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on behalf of herself and others similarly situated

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF MONTEREY

REBECCA URQUIZO, on behalf of herself
and others similarly situated,

Plaintiff,

vs.

BOYS & GIRLS CLUBS OF MONTEREY
COUNTY, a California non-profit
corporation; and DOES 1 through 50,
inclusive,

Defendants.

Case No.: 24CV002929

CLASS ACTION

Assigned for All Purposes To:
Hon. Thomas W. Wills
Dept.: 15

**DECLARATION OF ENOCH J. KIM IN
SUPPORT OF PLAINTIFF'S MOTION
FOR PRELIMINARY APPROVAL OF
CLASS ACTION AND PAGA
SETTLEMENT AGREEMENT**

*[filed concurrently with Plaintiff's Notice of
Motion and Motion; Memorandum of Points and
Authorities; Declarations of Michael Sutherland,
Jarrett Gorlick, and Rebecca Urquizo; and
[Proposed] Order]*

Date: December 12, 2025
Time: 08:30 a.m.
Dept.: 15

Original Complaint filed: July 12, 2024
First Amended Complaint: August 26, 2024
Trial Date: None Set

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1. I am an attorney licensed and admitted to practice before all courts of the State of California and the United States District Court for the Central, Southern, Eastern, and Northern Districts of California. I am Senior Counsel at D.Law, Inc. and counsel for Plaintiff Rebecca Urquizo (“Plaintiff”), on behalf of herself and all other similarly situated employees of Defendant Boys & Girls Clubs of Monterey County (“Defendant”) (Plaintiff and Defendant collectively referred to herein as “the Parties”).

2. All of the matters set forth herein are within my personal knowledge. I submit this Declaration in support of Plaintiff's Motion for Preliminary Approval of Class Action and PAGA Settlement Agreement ("Motion"). A true and correct copy of the Parties' Class Action and PAGA Settlement Agreement ("Settlement Agreement" or "Settlement") is attached as **Exhibit 1** hereto, with the Court Approved Notice of Class Action Settlement and Hearing Date for Final Court Approval ("Class Notice") attached as **Exhibit A** to the Settlement Agreement.

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3. On July 12, 2024, Plaintiff Rebecca Urquizo commenced a Class Action by filing a Complaint alleging nine causes of action against Defendant for (1) Failure to Pay Minimum Wages, (2) Failure to Pay Wages and Overtime Under Labor Code § 510, (3) Meal-Period Liability Under Labor Code § 226.7, (4) Rest-Break Liability Under Labor Code § 226.7, (5) Reimbursement of Necessary Expenditures Under Labor Code § 2802, (6) Violation of Labor Code § 226(a), (7) Failure to Keep Required Payroll Records Under Labor Code §§ 1174 and 1174.5, (8) Penalties Pursuant to Labor Code § 203, and (9) Violation of Business & Professions Code § 17200 *et seq.* (the “Action”).

4. Pursuant to Labor Code section 2699.3, subd.(a), Plaintiff Rebecca Urquizo gave timely written notice to Defendant and California’s Labor and Workforce Development Agency (“LWDA”) by sending her PAGA Notice on June 20, 2024 (LWDA-CM-1035203-24). A true and correct copy of her PAGA Notice is attached hereto as **Exhibit 2**. Plaintiff subsequently filed her

1 First Amended Class Action Complaint (“Operative Complaint”), which adds a claim for penalties
2 under PAGA, Labor Code § 2699, *et seq.* on August 26, 2024.

3 5. Plaintiff contends that Defendant failed to pay all wages due by requiring Class
4 Members to work off the clock, failed to provide meal and rest breaks and premium wages for non-
5 compliant meal and rest breaks, failed to furnish accurate wage statements, failed to timely pay
6 wages including final wages, failed to keep required payroll records, and failed to reimburse
7 necessary business expenses. Defendant strongly denies violating any laws or failing to pay any
8 wages and contends it complied with all applicable laws.

9 **Investigation**

10 6. Before filing the lawsuit, my firm conducted a thorough investigation and researched
11 the facts and circumstances underlying the pertinent issues and applicable law. This required
12 thorough discussions and interviews between Class Counsel and Plaintiff, in addition to the above-
13 described research into the various legal issues involved in the case. After filing the lawsuit, Class
14 Counsel conducted a thorough investigation of the facts and claims giving rise to the action,
15 including (1) meeting and conferring with defense counsel and conducting formal and informal
16 discovery; (2) reviewing and analyzing records and data, as well as employment-related policies;
17 (3) reviewing Plaintiff’s personnel file and other documentation; (4) interviewing Plaintiff regarding
18 Defendant’s policies and workplace; (5) researching the applicable law and potential defenses; (6)
19 constructing damage models based on interpretations of California law and the facts and numbers
20 provided by Defendant; and (7) reviewing information provided by Defendant in response to
21 informal discovery and in advance of the mediation. The Parties conducted their own evaluations of
22 the potential recoveries based on the claims alleged in the Action, including consulting experts.

23 7. Defendant, for its part, vigorously contested liability, the amount of claimed
24 damages, and the propriety of class certification. After analyzing the relevant documents and other
25 gathered data, Class Counsel believed that this case was appropriate for resolution via mediation.
26 Given the high level of risk present for both sides, the Parties elected to mediate Plaintiff’s claims
27 and explore the possibility of settlement.

28 ///

Settlement Efforts

8. On June 2, 2025, the Parties participated in an all-day mediation with mediator Henry Bongiovi, a respected and highly experienced mediator in wage and hour class actions and were able to reach an agreement on general settlement terms. During mediation, counsel for Plaintiff and Defendant discussed all aspects of the case, including the risks of litigation and the risks to both Parties of proceeding with a class certification motion, as well as the law on unpaid wages, meal periods, rest periods, wage statements, and final pay. Following a full day of mediation, the mediator issued a mediator's proposal. The Parties accepted the mediator's proposal and agreed to general settlement terms to resolve the lawsuit. The Parties continued to work together negotiating the long form settlement terms following mediation, as set forth in the Settlement Agreement.

9. Based on their own independent investigations and evaluations, Class Counsel is of the opinion that the Settlement with Defendant for the consideration and terms set forth herein, considering the representative and class claims, and the risk of loss, is fair, reasonable, and adequate in light of all known facts and circumstances, and is in the best interests of the Class. Class Counsel is also of the opinion that the total consideration and payment set forth in this Settlement Agreement is adequate in light of the uncertainties surrounding the risk of further litigation, the possibility of losing class certification, that the PAGA claim could be deemed unmanageable, and the defenses that Defendant has asserted and/or could assert as to the substantive merit of the claims. Based on the settlement negotiations, which were extensive and conducted in good faith and at arm's length between attorneys with substantial experience litigating wage and hour class action cases, the Settlement was the product of a non-collusive settlement process and compromises in the interest of reaching a full and complete settlement. As a result, Class Counsel has determined that the Settlement set forth in this Settlement Agreement is in the best interests of the Class.

Summary of the Settlement

10. Under the terms of the proposed Settlement Agreement, Defendant has agreed to pay \$260,000.00 (Two Hundred Sixty Thousand Dollars and Zero Cents) ("Gross Settlement Amount" or "GSA") on a non-reversionary basis to settle and release all claims asserted by Plaintiff in the Operative Complaint on behalf of the proposed Class. (Exhibit 1, Settlement Agreement, ¶ 1.22.)

1 The Gross Settlement Amount will be used to pay Individual Class Payments, employees' taxes and
2 required withholdings, Individual PAGA Payments, the LWDA PAGA Payment, Class Counsel
3 Fees Payment, Class Counsel Litigation Expenses Payment, Class Representative Service Payment,
4 and the Administration Expenses Payment. (*Id.*) The Gross Settlement Amount does not include the
5 employer's share of payroll taxes, which will be paid by Defendant in addition to the Gross
6 Settlement Amount. (Exhibit 1, Settlement Agreement, ¶ 3.1.) The Settlement Agreement defines
7 the "Class" as all persons employed by Defendant in California and classified as a non-exempt
8 hourly employee who worked for Defendant during the Class Period, which is the period from July
9 12, 2020 through June 18, 2025. (*Id.* at ¶¶ 1.5, 1.12.) Based on its records, Defendant estimates that,
10 as of the date of the Settlement Agreement, (1) there are approximately 214 Class Members and
11 approximately 13,000 total Workweeks from July 12, 2020, through June 18, 2025, and (2) there
12 were approximately 134 Aggrieved Employees who worked approximately 2,900 Pay Periods from
13 June 20, 2023 through June 18, 2025. (*Id.* at ¶ 8.) If the number of Total Workweeks encompassed
14 within the Class Period exceeds 13,000 by more than 10% (i.e., 14,300 Workweeks), then Defendant
15 will have the option to increase the Gross Settlement Amount by a pro-rata dollar value equal to the
16 number of Workweeks in excess of 14,300 Workweeks or terminate the Class Period and PAGA
17 Period on the date when the total Workweeks equals 14,300. (*Id.*)

18 11. The Settlement Agreement also defines "Aggrieved Employees" as all persons
19 employed by Defendant in California and classified as a non-exempt hourly employee who worked
20 for Defendant during the PAGA Period, which is the period from June 20, 2023 through June 18,
21 2025. (Exhibit 1, Settlement Agreement, ¶¶ 1.4, 1.32.) The "Net Settlement Amount," available for
22 distribution to Participating Class Members is the Gross Settlement Amount less the following
23 payments in the amounts approved by the Court: Individual PAGA Payments, the LWDA PAGA
24 Payment, Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment, Class
25 Representative Service Payment, and the Administration Expenses Payment. The remainder is to be
26 paid to Participating Class Members as Individual Class Payments. These amounts are detailed as
27 follows:

- 28 • Class Counsel Fees Payment: Up to one-third (1/3) of the Gross Settlement Amount, or

1 **\$86,666.67**, to Class Counsel as attorneys' fees for the litigation and resolution of this
2 Action. (Exhibit 1, Settlement Agreement, ¶ 3.2.2.);

- 3 • Class Counsel Litigation Expenses Payment: Up to **\$25,000.00** for reimbursement of
4 reasonable expenses incurred to prosecute the Action. (Exhibit 1, Settlement Agreement, ¶
5 3.2.2.);
- 6 • Class Representative Service Payment: Up to **\$5,000.00** to Plaintiff as an award for her
7 service as the Class Representative. (Exhibit 1, Settlement Agreement, ¶ 3.2.1);
- 8 • Administration Expenses Payment: Up to **\$6,990.00** to the Administrator for its fees and
9 costs to administer the Settlement. (Exhibit 1, Settlement Agreement, ¶ 3.2.3.); and
- 10 • PAGA Penalty Payment: **\$26,000.00** for settlement of claims for civil penalties under
11 PAGA, with 35% allocated to the Individual PAGA Payments (\$9,100.00) to be paid on a
12 pro-rata basis to the Aggrieved Employees and 65% allocated to the LWDA (\$16,900.00) to
13 be paid to the LWDA ("LWDA PAGA Payment") (Exhibit 1, Settlement Agreement, ¶
14 3.2.5.)

