academy issued wage statements which

failed to accurately identify the gross wages earned, the total hours worked, the net wages earned, and the correct corresponding number of hours worked at each hourly rate, in violation of Labor Code § 226(a)(1, 2, 5, and 9).

Labor Code § 226.3 provides that “[a]ny employer who violates subdivision (a) of Section 226 shall be subject to a civil penalty in the amount of two hundred fifty dollars (\$250) per employee per violation in an initial violation and one thousand dollars (\$1,000) per employee for each violation in a subsequent citation, for which the employer fails to provide the employee a wage deduction statement or fails to keep the required in subdivision (a) of Section 226.”

Thus, for the violations of Labor Code section 226 described above, Ms. Udoh and other aggrieved employees may also recover Labor Code § 226.3 penalties for Great Valley Academy’s violations of Labor Code § 226(a). Consequently, because Great Valley Academy failed to comply with Labor Code § 226(a), Ms. Udoh and other aggrieved employees would be entitled to recover penalties under Labor Code §§ 226(e) and/or 2698 *et seq.*

Moreover, because of, Great Valley Academy’s failure to pay all minimum, overtime, sick pay wages, and meal and rest period premiums at the “regular rate of pay,” Great Valley Academy also failed and continues to fail to pay the aggrieved employees all wages owed at their time of separation from employment in violation of Labor Code §§ 201-203. Thus, aggrieved employees would be entitled to recover penalties under Labor Code §§ 201-203 and/or 2698 *et seq.*

Finally, at all relevant times, Great Valley Academy required Ms. Udoh and other aggrieved employees to incur necessary business expenses associated with using their personal cell phones and home internet for work related purposes but did not reimburse aggrieved employees adequately for these necessary expenditures in violation of Labor Code §§ 2802-2804. *See Cochran v. Schwan’s Home Service, Inc.*, (2014) 228 Cal.App.4th 1137, 1144 [“[i]f an employee is required to make work-related calls on a personal cell phone, then he or she is incurring an expense for the purposes of section 2802. It does not matter whether the phone bill is paid for by a third person, or at all...To show liability under section 2802, an employee need only show that he or she was required to use a personal cell phone to make work-related calls, and he or she was not reimbursed”].

Here, Great Valley Academy uniformly failed to reimburse aggrieved employees for a reasonable portion of cell phone bill, and other costs incurred, in the discharge of their duties for those aggrieved employees. Accordingly, due to Great Valley Academy’s uniform failure to adequately reimburse for necessary business expenditures in violation of Labor Code §§ 2800-2802 and applicable Wage Orders, Ms. Udoh and other aggrieved employees would be entitled to civil penalties under Labor Code § 2698 *et seq.*

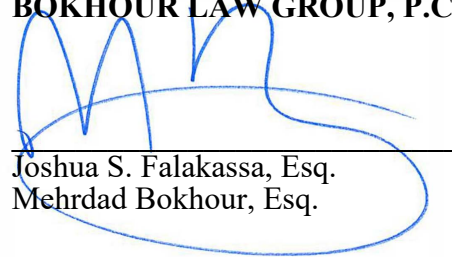
Pursuant to Labor Code § 2699.3(a)(2)(A), please advise within sixty-five (65) calendar days of the date of this notice whether your office intends to investigate the violations alleged herein above. We understand that if we do not receive a response from your office within sixty-

five (65) calendar days of this PAGA Notice, Ms. Udoh may thereafter pursue his interests and the interests of similarly aggrieved employees with a civil complaint against Great Valley Academy for its violations of the California Labor Code and applicable Wage Orders.

While it is our intent to pursue a PAGA representative and/or Class Action lawsuit against Southwest for unpaid wages and civil penalties under Labor Code § 2699, it is our firms' policy to attempt to negotiate an early resolution of all matters where possible and beneficial to all aggrieved employees. If Great Valley Academy is interested in attempting to resolve this matter, please contact me or have your lawyer contact our office so that we can discuss an informal discovery plan and the possibility of early mediation on or before **August 28, 2023**.

Respectfully submitted,

FALAKASSA LAW, P.C.
BOKHOUR LAW GROUP, P.C.



Joshua S. Falakassa, Esq.
Mehrdad Bokhour, Esq.