15 12. If the Court approves the above allocations from the Gross Settlement Amount, the
16 Net Settlement Amount is estimated to be **\$110,343.33**. Each Class Member's share of the Net
17 Settlement Amount ("Individual Class Payment") will be calculated by (a) dividing the Net
18 Settlement Amount by the total number of Workweeks worked by all Participating Class Members
19 during the Class Period and (b) multiplying the result by each Participating Class Member's
20 Workweeks. (Exhibit 1, Settlement Agreement, ¶ 3.2.4.) For the approximately 214 Class Members
21 (if no exclusions), the average Individual Class Payment, using a straight average, is **\$515.62**. If the
22 Court approves a lesser amount for any of the above requested allocations from the Net Settlement
23 Amount, none of the Gross Settlement Amount would revert to Defendant. (*Id.* at ¶ 3.1.) Instead,
24 the remainder will be added to the Net Settlement Amount to be distributed to Participating Class
25 Members. (*Id.*)

26 13. Not later than fifteen (15) days after the Court grants Preliminary Approval of the
27 Settlement, Defendant will deliver the Class Data to the Administrator, in the form of a Microsoft
28 Excel spreadsheet. (Exhibit 1, Settlement Agreement, ¶ 4.2.) Using best efforts to perform as soon

as possible, and in no event later than fourteen (14) days after receiving the Class Data, the Administrator will sent to all Class Members identified in the Class Data, via first-class United States Postal Service (“USPS”) mail, the Court Approved Notice of Class Action Settlement and Hearing Date for Final Court Approval (“Class Notice”) with Spanish translation substantially in the form attached to the Settlement Agreement as Exhibit A. (Exhibit 1, Settlement Agreement, ¶ 7.4.2.) The Class Notice includes a summary of the case and settlement terms and provides Class Members with detailed instructions on how to exclude themselves, object to the settlement, and challenge the number of Workweeks and/or PAGA Pay Periods attributed to each Class Member per Defendant’s records. (Exhibit 1, Settlement Agreement, Exhibit A, Class Notice). Class Members will have sixty (60) days from the mailing of the Class Notice (plus an additional fourteen (14) calendar days for Class Members whose Class Notice is re-mailed) to opt out of the Settlement, object to the Settlement, or challenge the number of Workweeks and/or PAGA Pay Periods (“Response Deadline”). (Exhibit 1, Settlement Agreement, ¶¶ 1.44, 7.5.1, 7.6, 7.7.2.)

Certification for Settlement Purposes Only is Appropriate

14. Plaintiff alleges that the proposed Class satisfies the criteria for certification of a settlement class under California law, as embodied in California Code of Civil Procedure § 382. Defendant has agreed to the conditional certification of the class for settlement purposes only. Defendant does not concede that certification is appropriate outside of this Settlement and preserves all rights to oppose certification if, for any reason, the settlement does not become effective. In general, courts may take a proposed settlement into account in evaluating the propriety of class certification. *See Dunk v. Ford Motor Co.* (1996) 48 Cal.App.4th 1794, 1807 fn. 19. Indeed, a “lesser standard” of scrutiny applies in certifying classes for settlement purposes. *Id.* Therefore, the Court should take into consideration the fact that the Parties have settled their claims and stipulated to certification for settlement purposes when assessing whether the Settlement is fair and reasonable.

15. Numerosity and Ascertainability. The putative Class is so numerous that joinder of all members is impractical. Class Members are all current and former hourly-paid or non-exempt employees of Defendant in California during the Class Period, which is the period from July 12,

2020 through June 18, 2025. Defendant has identified 214 Class Members based on a review of its payroll and personnel records. Thus, there is numerosity and ascertainability.

16. Well-Defined Community of Interest. Plaintiff contends, and Defendant does not dispute for settlement purposes only, that common issues of fact and law predominate as to each of the claims alleged by Plaintiff, and the Class is united in its proof. This action involves, *inter alia*, a determination about Defendant's alleged failure to provide complaint meal and rest periods, failure to pay wages and overtime due to allegedly common off-the-clock work, failure to reimburse business expenses, failure to keep required payroll records, failure to pay final wages when required, and failure to provide accurate wage statements. Plaintiff contends Defendant's practices affected Class Members in the same way and presents questions that are suitable for common adjudication because all Class Members were subject to the same employment policies and practices. The outcome of litigation in this matter depends upon questions that are common to Class Members.

17. Typicality. The class representatives' claims are typical when they arise from the same event, practice, or course of conduct that gives rise to the claims of other putative Class Members, and if their claims rest on the same legal theories. Here, Plaintiff alleges that her claims are typical of Class Members' claims because they arose from the same factual basis and are based on the same legal theories. Plaintiff and Class Members were employed by Defendant during the Class Period and were subject to the allegedly unlawful meal and rest policies and pay practices at issue in this litigation. Thus, the typicality requirement is satisfied.

18. Adequacy. Plaintiff's interests are aligned with those of the Class Members, as she has suffered the same injuries as the Class Members and has no conflicts of interest. Plaintiff has not shirked from this responsibility. Indeed, Plaintiff has devoted a substantial amount of time and energy to litigating this action and effectuating a settlement. Furthermore, as set forth below, Class Counsel are experienced in wage-and-hour litigation, especially class actions, and have zealously represented the interests of the class in litigating this case and have no conflicts of interest. Accordingly, the adequacy requirement is satisfied.

19. Predominance and Superiority. Plaintiff contends that individualized issues do not predominate over the issues of law and fact that are common to the Class as a whole. As explained,

1 *supra*, Plaintiff alleges there are common issues of law and fact given that Plaintiff and all Class
2 Members were subjected to the same policies and pay practices during the relevant time period.
3 Plaintiff and Class Members seek meal and rest premiums, unpaid wages and overtime, and
4 penalties for work performed as non-exempt employees for Defendant. Plaintiff alleges that these
5 issues are suitable for common adjudication because all Class Members were allegedly subject to
6 the same employment policies, and Plaintiff contends the practices applied uniformly to all Class
7 Members. While Defendant contends that Defendant's policies and procedures were compliant, and
8 to the extent these policies were not compliant, these policies were not uniformly administered by
9 supervisors and managers, Defendant does not contest conditional certification purely for purposes
10 of settlement.

11 20. Plaintiff contends, and Defendant does not dispute for settlement purposes only, that
12 class resolution is superior to other available methods for the fair and efficient adjudication of the
13 controversy, as there is little interest or incentive for Class Members to individually control the
14 prosecution of separate actions. Although the alleged injuries resulting from Defendant's policies
15 and practices are potentially real and significant, the cost of individually litigating each such case
16 against Defendant would easily exceed the value of any relief that could be obtained by any one
17 Class Member individually. If Class Members are forced to litigate their claims individually, this
18 would result in over 214 individual actions against Defendant. Here, the alternative methods of
19 resolution are individual suits for relatively small amounts. Hence, an individual suit would prove
20 uneconomical for potential plaintiffs because litigation costs would dwarf a potential recovery.

21 **The Settlement is Fair, Adequate, and Reasonable**

22 21. In deciding whether to approve a proposed class action settlement, the Court must
23 find that a proposed settlement is "fair, adequate, and reasonable" and falls within the "range of
24 approval." *Dunk*, 48 Cal.App.4th at 1801-02. The trial court considers all relevant factors, such as
25 "the strength of plaintiffs' case, the risk, expense, complexity and likely duration of further
26 litigation, the risk of maintaining class action status through trial, the amount offered in settlement,
27 the extent of discovery completed and the stage of the proceedings, the experience and views of
28

counsel, the presence of a governmental participant, and the reaction of the Class Members to the proposed settlement.” *Id.* The Settlement satisfies all of these requirements.

A. The Settlement is the Result of Serious, Informed, Non-Collusive Negotiations.

22. The proposed settlement was reached as a result of arm’s length negotiations after the completion of pertinent discovery and the exchange of necessary class data. The negotiations have been, at all times, adversarial and non-collusive in nature. *See*, 4 Newberg on Class Actions § 13:45 (5th ed.) (due to the preference of settlement over litigation, “a court will presume that a proposed class action settlement is fair when certain factors are present, particularly evidence that the settlement is the product of arms-length negotiation, untainted by collusion.”). Although Plaintiff steadfastly maintains that her claims are meritorious, Plaintiff acknowledges that there were substantial risks and uncertainty in proceeding with litigation. As described below, Defendant presented multiple defenses to Plaintiff’s claims, both on the merits and with respect to class certification. Thus, while Plaintiff was prepared to litigate these claims through class certification, and ultimately trial, success was far from certain. Assistance from a well-respected mediator ensured that negotiations were non-collusive and well-informed.

B. Extent of Discovery and Stage of Proceedings.

23. As stated above, the Parties engaged in substantial formal and informal discovery before the Settlement was reached to allow them to fully evaluate the class claims and Defendant’s defenses. This litigation has reached the stage where the Parties have a clear view of their respective strengths and weaknesses.

C. Strength of Plaintiff’s Case and the Risk, Expense, Complexity, and Likely Duration of Any Litigation.

24. Plaintiff’s claims are based on Defendant’s alleged failure to pay wages (including overtime), failure to provide meal and rest periods, failure to reimburse business expenses, failure to pay final wages when required, failure to provide accurate wage statements, and largely derivative claims under the UCL and PAGA.

25. Plaintiff alleges that Defendant failed to pay Plaintiff and Class Members at least minimum wages for all hours worked and proper overtime wages for hours worked in excess of

1 eight hours in a day and 40 hours in a week. Plaintiff alleges Plaintiff and Class Members were
2 instructed by management to record rounded hours, and management heavily discouraged Class
3 Members from recording accurate hours worked when it would result in Class Members earning
4 overtime pay. Plaintiff also alleges that Defendant's timekeeping policies failed to account for pre-
5 shift, post-shift, and work from home activity conducted by Plaintiff and Class Members, such as
6 going to the store to obtain supplies needed for programs, staying after their shifts whenever children
7 were still at the facilities, and preparing programs to run during their shifts.

8 26. Defendant contends that it had no knowledge of any off-the-clock work and that it
9 paid for all reported hours worked. Defendant also argues that, given its written policies and
10 practices, any unrecorded hours are likely subject to individualized inquiry and unlikely to be
11 certified. Given the difficulty in certifying this claim, Class Counsel applied a significant discount
12 to damages based on this theory.

13 27. Plaintiff also alleges that Defendant failed to provide proper meal breaks to Plaintiff
14 and Class Members. Plaintiff alleges Defendant required that Plaintiff and Class Members to eat
15 with kids and remain responsible for them during meal periods, and their meal periods were often
16 interrupted with work demands. Further, Plaintiff alleges that Plaintiff and Class Members were
17 instructed by management to falsify their timecard correction forms. Specifically, Plaintiff alleges
18 that Plaintiff and Class Members were instructed to record rounded hours and record full, timely
19 meal periods even when they took their meal periods late or were unable to take a meal period.

20 28. Defendant contends that Class Members were afforded meal periods in accordance
21 with California law, and that Plaintiff and Class Members freely and expressly waived any and all
22 meal periods that they did not take. Defendant further contends that the meal break claim requires
23 individualized inquiries, which would preclude class certification. If Defendant's contentions are
24 proven true and prevail in trial, the likely outcome would be no recovery for the Class Members on
25 the meal break claim.

26 29. Plaintiff also contends that Defendant did not provide Class Members with paid 10-
27 minute rest breaks for every four hours or a major fraction thereof. Plaintiff alleges that Class
28 Members were required to work through their rest breaks to keep up with work demands and

1 overcome understaffing. Plaintiff alleges that rest breaks Plaintiff and Class Members did receive
2 were often interrupted.

3 30. Defendant contends that Class Members were afforded rest periods in accordance
4 with California law, and that Plaintiff and Class Members freely and expressly waived any and all
5 rest periods that they did not take. Considering that, unlike meal periods, rest breaks need not be
6 recorded, these violations would likely be difficult to prove at trial and potentially depress the
7 damages ultimately awarded. Therefore, Class Counsel applied significant and appropriate
8 discounts to the rest break claim.

9 31. Additionally, Plaintiff alleges that Defendant required Plaintiff and Class Members
10 to use their personal home internet and computer when working from home, purchase supplies such
11 as pens, pencils, stickers, crayons, and markers, and incur mileage for occasions when Class
12 Members drove personal vehicles for work purposes while on the clock, for which they were not
13 reimbursed. Defendant maintained that it reimbursed Plaintiff and Class Members for all known
14 business-related expenses and that individualized issues relating to this claim would preclude class
15 certification.

16 32. As for the wage statement and waiting time penalties claims, Defendant contends
17 that it furnished complete and accurate itemized wage statements to Plaintiff and Class Members.
18 Defendant further contends that these claims are merely derivative of the underlying claims and that
19 Plaintiff and Class Members would be unable to first establish liability for the underlying claims for
20 the reasons described above. Defendant also contends that even if they could first establish liability
21 for the underlying claims, Plaintiff and Class Members would be unable to establish that
22 Defendant's conduct was willful and knowing as required by the relevant statutes since Defendant
23 acted in good faith to provide accurate wage statements and pay all wages due to Plaintiff and Class
24 Members. Thus, Defendant contends that the wage statement and waiting time penalties claims to
25 have little to no value.

26 33. Similarly, Defendant contends that the PAGA claim is also derivative of the
27 underlying claims in the Action and ultimately fails because the underlying claims have no merit.
28 Defendant also contends that even if Plaintiff and Class Members could establish Labor Code

1 violations, the Court has the discretion to award less than the maximum civil penalty amount and
2 would award substantially less civil penalties here because Defendant acted in good faith to comply
3 with the relevant wage and hour laws and any violations were minor and technical in nature.

4 34. Defendant generally denies all claims alleged in the Action and further denies that
5 class and/or representative treatment is appropriate for any purpose other than this Settlement and
6 that it complied with all applicable laws. However, after careful consideration, Defendant has
7 concluded that further litigation would be protracted and expensive and that it is desirable that the
8 Action be fully and finally settled in the manner and upon the terms and conditions herein.

9 35. As stated above, while Plaintiff and Class Counsel contend the claims asserted in the
10 Action have merit, they also acknowledge the expense, delay, and risks of continued litigation.
11 Although the Parties engaged in significant formal and informal discovery in advance of mediation,
12 the Parties still had significant discovery to complete had the matter not been settled. This would
13 have required the expenditure of substantial time and resources by both Parties that would have very
14 likely spanned several years. Even if Plaintiff were to certify the class, the Parties would incur
15 considerably more attorney fees and costs through a possible decertification motion, trial, and
16 possible appeal. This Settlement avoids those risks and the accompanying expense.

17 **D. The Risk of Maintaining Class Action Status Through Trial.**

18 36. Plaintiff had not yet filed her motion for class certification, and as such, the extent to
19 which Plaintiff's proposed class was certifiable is somewhat speculative. Absent a settlement, there
20 was a risk that there would not be a certified class at the time of trial, or if there were, it could consist
21 of a significantly smaller group of employees than the proposed Settlement Class, resulting in less
22 overall recovery.

23 37. Finally, in class actions, decertification is always a possibility, and there is always a
24 risk that a trial of this magnitude can become unmanageable. Cases like *Duran v. U.S. Bank Nat.*
25 *Assn.* (2014) 59 Cal. 4th 1, 34 addresses the complexity of using statistical samples in class actions
26 and demonstrates that decertification is a real risk that Class Counsel must consider. A class trial
27 would have also required expert witnesses, the accrual of extensive litigation costs, and the
28 commitment of extensive further time and financial resources. Finally, given the complexity and

1 unsettled nature of the issues, it is likely that any outcome at trial would have resulted in a lengthy
2 and costly appeal. An appeal would result in further delay for the Class Members who have already
3 waited years for resolution in this matter. Risk and legal uncertainty must be dealt with in any
4 litigation, and this Settlement was the product of a compromise accounting for those risks and
5 uncertainties.

6 **E. The Presence of a Governmental Participant.**

7 38. Class Counsel will be submitting the Settlement Agreement and this Motion to the
8 LWDA concurrently with the filing of this Motion pursuant to Labor Code § 2699(1)(2).

9 **F. The Amount Offered in Settlement is Fair Given the Potential Value of the Claims.**

10 39. Because the class consists of numerous employees, it was unlikely that the potential
11 monetary claims of individual Class Members would have proved viable without the class-action
12 mechanism. The Settlement Agreement should be approved in light of two California appellate
13 decisions: *Clark v. American Residential Services LLC* (2009) 175 Cal.App.4th 785 and *Kullar v.*
14 *Foot Locker Retail, Inc.* (2008) 168 Cal.App.4th 116.

15 40. The strength of the Plaintiff's case in light of the settlement amount is deemed by
16 courts to be the "most important." *Clark v. American Residential Services, LLC* (2009) 175
17 Cal.App.4th 785, 799 (citing *Kullar*). Here, Plaintiff alleges that Defendant failed to pay minimum
18 wages and overtime, failed to provide meal and rest breaks, failed to provide accurate wage
19 statements, failed to pay all wages upon termination, and failed to reimburse for business expenses,
20 all in violation of California law. Plaintiff seeks related violations of California's Business &
21 Professions Code, penalties pursuant to Labor Code § 2699 *et seq.* Summary calculations for
22 estimated liability for each of these claims follow.

23 Failure to Pay Minimum and Overtime Wages:

24 41. Plaintiff alleges that Defendant failed to pay Plaintiff and Class Members at least
25 minimum wages for all hours worked and proper overtime wages for hours worked in excess of
26 eight hours in a day and 40 hours in a week. Plaintiff alleges Plaintiff and Class Members were
27 instructed by management to record rounded hours, and management heavily discouraged Class
28 Members from recording accurate hours worked when it would result in Class Members earning

1 overtime pay. Plaintiff also alleges that Defendant's timekeeping policies failed to account for pre-
2 shift, post-shift, and work from home activity conducted by Plaintiff and Class Members, such as
3 going to the store to obtain supplies needed for programs, staying after their shifts whenever children
4 were still at the facilities, and preparing programs to run during their shifts.

5 42. Defendant contends that it had no knowledge of any off-the-clock work and that it
6 paid for all reported hours worked. Defendant also argues that, given its written policies and
7 practices, any unrecorded hours are likely subject to individualized inquiry and unlikely to be
8 certified. Given the difficulty in certifying this claim, Class Counsel applied a significant discount
9 to damages based on this theory.

10 43. Plaintiff's expert estimated Defendant's exposure on the unpaid wages claims to be
11 approximately \$323,335.00, calculated as follows: (9,555 off the clock hours (assuming 10 minutes
12 per shift) x \$21.42 average rate of pay (assuming 56.4% of off the clock hours attributable to
13 overtime) plus interest in the amount of \$63,921.00. However, given Defendant's defenses and the
14 potential hurdles facing certification of off-the-clock claims, Class Counsel applied an 80%
15 discount, making for an adjusted realistic exposure of \$64,667.00 for Defendant.

16 Meal Periods and Rest Breaks:

17 44. Plaintiff also alleges that Defendant failed to provide proper meal breaks to Plaintiff and
18 Class Members. Plaintiff alleges Defendant required that Plaintiff and Class Members to eat with
19 kids and remain responsible for them during meal periods, and their meal periods were often
20 interrupted with work demands. However, Plaintiff alleges that Plaintiff and Class Members were
21 instructed by management to falsify their timecard correction forms. Specifically, Plaintiff alleges
22 that Plaintiff and Class Members were instructed to record rounded hours and record full, timely
23 meal periods even when they took their meal periods late or were unable to take a meal period.

24 45. For each meal period missed, of less than 30 minutes, or taken late for which the employee
25 was not provided a reasonable opportunity to take a complete and timely meal period, an employer
26 must pay the employee an additional one hour of compensation. Labor Code § 226.7. This additional
27 hour of compensation is referred to as "premium pay." To comply with these laws, every employer
28 must keep, for each employee, accurate time records showing when the employee begins and ends

1 each work period and takes his or her meal periods. See Wage Order 4-2001(7)(A)(3). Plaintiff
2 alleges that Defendant failed to pay the legally required premium at their regular rate of pay
3 whenever meal periods were missed, interrupted, or late.

4 46. Defendant contends that Class Members were afforded meal periods in accordance with
5 California law, and that Plaintiff and Class Members freely and expressly waived any and all meal
6 periods that they did not take. Defendant further contends that the meal break claim requires
7 individualized inquiries, which would preclude class certification. If Defendant's contentions are
8 proven true and prevail in trial, the likely outcome would be no recovery for the Class Members on
9 the meal break claim.

10 47. Plaintiff's expert estimated Defendant's maximum exposure on the meal period claim at
11 approximately \$201,864.00 (assuming a 20.5% violation rate net of premiums for shifts greater than
12 5 hours), plus interest in the amount of \$33,390.00 for a total of \$235,254.00. However, given
13 Defendant's contentions, Class Counsel applied an 80% discount, making for an adjusted realistic
14 exposure of \$47,050.80 for Defendant.

15 48. Rest Breaks: The same argument applied to rest breaks. Plaintiff contends that Defendant
16 did not provide Class Members with paid 10-minute rest breaks for every four hours or a major
17 fraction thereof. Plaintiff alleges that Class Members were required to work through their rest breaks
18 to keep up with work demands and overcome understaffing. Plaintiff alleges that rest breaks Plaintiff
19 and Class Members did receive were often interrupted.

20 49. Defendant contends that Class Members were afforded rest periods in accordance with
21 California law, and that Plaintiff and Class Members freely and expressly waived any and all rest
22 periods that they did not take. Considering that, unlike meal periods, rest breaks need not be
23 recorded, these violations would likely be difficult to prove at trial and potentially depress the
24 damages ultimately awarded.

25 50. Plaintiff's expert estimated Defendant's maximum liability exposure on the rest break
26 period claim at approximately \$1,148,691.00 using a 100% violation rate, plus interest in the amount
27 of \$195,429.00 for a total of \$1,344,120.00. However, given Defendant's contentions and
28 considering a more realistic violation rate for the Class as well as the potential hurdles facing

1 certification of rest break claims, Class Counsel applied a 90% discount making for an adjusted
2 realistic exposure of \$134,412.00 for Defendant. Owing to the arguments above and the fact that the
3 recording of rest periods is not required, this claim was substantially discounted and was not a major
4 driver of exposure in this case.

5 Inaccurate Wage Statement Violations:

6 51. Under Labor Code § 226(a), Plaintiff and the Class are entitled to recover \$50 for initial
7 violations for inaccurate wage statements and \$100 for subsequent violations, up to a maximum of
8 \$4,000 per employee. Plaintiff alleges Defendant issued wage statements to Plaintiff and the Class
9 Members that did not accurately list all hours worked by omitting off-the-clock work and missed
10 meal and rest premiums which Defendant knew or reasonably should have known were owed to
11 Plaintiff and Class Members.

12 52. Defendant challenged Plaintiff's claim for Labor Code § 226(e) penalties, including by
13 arguing they were merely derivative of the other claims that lacked merit, and Plaintiff's failure to
14 prove the underlying claims could result in the dismissal of these derivative claims. Defendant also
15 argued that it did not knowingly and intentionally commit these alleged violations. *See, e.g.*, Labor
16 Code § 226(e) (recovery of penalties requires showing there was "a knowing and intentional failure
17 by an employer").

18 53. Plaintiff's expert estimated Defendant's maximum total exposure on the section 226
19 claim at approximately \$277,900.00 (148 employees from July 12, 2023 to June 2, 2025). After
20 considering Defendant's contentions and the potential class certification issues, Class Counsel
21 discounted this amount by 90% to get an adjusted realistic exposure of \$27,790.00.

22 Failure to Pay Final Wages at Termination or Separation:

23 54. In allegedly failing to pay Class Members their minimum wages, overtime wages, and
24 premium pay for deficiently provided meal periods and rest breaks, all discussed above, Plaintiff
25 alleges that Defendant willfully failed to pay Class Members all wages due and certain at the time
26 of termination or within seventy-two (72) hours of resignation, as required under Labor Code § 203.

27 55. Section 203 further provides that if an employer willfully fails to pay an employee all
28 wages due at termination or within 72 hours of resignation, then that employee's wages will continue

1 as a penalty until paid for a period of up to 30 days from the date they were due. Because Class
2 Members stopped working for Defendant but were allegedly not paid their full compensation for the
3 reasons discussed above, Class Members did not receive all wages due upon termination of
4 employment.

5 56. Defendant challenged this claim under Labor Code § 203 with several arguments,
6 including that this claim is merely derivative of the other claims that lacked merit and that under
7 Labor Code § 203, employers are only obligated to pay waiting-time penalties if they “willfully”
8 fail to pay wages due and owing at the time of termination or resignation. As Title 8, California
9 Code of Regulations, § 13520 states: “A willful failure to pay wages within the meaning of Labor
10 Code Section 203 occurs when an employer intentionally fails to pay wages to an employee when
11 those wages are due. However, a good faith dispute that any wages are due will preclude imposition
12 of waiting time penalties under Section 203.” Defendant argued that its good faith disputes and lack
13 of willfulness would excuse its violations. Defendant maintained that because it had viable defenses
14 in both law and fact, such penalties were subject to a three-year limitations period under Labor Code
15 § 203(b).

16 57. Plaintiff’s expert estimated Defendant’s maximum total exposure on the section 203
17 claim at approximately \$603,384.00 (141 terminated employees (commencing on July 12, 2021)
18 during the relevant period x 30 days x average hourly rate per year x hours per work day). Given
19 the foregoing arguments, Class Counsel discounted this amount by 90% to get an adjusted realistic
20 exposure of \$60,338.40.

21 Failure to Reimburse for Necessary Business Expenditures:

22 58. Under Labor Code § 22802(a) Defendant must indemnify Plaintiff and Class Members
23 for all necessary expenditures or losses incurred in direct consequence of the discharge of their
24 duties. As discussed above, Plaintiff alleges that Plaintiff and Class Members incurred necessary
25 expenditures in the performance of their job duties for Defendant, including the cost of personal
26 home internet and computer when working from home, supplies such as pens, pencils, stickers,
27 crayons, and markers, and mileage for occasions when Class Members drove personal vehicles for
28 work purposes while on the clock, for which they were not reimbursed. Defendant maintained that

1 it reimbursed Plaintiff and Class Members for all known business-related expenses and that
2 individualized issues relating to this claim would preclude class certification.

3 59. Plaintiff estimated Defendant's total exposure on the unreimbursed business expenses
4 claim at approximately \$2,140.00 (\$10 x 214 Class Members). However, given Defendant's
5 reimbursement policy and the potential for the need for individualized inquiries, making class
6 certification of this claim difficult, Class Counsel applied a discount of 85% to get an adjusted
7 realistic exposure of \$321.00.

8 PAGA Penalties:

9 60. The Labor Code Private Attorneys General Act, Labor Code § 2698 *et seq.*, allows
10 Plaintiff to obtain civil penalties on behalf of herself and other aggrieved employees for Defendant's
11 violation of any provision of the Labor Code enumerated under Labor Code § 2699.5. Where civil
12 penalties are provided in the statute, those civil penalties are recoverable; where no civil penalties
13 are recoverable, Labor Code § 2699(f) establishes civil penalties of one (\$100) for each aggrieved
14 employee per pay period for the initial violation and two hundred dollars (\$200) for each aggrieved
15 employee per pay period for each subsequent violation. Pursuant to Labor Code § 2699(i), sixty-
16 five percent (65%) of the penalties recovered must be allocated to the Labor and Workforce
17 Development Agency (LWDA), with the remaining thirty-five percent (35%) allocated to the
18 affected employees. The limitations period for all penalties is one year prior to the filing of the
19 complaint.

20 61. The provisions of the Labor Code potentially triggering PAGA penalties in this case
21 include, but are not limited to, Labor Code §§ 203, 226(a), 226.3, 226.7, 510, and 1194. PAGA
22 penalties are not mandatory and are instead permissive. Labor Code § 2699(e)(2) states that "a court
23 may award a lesser amount than the maximum civil penalty amount specified by this part if, based
24 on the facts and circumstances of the particular case, to do otherwise would result in an award that
25 is unjust, arbitrary and oppressive, or confiscatory." *See Thurman v. Bayshore* (2012) 203 Cal. App.
26 4th 1112 (substantially reducing PAGA penalties by 30% under this provision). Defendant contested
27 Plaintiff's claim for PAGA penalties.

28 ///

62. PAGA penalties are also derivative of each and every other claim, and Defendant argued the PAGA claims would be subject to the same defenses as the underlying claims, as well as additional equitable defenses, including substantial compliance. Finally, under *Amaral v. Cintas Corp.* (2008) 163 Cal.App.4th 1157, Defendant asserted that penalties under PAGA could, at best, be awarded only at the rates obtainable for initial violations under the applicable statutes, because Defendant had never been notified of the alleged violations. *Id.* at 1208-1209.

63. Plaintiff estimated Defendant's total exposure on the PAGA claim at approximately **\$291,800.00** (2,918 PAGA Pay Periods x \$100). However, Class Counsel also estimated any PAGA recovery would be substantially reduced and applied discounts in light of the countervailing arguments with regard to the other causes of action and the Court's power to award "a lesser amount than the maximum civil liability." Class Counsel applied a discount of 90% to get an adjusted realistic exposure of \$29,180.00. The PAGA allocation agreed upon by the Parties, therefore, was **\$26,000.00**, subject to the Court's final approval. 65% of that amount (\$16,900.00) will be paid to the LWDA out of the Gross Settlement Amount, and the remaining 35% (\$9,100.00) will be distributed to the Aggrieved Employees.

Unfair Business Practices

64. Plaintiff pled this cause of action to augment their other causes of action and aid in their prosecution. Business & Professions Code § 17208 extends the statute of limitations on Plaintiff's wage claims, which qualify as unfair business practices, to four years rather than the three years provided by statute.

Summary

65. The foregoing discussion establishes the adequacy of the Settlement amount in light of the merits of Plaintiff's case and establishes the fairness of the class-action settlement in the instant case, including by analyzing it in light of the *Clark* and *Kullar* decisions. It does so by explaining the legal basis for each of Plaintiff's causes of action, summarizing the evidence that Class Counsel gathered in support of those causes of action, and relating it to Defendant's legal and factual arguments that worked to detract from the strength of Plaintiff's case.

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66. Class Counsel applied reasonable and justified discounts, considering the facts and legal contexts outlined above. These substantial discounts were necessary in light of Defendant's contentions and denial of liability. In addition, Defendant argued that said employees were dissimilarly situated co-workers, making the certification of all Class Members less than a certainty. This Settlement, like most others, was the product of compromise. As addressed above, Plaintiff estimated that Defendant faced approximately \$363,759.20 in total realistic exposure on Plaintiff's main claims. The Gross Settlement Amount of \$260,000.00, therefore, represents a recovery for the Class Members of approximately 71.48% of the total realistic exposure Plaintiff estimated Defendant could face on these class-wide claims. Class Counsel submits that this is an optimal result for the Class in light of all of the factors described above.

Class Counsel Fees Payment is Fair and Reasonable

67. Under the Settlement, Class Counsel requests, without opposition from Defendant, an award of \$86,666.67 for attorneys' fees and up to \$25,000.00 for reasonable expenses incurred to prosecute the Action. This request is fair, reasonable, and adequate to compensate Class Counsel for the substantial work they have put into this case. Moreover, the risk they assumed by taking it in the first place as they will not receive any compensation for their efforts until recovery is obtained for the Class. The attorneys' fees award is intended to reimburse Class Counsel for all uncompensated work that they have already done and for all the work they will continue to do in carrying out and overseeing the notification to Class Members, communicating with Class Members regarding their claims, and assisting in the administration of the Settlement if it is preliminarily approved. The requested fee is reasonable for the services provided to Class Members and for the benefits they are to receive.

Class Representative Service Payment is Fair and Reasonable

68. Plaintiff is entitled to a reasonable service payment for her efforts and initiative in bringing and helping to prosecute this action. Plaintiff spent significant time apprising herself of her rights, deciding whether remedial action should be taken and how it should be taken, searching for attorneys, and contacting Class Counsel, who spent many hours with Plaintiff discussing the case and the law.

69. Both before and after the filing of this lawsuit, Plaintiff conferred with Class Counsel to discuss every aspect of her case. Plaintiff provided Class Counsel with information about Defendant and about the industry generally, produced and reviewed documents, identified witnesses, consulted with Class Counsel regarding litigation strategy, participated in the mediation process, monitored the progress of the litigation with Class Counsel, and reviewed and signed the Settlement Agreement. In light of the foregoing, Class Counsel believes that the \$5,000.00 Class Representative Service Payment to Plaintiff is fair and reasonable.

Proposed Class Notice Provides Adequate Notice

70. The notification procedure set out in the Settlement Agreement provides the greatest likelihood that each and every Class Member will receive the Class Notice, attached to the Settlement as Exhibit A. Under the Settlement, not later than fifteen (15) days after the Court grants Preliminary Approval of the Settlement, Defendant will deliver the Class Data to the Administrator, in the form of a Microsoft Excel spreadsheet. (Exhibit 1, Settlement Agreement, ¶ 4.2). Using best efforts to perform as soon as possible, and in no event later than fourteen (14) days after receiving the Class Data, the Administrator will send to all Class Members identified in the Class Data, via USPS mail, the Class Notice with Spanish translation substantially in the form attached to the Settlement Agreement as Exhibit A. (Exhibit 1, Settlement Agreement, ¶ 7.4.2). The Class Notice includes a summary of the case and settlement terms and provides Class Members with detailed instructions on how to exclude themselves, object to the settlement, and challenge the number of Workweeks and/or PAGA Pay Periods attributed to each Class Member per Defendant's records. (Exhibit 1, Settlement Agreement, Exhibit A, Class Notice). Class Members will have sixty (60) days from the mailing of the Class Notice (plus an additional fourteen (14) calendar days for Class Members whose Class Notice is re-mailed) to opt out of the Settlement, object to the Settlement, or challenge the number of Workweeks and/or PAGA Pay Periods ("Response Deadline"). (Exhibit 1, Settlement Agreement, ¶¶ 1.44, 7.5.1, 7.6, 7.7.2.) This is the best and most practicable way to ensure the greatest possible number of Class Members will receive the Class Notice.

71. The Class Notice itself fully apprises Class Members of the nature of the lawsuit, the claims involved, the terms of the Settlement, and their options thereunder. (Exhibit 1, Settlement

1 Agreement, Exhibit A, Class Notice). It provides for a specific procedure to seek exclusion from the
2 Class, dispute payments and Class Data, challenge Workweek and Pay Period data, and make
3 objections to the Settlement. (Exhibit 1, Settlement Agreement, Exhibit A, Class Notice). In the
4 Class Notice, Class Members will also receive Class Counsel's contact information so they can
5 speak to attorneys conversant with the legal and factual issues involved in this case, as well as the
6 contact information for the Administrator. The efforts taken to ensure that Class Members receive
7 the Class Notice and are well informed about the settlement are reasonable and provide the best
8 notice practicable under the facts.

9 **Qualifications and Adequacy of Class Counsel**

10 72. D.Law (formerly known as Davtyan Law Firm) prosecutes wage and hour cases,
11 including class actions and PAGA actions on behalf of employees and others who have had their
12 rights violated. D.Law, either on its own or with co-counsel, is currently serving as plaintiffs'
13 counsel of record in numerous wage and hour and employment class action and PAGA action cases
14 pending in both state and federal court.

15 73. D.Law is well-qualified and has ample experience, knowledge, and resources to act as
16 counsel and represent Plaintiff and the putative Class and Aggrieved Employees in this Action. Our
17 practice is exclusively focused on employment matters and representing plaintiffs in wage and hour
18 actions with the same or similar causes of actions brought forth in the matter pending before this
19 Court.

20 74. D.Law has litigated and successfully resolved many wage and hour class action cases
21 involving failure to pay wages and derivative Labor Code claims and penalties. See e.g. De La Rosa
22 v. The Coca Cola Company et al. (Superior Court of California in Napa, 17CV000787), Harvey v.
23 Bed Bath & Beyond of California Limited Liability Company (Superior Court of California in
24 Alameda, RG17885153), Paredes v. Bottling Group LLC et. al. (Superior Court of California in
25 Kern), Ramirez v. Harris Ranch Beef Company (Superior Court of California in Fresno,
26 16CECG04103), Gates v. Gate Gourmet, Inc. et. al. (Southern District of California, 16-cv-01084-
27 L-AGS), Hargrave v. Antelope Valley Hospital (Superior Court of California in Los Angeles,
28 BC663252), Ramirez v. Milton Roy et. al. (Superior Court of California in Los Angeles, BC 632

276), Hawkins v. AvalonBay Communities (Superior Court of California in Santa Clara, 17CV316492), Jones Tharpe et al. v. Sprint Corporation et al. (Superior Court of California in Los Angeles, BC644645), Ortega et al. v. Nestle Waters North America, Inc. et al. (Superior Court of California in Los Angeles, BC623610), Schultz v. Jimbo's Natural Family, Inc. (Superior Court of California in San Diego, 37-2017-00022348-CUE-OE-CTL), Ambrose v. Victor Valley Global et al. (Superior Court of California in San Bernardino, CIVDS1709289), Puerta-Gildardo v. Real Time Staffing Services LLC et. al. (Superior Court of California in Los Angeles, BC565445), Vargo v. Pregis Innovative Packaging LLC (Superior Court of California in Tulare, 270836), Conlin v. Aegis Senior Communities LLC (Northern District of California, 17-cv-05534-LHK), Galarza v. Kloeckner Metals Corporation (Central District of California, 2:17-cv-04910-FMO), Estes v. L3 Technologies, Inc. et al. (Southern District of California, 3:17-cv-02356-H-JMA), Rowser v. Trunk Club, Inc. (Central District of California, 2:17-cv-05064-DSF-RAO), Leach v. The Claremont Colleges, Inc. (Superior Court of California in Los Angeles, BC686451), Vaesau v. PCT Enterprises, Inc. dba Precision Cabinets (Superior Court of California, County of Contra Costa MSC18-02404), Terry v. TF Louderback, Inc. dba Bay Area Beverage Company (Superior Court of the State of California, County of Contra Costa, MSC18-00859), Roach v. Westcare California, Inc. (Superior Court of California in Kern County, BCV-17-102367-SDS), Patton v. Church & Dwight Co., Inc. (Central District of California, EDCV 18-903-MWF (KKx)), Juarez v. ISL Employees, Inc. (Superior Court of California in Madera, MCV074787), Ferraro v. USC Verdugo Hill s Hospital, et al. (Superior Court of California in Los Angeles, 18STCV09463), Ford v. Account Control Technology, Inc., et al. (Superior Court of California in Los Angeles, 19STCV09369), Ornelas v. iStorage, et al. (Superior Court of California in San Francisco, CGC-18-571421), Martinez v. Ronpak, Inc. (Superior Court of California in Riverside, RIC1901307), Barrera et al. v. Exclusive Wireless, Inc. (Superior Court of California in Stanislaus, 9000687), Barajas v. Mancha Development Company LLC (Superior Court of California in Orange County, 30-2018-00974707-CU-OE-CXC), Prado v. IMAX Corporation dba IMAC Worldwide Home (Superior Court of California in San Bernardino, CIVDS1820265), Rodriguez v. ND Industries, Inc. (Superior Court of California in Los Angeles, 19STCV38096), Singletary v. Motel 6 Operating LP, et al. (Southern

1 District of California, 3:20-cv-0270-LAB-AHG), Quizon v. CF Watsonville East, LLC, et al.
2 (Superior Court of California in Santa Cruz, 20CV01868), Stephenson v. Bakersfield Dodge, Inc.
3 (Superior Court of California in Kern, BCV-20-102693), Bacerra v. Hugo Boss Retail, Inc.
4 (Superior Court of California in San Diego, 37-2021-00002933-CU-OE-CTL), Walker v. Ariat
5 International, Inc. (Superior Court of California in Alameda, HG19026439), Orr v. Petvet Care
6 Centers (California) Inc. (Superior Court of California in Santa Clara, 19CV354063), Jimenez v.
7 OEC Distribution Services, Inc. (Superior Court of California in San Bernardino, CIVDS1915743),
8 Viridi v. Absolute Security International (Superior Court of California in San Bernardino, CIVDS
9 1909589), Raj v. First Transit, Inc (Superior Court of California in Sacramento, 34-2021-00295895-
10 CU-OE-GDS), Marchbanks v. Torrid Administration, Inc. (Superior Court of California in San
11 Diego, 37-2020-00008179-CU-OE-NC), among others.

12 75. I am Senior Counsel at D.Law where I manage the class action and PAGA settlement
13 department. I was admitted to the California Bar in December 2008. I received my J.D. from
14 Pepperdine University School of Law and B.S. from the University of Southern California. Since
15 graduating from law school, I have dedicated virtually my entire career on the practice of
16 employment law. I have practiced employment law from the plaintiff's side, from the defense side,
17 and from an in-house position. I have significant experience specifically working on wage and hour
18 class actions from the plaintiff's side as well as the defense side, with the majority of my experience
19 coming from the plaintiff's side.

20 76. The collective experience of the D.Law attorneys in litigating employment wage and hour
21 matters has been integral in identifying legal issues, evaluating the strengths and weaknesses of a
22 case, and generally negotiating fair and reasonable class and representative action settlements.
23 Practice in the narrow field of wage and hour litigation requires skill and knowledge concerning the
24 constantly evolving substantive law (state and federal), as well as the procedural law of class and
25 representative action litigation. In this action, the attorneys at D.Law are fully equipped to use the
26 skills and knowledge developed over decades of prosecuting and defending wage and hour class
27 actions to fairly and adequately represent the interests of the Class Members and Aggrieved
28 Employees. Therefore, based on our resources, experience, and knowledge, the attorneys at D.Law

1 are well-qualified to act as Class Counsel and represent the Plaintiff and the putative Class Members
2 and Aggrieved Employees in this action.

3 77. We understand the responsibilities owed as counsel to the class members and the
4 aggrieved employees we represent. The attorneys at D.Law thoroughly investigated the claims
5 asserted in this Action and have remained committed to dedicating the resources necessary to
6 represent the Class and vigorously pursue their claims. Based upon my experience and
7 understanding of the claims and defenses in this action, I believe the settlement is fair, adequate,
8 and reasonable for the Class Members and Aggrieved Employees and all involved, and that the
9 Settlement is well within the range of reasonableness that would permit it to be finally approved. I
10 am not aware of any conflict of interest with Plaintiff or any other Class Member that would interfere
11 with the duties as Class Counsel.

12 78. On November 18, 2025, Plaintiff submitted the Class Action and PAGA Settlement
13 Agreement and Plaintiffs' Motion for Preliminary Approval of Class Action and PAGA Settlement
14 Agreement and supporting documents to the LWDA. A true and correct copy of the confirmatory
15 email from the LWDA is attached hereto as **Exhibit 3.**

16 I declare under penalty of perjury under the laws of the State of California that the
17 foregoing is true and correct.

18 Executed this 18th day of November 2025 in Glendale, California

19 

20 _____
Enoch J. Kim

EXHIBIT 1

CLASS ACTION AND PAGA SETTLEMENT AGREEMENT AND CLASS NOTICE

This Class Action and PAGA Settlement Agreement (“Agreement”) is made by and between plaintiff Rebecca Urquizo (“Plaintiff”) and Defendant Boys & Girls Clubs of Monterey County (“Defendant”). The Agreement refers to Plaintiff and Defendant collectively as “Parties,” or individually as “Party.”

1. DEFINITIONS.

- 1.1 “Action” means Plaintiff’s lawsuit alleging wage and hour violations against Defendant captioned *Rebecca Urquizo v. Boys & Girls Clubs of Monterey County* initiated on July 12, 2024 and pending in Superior Court of the State of California, County of Monterey.
- 1.2 “Administrator” means Apex Class Action Administration, the neutral entity the Parties have agreed to appoint to administer the Settlement.
- 1.3 “Administration Expenses Payment” means the amount the Administrator will be paid from the Gross Settlement Amount to reimburse its reasonable fees and expenses in accordance with the Administrator’s “not to exceed” bid submitted to the Court in connection with Preliminary Approval of the Settlement.
- 1.4 “Aggrieved Employee” means a person employed by Defendant in California and classified as a non-exempt hourly employee who worked for Defendant during the PAGA Period.
- 1.5 “Class” means all persons employed by Defendant in California and classified as a non-exempt hourly employee who worked for Defendant during the Class Period.
- 1.6 “Class Counsel” means D.Law, Inc.
- 1.7 “Class Counsel Fees Payment” and “Class Counsel Litigation Expenses Payment” mean the amounts allocated to Class Counsel for reimbursement of reasonable attorneys’ fees and expenses, respectively, incurred to prosecute the Action.
- 1.8 “Class Data” means Class Member identifying information in Defendant’s possession including the Class Member’s name, last-known mailing address, Social Security number, and number of Class Period Workweeks and PAGA Pay Periods.
- 1.9 “Class Member” or “Settlement Class Member” means a member of the Class, as either a Participating Class Member or Non-Participating Class Member (including a Non-Participating Class Member who qualifies as an Aggrieved Employee).
- 1.10 “Class Member Address Search” means the Administrator’s investigation and search for current Class Member mailing addresses using all reasonably available sources, methods and means including, but not limited to, the National Change of

Address database, skip traces, and direct contact by the Administrator with Class Members.

- 1.11 “Class Notice” means the COURT APPROVED NOTICE OF CLASS ACTION SETTLEMENT AND HEARING DATE FOR FINAL COURT APPROVAL, to be mailed to Class Members in English with a Spanish translation in the form, without material variation, attached as Exhibit A and incorporated by reference into this Agreement.
- 1.12 “Class Period” means the period from July 12, 2020 through June 18, 2025.
- 1.13 “Class Representative” means the named Plaintiff in the operative complaint in the Action seeking Court approval to serve as a Class Representative.
- 1.14 “Class Representative Service Payment” means the payment to the Class Representative for initiating the Action and providing services in support of the Action.
- 1.15 “Court” means the Superior Court of California, County of Monterey.
- 1.16 “Defendant” means named Defendant Boys & Girls Clubs of Monterey County.
- 1.17 “Defense Counsel” means Fenton & Keller.
- 1.18 “Effective Date” means the date by when both of the following have occurred: (a) the Court enters a Judgment on its Order Granting Final Approval of the Settlement; and (b) the Judgment is final. The Judgment is final as of the latest of the following occurrences: (a) if no Participating Class Member objects to the Settlement, the day the Court enters Judgment; (b) if one or more Participating Class Members objects to the Settlement, the day after the deadline for filing a notice of appeal from the Judgment; or if a timely appeal from the Judgment is filed, the day after the appellate court affirms the Judgment and issues a remittitur.
- 1.19 “Final Approval” means the Court’s order granting final approval of the Settlement.
- 1.20 “Final Approval Hearing” means the Court’s hearing on the Motion for Final Approval of the Settlement.
- 1.21 “Final Judgment” means the Judgment Entered by the Court upon Granting Final Approval of the Settlement.
- 1.22 “Gross Settlement Amount” means \$260,000.00 which is the total amount Defendant agrees to pay under the Settlement except as provided in Paragraph 8 below. The Gross Settlement Amount will be used to pay Individual Class Payments, Individual PAGA Payments, the LWDA PAGA Payment, Class Counsel Fees, Class Counsel Expenses, Class Representative Service Payment and the Administrator’s Expenses.

- 1.23 “Individual Class Payment” means the Participating Class Member’s pro rata share of the Net Settlement Amount calculated according to the number of Workweeks worked during the Class Period.
- 1.24 “Individual PAGA Payment” means the Aggrieved Employee’s pro rata share of 35% of the PAGA Penalties calculated according to the number of Pay Periods worked during the PAGA Period.
- 1.25 “Judgment” means the judgment entered by the Court based upon the Final Approval.
- 1.26 “LWDA” means the California Labor and Workforce Development Agency, the agency entitled, under Labor Code section 2699, subd. (m).
- 1.27 “LWDA PAGA Payment” means the 65% of the PAGA Penalties paid to the LWDA under Labor Code section 2699, subd. (m).
- 1.28 “Net Settlement Amount” means the Gross Settlement Amount, less the following payments in the amounts approved by the Court: Individual PAGA Payments, the LWDA PAGA Payment, Class Representative Service Payment, Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment, and the Administration Expenses Payment. The remainder is to be paid to Participating Class Members as Individual Class Payments.
- 1.29 “Non-Participating Class Member” means any Class Member who opts out of the Settlement by sending the Administrator a valid and timely Request for Exclusion.
- 1.30 “Operative Complaint” means the First Amended Class and Representative Action Complaint that Plaintiff filed August 26, 2024, in Monterey County Superior Court in the *Rebecca Urquizo v. Boys & Girls Clubs of Monterey County* action, which adds a cause of action for penalties under PAGA.
- 1.31 “PAGA Pay Period” means any Pay Period during which an Aggrieved Employee worked for Defendant for at least one day during the PAGA Period.
- 1.32 “PAGA Period” means the period from June 20, 2023 through June 18, 2025.
- 1.33 “PAGA” means the Private Attorneys General Act (Labor Code §§ 2698. et seq.).
- 1.34 “PAGA Notice” means Plaintiff’s June 20, 2024, letter to Defendant and the LWDA providing notice pursuant to Labor Code section 2699.3, subd.(a).

- 1.35 “PAGA Penalties” means the total amount of PAGA civil penalties to be paid from the Gross Settlement Amount, allocated 35% to the Aggrieved Employees (\$9,100) and the 65% to LWDA (\$16,900) in settlement of PAGA claims.
- 1.36 “Participating Class Member” means a Class Member who does not submit a valid and timely Request for Exclusion from the Settlement.
- 1.37 “Plaintiff” means Rebecca Urquizo, the named plaintiff in the Action.
- 1.38 “Preliminary Approval” means the Court’s Order Granting Preliminary Approval of the Settlement.
- 1.39 "Preliminary Approval Order" means the proposed Order Granting Preliminary Approval and Approval of PAGA Settlement.
- 1.40 “Released Class Claims” means the claims being released as described in Paragraph 5.2 below.
- 1.41 “Released PAGA Claims” means the claims being released as described in Paragraph 5.3 below.
- 1.42 “Released Parties” means: Defendant and each of its former and present directors, officers, shareholders, owners, board members, employees, agents, attorneys, insurers, predecessors, successors, assigns, subsidiaries, and affiliates.
- 1.43 “Request for Exclusion” means a Class Member’s submission of a written request to be excluded from the Class Settlement signed by the Class Member.
- 1.44 "Response Deadline" means 60 days after the Administrator mails Notice to Class Members and Aggrieved Employees, and shall be the last date on which Class Members may: (a) fax, email, or mail Requests for Exclusion from the Settlement, or (b) fax, email, or mail his or her Objection to the Settlement, or (c) fax, email, or mail his or her dispute to the number of Workweeks and/or Pay Periods allocated to them. Class Members to whom Notice Packets are resent after having been returned undeliverable to the Administrator shall have an additional 14 calendar days beyond the Response Deadline has expired.
- 1.45 “Settlement” means the disposition of the Action effected by this Agreement and the Judgment.
- 1.46 “Workweek” means any week during which a Class Member worked for Defendant for at least one day, during the Class Period.

2. **RECITALS.**

- 2.1 On July 12, 2024, Plaintiff commenced a Class Action by filing a Complaint alleging

causes of action against Defendant for (1) failure to pay minimum wages; (2) failure to pay wages and overtime under Labor Code section 510; (3) meal period liability under Labor Code section 226.7; (4) rest period liability under Labor Code section 226.7; (5) reimbursement of necessary expenditures under Labor Code section 2802; (6) violation of Labor Code section 226(a); (7) failure to keep required payroll records under Labor Code sections 1174 and 1174.5; (8) penalties pursuant to Labor Code section 203; and (9) violation of Business & Professions Code section 17200 *et seq.*, the California Labor Code, and the applicable IWC Wage Orders. On August 26, 2024, Plaintiff filed a First Amended Complaint adding a cause of action for penalties under PAGA. Defendant denies the allegations in the Operative Complaint, denies any failure to comply with the laws identified in the Operative Complaint and denies any and all liability for the causes of action alleged.

2.2 Pursuant to Labor Code section 2699.3, subd.(a), Plaintiff gave timely written notice to Defendant and the LWDA by sending the PAGA Notices.

2.3 On June 2, 2025, the Parties participated in an all-day mediation presided over by Henry Bongiovi which led to this Agreement to settle the Action.

2.4 Prior to mediation, Plaintiff obtained, through informal discovery, a 23% sampling of time and payroll data for the putative class, and figures and information regarding the class size and composition. Plaintiff's investigation was sufficient to satisfy the criteria for court approval set forth in *Dunk v. Foot Locker Retail, Inc.* (1996) 48 Cal.App.4th 1794, 1801 and *Kullar v. Foot Locker Retail, Inc.* (2008) 168 Cal.App.4th 116, 129-130 ("Dunk/Kullar").

2.5 The Court has not granted class certification because the Parties engaged in mediation before any class certification.

2.6 The Parties, Class Counsel and Defense Counsel represent that they are not aware of any other pending matter or action asserting claims that will be extinguished or affected by the Settlement.

3. **MONETARY TERMS.**

3.1 Gross Settlement Amount. Except as otherwise provided by Paragraph 9 below, Defendant promises to pay \$260,000 and no more as the Gross Settlement Amount and to separately pay any and all employer payroll taxes owed on the Wage Portions of the Individual Class Payments. Defendant has no obligation to pay the Gross Settlement Amount (or any payroll taxes) prior to the deadline stated in Paragraph 4.3 of this Agreement. The Administrator will disburse the entire Gross Settlement Amount without asking or requiring Participating Class Members or Aggrieved Employees to submit any claim as a condition of payment. None of the Gross Settlement Amount will revert to Defendant.

3.2 Payments from the Gross Settlement Amount. The Administrator will make and deduct the following payments from the Gross Settlement Amount, in the amounts specified by the Court in the Final Approval:

- 3.2.1 To Plaintiff: Class Representative Service Payment to the Class Representative of not more than \$5,000 (in addition to any Individual Class Payment and any Individual PAGA Payment the Class Representative is entitled to receive as a Participating Class Member). Defendant will not oppose Plaintiff's request for a Class Representative Service Payment that does not exceed this amount. As part of the motion for Class Counsel Fees Payment and Class Litigation Expenses Payment, Plaintiff will seek Court approval for any Class Representative Service Payments no later than 16 court days prior to the Final Approval Hearing. If the Court approves a Class Representative Service Payment less than the amount requested, the Administrator will retain the remainder in the Net Settlement Amount. The Administrator will pay the Class Representative Service Payment using IRS Form 1099. Plaintiff assumes full responsibility and liability for employee taxes owed on the Class Representative Service Payment.
- 3.2.2 To Class Counsel: A Class Counsel Fees Payment of not more than one-third, which is currently estimated to be \$86,666.67 and a Class Counsel Litigation Expenses Payment for reimbursement of actual costs incurred in the Action, which is currently estimated not to exceed \$25,000. Defendant will not oppose requests for these payments provided that do not exceed these amounts. Plaintiff and/or Class Counsel will file a motion for Class Counsel Fees Payment and Class Litigation Expenses Payment no later than 16 court days prior to the Final Approval Hearing. If the Court approves a Class Counsel Fees Payment and/or a Class Counsel Litigation Expenses Payment less than the amounts requested, the Administrator will allocate the remainder to the Net Settlement Amount. Released Parties shall have no liability to Class Counsel or any other Plaintiffs' Counsel arising from any claim to any portion any Class Counsel Fee Payment and/or Class Counsel Litigation Expenses Payment. The Administrator will pay the Class Counsel Fees Payment and Class Counsel Expenses Payment using one or more IRS 1099 Forms. Class Counsel assumes full responsibility and liability for taxes owed on the Class Counsel Fees Payment and the Class Counsel Litigation Expenses Payment and holds Defendant harmless, and indemnifies Defendants, from any dispute or controversy regarding any division or sharing of any of these Payments.
- 3.2.3 To the Administrator: An Administrator Expenses Payment not to exceed \$6,990.00 except for a showing of good cause and as approved by the Court. To the extent the Administration Expenses are less or the Court approves payment less than \$6,990.00, the Administrator will retain the remainder in the Net Settlement Amount.
- 3.2.4 To Each Participating Class Member: An Individual Class Payment calculated by (a) dividing the Net Settlement Amount by the total number of Workweeks

worked by all Participating Class Members during the Class Period and (b) multiplying the result by each Participating Class Member's Workweeks.

3.2.4.1 Tax Allocation of Individual Class Payments. 20% of each Participating Class Member's Individual Class Payment will be allocated to settlement of wage claims (the "Wage Portion"). The Wage Portions are subject to tax withholding and will be reported on an IRS W-2 Form. The 80% of each Participating Class Member's Individual Class Payment will be allocated to settlement of claims for interest and penalties (the "Non-Wage Portion"). The Non-Wage Portions are not subject to wage withholdings and will be reported on IRS 1099 Forms. Participating Class Members assume full responsibility and liability for any employee taxes owed on their Individual Class Payment.

3.2.4.2 Effect of Non-Participating Class Members on Calculation of Individual Class Payments. Non-Participating Class Members will not receive any Individual Class Payments. The Administrator will retain amounts equal to their Individual Class Payments in the Net Settlement Amount for distribution to Participating Class Members on a pro rata basis.

3.2.5 To the LWDA and Aggrieved Employees: PAGA Penalties in the amount of \$26,000 to be paid from the Gross Settlement Amount, with 65% (\$16,900) allocated to the LWDA PAGA Payment and 35% (\$9,100) allocated to the Individual PAGA Payments.

3.2.5.1 The Administrator will calculate each Individual PAGA Payment by (a) dividing the amount of the Aggrieved Employees' 35% share of PAGA Penalties \$26,000 by the total number of PAGA Pay Periods worked by all Aggrieved Employees during the PAGA Period and (b) multiplying the result by each Aggrieved Employee's PAGA Pay Periods. Aggrieved Employees assume full responsibility and liability for any taxes owed on their Individual PAGA Payment.

3.2.5.2 If the Court approves PAGA Penalties of less than the amount requested, the Administrator will allocate the remainder to the Net Settlement Amount. The Administrator will report the Individual PAGA Payments on IRS 1099 Forms.

4. SETTLEMENT FUNDING AND PAYMENTS.

4.1 Class Workweeks and Aggrieved Employee Pay Periods. Based on a review of its records to date, Defendant estimates there are approximately 214 Class Members who collectively worked a total of approximately 13,000 workweeks from July 12, 2020 to June 18, 2025, and approximately 134 of Aggrieved Employees who worked a total of approximately 2,900 PAGA Pay Periods from June 20, 2023 to June 18, 2025.

4.2 Class Data. Not later than 15 days after the Court grants Preliminary Approval of the Settlement, Defendant will deliver the Class Data to the Administrator, in the form of a Microsoft Excel spreadsheet. To protect Class Members' privacy rights, the Administrator must maintain the Class Data in confidence, use the Class Data only for purposes of this Settlement and for no other purpose, and restrict access to the Class Data to Administrator employees who need access to the Class Data to effect and perform under this Agreement. The Class Data shall be marked "Confidential – Settlement Administrator's Eyes Only." Class Counsel shall not receive a copy of the Class Data. All calculations provided by the Administrator to Class Counsel shall not contain identifying Class Member information like names, social security numbers, and addresses. Defendant has a continuing duty to immediately notify Class Counsel if it discovers that the Class Data omitted class member identifying information and to provide corrected or updated Class Data as soon as reasonably feasible. Without any extension of the deadline by which Defendant must send the Class Data to the Administrator, the Parties and their counsel will expeditiously use best efforts, in good faith, to reconstruct or otherwise resolve any issues related to missing or omitted Class Data.

4.3 Funding of Gross Settlement Amount. Defendant shall fully fund the Gross Settlement Amount, and also fund the amounts necessary to fully pay Defendant's share of payroll taxes by transmitting the funds to the Administrator no later than thirty (30) calendar days after the Effective Date.

4.4 Payments from the Gross Settlement Amount. Within 14 days after Defendant funds the Gross Settlement Amount, the Administrator will mail checks for all Individual Class Payments, all Individual PAGA Payments, the LWDA PAGA Payment, the Administration Expenses Payment, the Class Counsel Fees Payment, the Class Counsel Litigation Expenses Payment, and the Class Representative Service Payment.

4.4.1 The Administrator will issue checks for the Individual Class Payments and/or Individual PAGA Payments and send them to the Class Members via First Class U.S. Mail, postage prepaid. The face of each check shall prominently state the date (not less than 180 days after the date of mailing) when the check will be voided. The Administrator will cancel all checks not cashed by the void date. The Administrator will send checks for Individual Settlement Payments to all Participating Class Members (including those for whom Class Notice was returned undelivered). The Administrator will send checks for Individual PAGA Payments to all Aggrieved Employees including Non-Participating Class Members who qualify as Aggrieved Employees (including those for whom Class Notice was returned undelivered). The Administrator may send Participating Class Members a single check combining the Individual Class Payment and the Individual PAGA Payment. Before mailing any checks, the Settlement Administrator must update the recipients' mailing addresses using the National Change of Address Database.

- 4.4.2 The Administrator must conduct a Class Member Address Search for all other Class Members whose checks are returned undelivered without USPS forwarding address. Within 7 days of receiving a returned check the Administrator must re-mail checks to the USPS forwarding address provided or to an address ascertained through the Class Member Address Search. The Administrator need not take further steps to deliver checks to Class Members whose re-mailed checks are returned as undelivered. The Administrator shall promptly send a replacement check to any Class Member whose original check was lost or misplaced, requested by the Class Member prior to the void date.
- 4.4.3 For any Class Member whose Individual Class Payment check or Individual PAGA Payment check is uncashed and cancelled after the void date, the Administrator shall transmit the funds represented by such checks to a Court-approved nonprofit organization or foundation consistent with California Code of Civil Procedure Section 384, subd. (b) ("Cy Pres Recipient"), the California State Bar's Greg E. Knoll Justice Gap Fund. The Parties, Class Counsel, and Defense Counsel represent that they have no interest or relationship, financial or otherwise with the intended Cy Pres Recipient.
- 4.4.4 The payment of Individual Class Payments and Individual PAGA Payments shall not obligate Defendant to confer any additional benefits or make any additional payments to Class Members (such as 401(k) contributions or bonuses) beyond those specified in this Agreement.
5. **RELEASES OF CLAIMS.** Upon the Effective Date and on the date when Defendant fully funds the entire Gross Settlement Amount and funds all employer payroll taxes owed on the Wage Portion of the Individual Class Payments, Plaintiff, Class Members, and Class Counsel will release claims against all Released Parties as follows:
- 5.1 **Plaintiff's Release.** Plaintiff and his or her respective former and present spouses, representatives, agents, attorneys, heirs, administrators, successors, and assigns generally, release and discharge Released Parties from all claims, transactions, or occurrences that occurred during the Class Period, of any kind whatsoever, including, but not limited to: (a) all claims that were, or reasonably could have been, alleged, based on the facts contained, in the Operative Complaint and (b) all PAGA claims that were, or reasonably could have been, alleged based on facts contained in the Operative Complaint, Plaintiff's PAGA Notice, or ascertained during the Action and released under 6.2, below. ("Plaintiff's Release.") Plaintiff's Release does not extend to any claims or actions to enforce this Agreement, or to any claims for vested benefits, unemployment benefits, disability benefits, social security benefits, workers' compensation benefits that arose at any time, or based on occurrences outside the Class Period. Plaintiff acknowledges that Plaintiff may discover facts or law different from, or in addition to, the facts or law that Plaintiff now knows or believes to be true but agrees, nonetheless, that Plaintiff's Release shall be and remain effective in all respects, notwithstanding such different or additional facts or Plaintiff's discovery of them.

- 5.1.1 Plaintiff's Waiver of Rights Under California Civil Code Section 1542. For purposes of Plaintiff's Release, Plaintiff expressly waives and relinquishes the provisions, rights, and benefits, if any, of section 1542 of the California Civil Code, which reads:

A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release and that, if known by him or her, would have materially affected his or her settlement with the debtor or Released Party.

- 5.2 Release by Participating Class Members: All Participating Class Members, on behalf of themselves and their respective former and present representatives, agents, attorneys, heirs, administrators, successors, and assigns, release Released Parties from any and all claims, damages, debts, liabilities, demands, obligations, penalties, actions or causes of action of any kind, arising under state, federal or local law, whether statutory, common law, or administrative law, at any time during the Class Period, that were alleged in the Operative Complaint, or reasonably could have been alleged based on the facts stated in the Operative Complaint and Plaintiff's PAGA Notice submitted to the California Labor & Workforce Development Agency ("LWDA") in connection with the Action, including claims for failure to pay minimum wages, overtime wages, meal period premiums, rest period premiums, failure to reimburse necessary expenditures, failure to issue accurate and itemized wage statements, failure to keep payroll records, failure to pay final wages and waiting time penalties, and for unfair competition predicated on the aforementioned Labor Code violations (collectively, the "Released Class Claims"). Except as set forth in Section 5.3 of this Agreement, Participating Class Members do not release any other claims, including claims for vested benefits, wrongful termination, violation of the Fair Employment and Housing Act, unemployment insurance, disability, social security, workers' compensation, or claims based on facts occurring outside the Class Period.

- 5.3 Release by Aggrieved Employees: All Aggrieved Employees are deemed to release the Released Parties from any and all claims for PAGA civil penalties, interest, fees or costs alleged in and/or reasonably arising out of the facts alleged in the Operative Complaint and Plaintiff's PAGA Notice submitted to the LWDA arising during the PAGA Period (collectively, the "Released PAGA Claims").

6. **MOTION FOR PRELIMINARY APPROVAL.** Class Counsel will prepare and file a motion for preliminary approval ("Motion for Preliminary Approval") that complies with the Court's current checklist for Preliminary Approvals.

- 6.1 Plaintiff's Responsibilities. Plaintiff will prepare all documents necessary for obtaining Preliminary Approval, including: (i) the notice, and memorandum in support, of the Motion for Preliminary Approval that includes an analysis of the Settlement under Dunk/Kullar and a request for approval of the PAGA Settlement under Labor Code Section 2699, subd. (f)(2)); (ii) a proposed Order Granting Preliminary Approval and Approval of PAGA Settlement; (iii) a proposed Class Notice; (iv) a signed declaration from Plaintiff confirming willingness and competency to serve and disclosing all facts

relevant to any actual or potential conflicts of interest with Class Members, the Administrator, and/or the Cy Pres Recipient; (v) a signed declaration from each Class Counsel firm attesting to its competency to represent the Class Members; its timely transmission to the LWDA of all necessary PAGA documents (initial notice of violations (Labor Code section 2699.3, subd. (a)), Operative Complaint (Labor Code section 2699, subd. (1)(1)), this Agreement (Labor Code section 2699, subd. (1)(2)); and (vi) all facts relevant to any actual or potential conflict of interest with Class Members, the Administrator, and/or the Cy Pres Recipient. Defendant and Defense Counsel will reasonably cooperate with Plaintiff in the preparation and filing of all documents required for Preliminary Approval, including a declaration attesting to any facts relevant to any actual or potential conflicts of interest with the Administrator or Cy Pres Recipient.

6.2 Responsibilities of Class Counsel. Class Counsel is responsible for expeditiously finalizing and filing the Motion for Preliminary Approval no later than 30 days after the full execution of this Agreement; obtaining a prompt hearing date for the Motion for Preliminary Approval; and for appearing in Court to advocate in favor of the Motion for Preliminary Approval. Class Counsel is responsible for delivering the Court's Preliminary Approval to the Administrator.

6.3 Duty to Cooperate. If the Parties disagree on any aspect of the proposed Motion for Preliminary Approval and/or the supporting declarations and documents, Class Counsel and Defense Counsel will expeditiously work together on behalf of the Parties by meeting in person or by telephone, and in good faith, to resolve the disagreement. If the Court does not grant Preliminary Approval or conditions Preliminary Approval on any material change to this Agreement, Class Counsel and Defense Counsel will expeditiously work together on behalf of the Parties by meeting in person or by telephone, and in good faith, to modify the Agreement and otherwise satisfy the Court's concerns.

7. SETTLEMENT ADMINISTRATION.

7.1 Selection of Administrator. The Parties have jointly selected Apex Class Action Administration to serve as the Administrator and verified that, as a condition of appointment, Apex Class Action Administration agrees to be bound by this Agreement and to perform, as a fiduciary, all duties specified in this Agreement in exchange for payment of Administration Expenses. The Parties and their Counsel represent that they have no interest or relationship, financial or otherwise, with the Administrator other than a professional relationship arising out of prior experiences administering settlements.

7.2 Employer Identification Number. The Administrator shall have and use its own Employer Identification Number for purposes of calculating payroll tax withholdings and providing reports state and federal tax authorities.

7.3 Qualified Settlement Fund. The Administrator shall establish a settlement fund that meets the requirements of a Qualified Settlement Fund ("QSF") under US Treasury Regulation section 468B-1.

7.4 Notice to Class Members.

- 7.4.1 No later than three (3) business days after receipt of the Class Data, the Administrator shall notify Class Counsel that the list has been received and state the number of Class Members, PAGA Members, Workweeks, and Pay Periods in the Class Data.
- 7.4.2 Using best efforts to perform as soon as possible, and in no event later than 14 days after receiving the Class Data, the Administrator will send to all Class Members identified in the Class Data, via first-class United States Postal Service (“USPS”) mail, the Class Notice with Spanish translation substantially in the form attached to this Agreement as Exhibit A. The first page of the Class Notice shall prominently estimate the dollar amounts of any Individual Class Payment and/or Individual PAGA Payment payable to the Class Member, and the number of Workweeks and PAGA Pay Periods (if applicable) used to calculate these amounts. Before mailing Class Notices, the Administrator shall update Class Member addresses using the National Change of Address database.
- 7.4.3 Not later than 3 business days after the Administrator’s receipt of any Class Notice returned by the USPS as undelivered, the Administrator shall re-mail the Class Notice using any forwarding address provided by the USPS. If the USPS does not provide a forwarding address, the Administrator shall conduct a Class Member Address Search, and re-mail the Class Notice to the most current address obtained. The Administrator has no obligation to make further attempts to locate or send Class Notice to Class Members whose Class Notice is returned by the USPS a second time.
- 7.4.4 The deadlines for Class Members’ written objections, Challenges to Workweeks and/or Pay Periods, and Requests for Exclusion will be extended an additional 14 days beyond the 60 days otherwise provided in the Class Notice for all Class Members whose notice is re-mailed. The Administrator will inform the Class Member of the extended deadline with the re-mailed Class Notice.
- 7.4.5 If the Administrator, Defendant or Class Counsel is contacted by or otherwise discovers any persons who believe they should have been included in the Class Data and should have received Class Notice, the Parties will expeditiously meet and confer in person or by telephone, and in good faith, in an effort to agree on whether to include them as Class Members. If the Parties agree, such persons will be Class Members entitled to the same rights as other Class Members, and the Administrator will send, via email or overnight delivery, a Class Notice requiring them to exercise options under this Agreement not later than 14 days after receipt of Class Notice, or the deadline dates in the Class Notice, which ever are later.

7.5 Requests for Exclusion (Opt-Outs).

- 7.5.1 Class Members who wish to exclude themselves (opt-out of) the Class Settlement must send the Administrator, by fax, email, or mail, a signed written Request for Exclusion not later than 60 days after the Administrator mails the Class Notice (plus an additional 14 days for Class Members whose Class Notice is re-mailed). A Request for Exclusion is a letter from a Class Member or his/her representative that reasonably communicates the Class Member's election to be excluded from the Settlement and includes the Class Member's name, address and email address or telephone number. To be valid, a Request for Exclusion must be timely faxed, emailed, or postmarked by the Response Deadline.
- 7.5.2 The Administrator may not reject a Request for Exclusion as invalid because it fails to contain all the information specified in the Class Notice. The Administrator shall accept any Request for Exclusion as valid if the Administrator can reasonably ascertain the identity of the person as a Class Member and the Class Member's desire to be excluded. The Administrator's determination shall be final and not appealable or otherwise susceptible to challenge. If the Administrator has reason to question the authenticity of a Request for Exclusion, the Administrator may demand additional proof of the Class Member's identity. The Administrator's determination of authenticity shall be final and not appealable or otherwise susceptible to challenge.
- 7.5.3 Every Class Member who does not submit a timely and valid Request for Exclusion is deemed to be a Participating Class Member under this Agreement, entitled to all benefits and bound by all terms and conditions of the Settlement, including the Participating Class Members' Releases under Paragraphs 5.2 and 5.3 of this Agreement, regardless whether the Participating Class Member actually receives the Class Notice or objects to the Settlement.
- 7.5.4 Every Class Member who submits a valid and timely Request for Exclusion is a Non-Participating Class Member and shall not receive an Individual Class Payment or have the right to object to the class action components of the Settlement. Because future PAGA claims are subject to claim preclusion upon entry of the Judgment, Non-Participating and Participating Class Members who are Aggrieved Employees are deemed to release the claims identified in Paragraph 5.3 of this Agreement and are eligible for an Individual PAGA Payment.

7.6 Challenges to Calculation of Workweeks. Each Class Member shall have 60 days after the Administrator mails the Class Notice (plus an additional 14 days for Class Members whose Class Notice is re-mailed) to challenge the number of Class Workweeks and PAGA Pay Periods (if any) allocated to the Class Member in the Class Notice. The Class Member may challenge the allocation by communicating with the Administrator via fax, email or mail. The Administrator must encourage the challenging Class Member to submit supporting documentation. In the absence of any contrary documentation, the

Administrator is entitled to presume that the Workweeks contained in the Class Notice are correct so long as they are consistent with the Class Data. The Administrator's determination of each Class Member's allocation of Workweeks and/or Pay Periods shall be final and not appealable or otherwise susceptible to challenge. The Administrator shall promptly provide copies of all challenges to calculation of Workweeks and/or Pay Periods to Defense Counsel and Class Counsel and the Administrator's determination the challenges.

7.7 Objections to Settlement.

7.7.1 Only Participating Class Members may object to the class action components of the Settlement and/or this Agreement, including contesting the fairness of the Settlement, and/or amounts requested for the Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment and/or Class Representative Service Payment.

7.7.2 Participating Class Members may send written objections to the Administrator, by fax, email, or mail. In the alternative, Participating Class Members may appear in Court (or hire an attorney to appear in Court) to present verbal objections at the Final Approval Hearing. A Participating Class Member who elects to send a written objection to the Administrator must do so not later than 60 days after the Administrator's mailing of the Class Notice (plus an additional 14 days for Class Members whose Class Notice was re-mailed).

7.7.3 Non-Participating Class Members have no right to object to any of the class action components of the Settlement.

7.8 Administrator Duties. The Administrator has a duty to perform or observe all tasks to be performed or observed by the Administrator contained in this Agreement or otherwise.

7.8.1 Website, Email Address and Toll-Free Number. The Administrator will establish and maintain and use an internet website to post information of interest to Class Members including the date, time and location for the Final Approval Hearing and copies of the Settlement Agreement, Motion for Preliminary Approval, the Preliminary Approval, the Class Notice, the Motion for Final Approval, the Motion for Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment and Class Representative Service Payment, the Final Approval and the Judgment. The Administrator will also maintain and monitor an email address and a toll-free telephone number to receive Class Member calls, faxes and emails.

7.8.2 Requests for Exclusion (Opt-outs) and Exclusion List. The Administrator will promptly review on a rolling basis Requests for Exclusion to ascertain their validity. Not later than 5 days after the expiration of the deadline for submitting Requests for Exclusion, the Administrator shall email a list to Class Counsel and Defense Counsel containing (a) the names and other identifying information of Class Members who have timely submitted valid Requests for Exclusion

(“Exclusion List”); (b) the names and other identifying information of Class Members who have submitted invalid Requests for Exclusion; (c) copies of all Requests for Exclusion from Settlement submitted (whether valid or invalid).

- 7.8.3 Weekly Reports. The Administrator must, on a weekly basis, provide written reports to Class Counsel and Defense Counsel that, among other things, tally the number of: Class Notices mailed or re-mailed, Class Notices returned undelivered, Requests for Exclusion (whether valid or invalid) received, objections received, challenges to Workweeks and/or Pay Periods received and/or resolved, and checks mailed for Individual Class Payments and Individual PAGA Payments (“Weekly Report”). The Weekly Reports must include provide the Administrator’s assessment of the validity of Requests for Exclusion and attach copies of all Requests for Exclusion and objections received.
- 7.8.4 Workweek and/or Pay Period Challenges. The Administrator has the authority to address and make final decisions consistent with the terms of this Agreement on all Class Member challenges over the calculation of Workweeks and/or Pay Periods. The Administrator’s decision shall be final and not appealable or otherwise susceptible to challenge.
- 7.8.5 Administrator’s Declaration. Not later than 14 days before the date by which Plaintiff is required to file the Motion for Final Approval of the Settlement, the Administrator will provide to Class Counsel and Defense Counsel, a signed declaration suitable for filing in Court attesting to its due diligence and compliance with all of its obligations under this Agreement, including, but not limited to, its mailing of Class Notice, the Class Notices returned as undelivered, the re-mailing of Class Notices, attempts to locate Class Members, the total number of Requests for Exclusion from Settlement it received (both valid or invalid), the number of written objections and attach the Exclusion List. The Administrator will supplement its declaration as needed or requested by the Parties and/or the Court. Class Counsel is responsible for filing the Administrator’s declaration(s) in Court.
- 7.8.6 Final Report by Settlement Administrator. Within 10 days after the Administrator disburses all funds in the Gross Settlement Amount, the Administrator will provide Class Counsel and Defense Counsel with a final report detailing its disbursements by employee identification number only of all payments made under this Agreement. At least 15 days before any deadline set by the Court, the Administrator will prepare, and submit to Class Counsel and Defense Counsel, a signed declaration suitable for filing in Court attesting to its disbursement of all payments required under this Agreement. Class Counsel is responsible for filing the Administrator's declaration in Court.
8. **CLASS SIZE ESTIMATES and ESCALATOR CLAUSE** Based on its records, Defendant estimate that, as of the date of this Settlement Agreement, (1) there are approximately 214 Class Members and approximately 13,000 total workweeks from July 12, 2020, through June

18, 2025, and (2) there were approximately 134 Aggrieved Employees who worked approximately 2,900 Pay Periods from June 20, 2023 through June 18, 2025. If the number of Total Workweeks encompassed within the Class Period exceeds 13,000 by more than 10% (i.e., 14,300 Workweeks), then Defendant will have the option to increase the Gross Settlement Amount by a pro-rata dollar value equal to the number of Workweeks in excess of 14,300 Workweeks or terminate the Class Period and PAGA Period on the date when the total Workweeks equals 14,300.

9. **DEFENDANT'S RIGHT TO WITHDRAW.** If the number of valid Requests for Exclusion identified in the Exclusion List exceeds 10% of the total of all Class Members, Defendant may, but is not obligated, elect to withdraw from the Settlement. The Parties agree that, if Defendant withdraws, the Settlement shall be void ab initio, have no force or effect whatsoever, and that neither Party will have any further obligation to perform under this Agreement; provided, however, Defendant will remain responsible for paying all Settlement Administration Expenses incurred to that point. Defendant must notify Class Counsel and the Court of its election to withdraw not later than 14 days after the Administrator sends the final Exclusion List to Defense Counsel; late elections will have no effect.
10. **MOTION FOR FINAL APPROVAL.** Not later than 16 court days before the calendared Final Approval Hearing, Plaintiff will file in Court, a motion for final approval of the Settlement that includes a request for approval of the PAGA settlement under Labor Code section 2699, subd. (l), a Proposed Final Approval Order and a proposed Judgment (collectively "Motion for Final Approval").
 - 10.1 **Response to Objections.** Each Party retains the right to respond to any objection raised by a Participating Class Member, including the right to file responsive documents in Court no later than five court days prior to the Final Approval Hearing, or as otherwise ordered or accepted by the Court.
 - 10.2 **Duty to Cooperate.** If the Court does not grant Final Approval or conditions Final Approval on any material change to the Settlement (including, but not limited to, the scope of release to be granted by Class Members), the Parties will expeditiously work together in good faith to address the Court's concerns by revising the Agreement as necessary to obtain Final Approval. The Court's decision to award less than the amounts requested for the Class Representative Service Payment, Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment and/or Administrator Expenses Payment shall not constitute a material modification to the Agreement within the meaning of this paragraph.
 - 10.3 **Continuing Jurisdiction of the Court.** The Parties agree that, after entry of Judgment, the Court will retain jurisdiction over the Parties, Action, and the Settlement solely for purposes of (i) enforcing this Agreement and/or Judgment, (ii) addressing settlement administration matters, and (iii) addressing such post-Judgment matters as are permitted by law.

10.4 Waiver of Right to Appeal. Provided the Judgment is consistent with the terms and conditions of this Agreement, specifically including the Class Counsel Fees Payment and Class Counsel Litigation Expenses Payment reflected set forth in this Settlement, the Parties, their respective counsel, and all Participating Class Members who did not object to the Settlement as provided in this Agreement, waive all rights to appeal from the Judgment, including all rights to post-judgment and appellate proceedings, the right to file motions to vacate judgment, motions for new trial, extraordinary writs, and appeals. The waiver of appeal does not include any waiver of the right to oppose such motions, writs or appeals. If an objector appeals the Judgment, the Parties' obligations to perform under this Agreement will be suspended until such time as the appeal is finally resolved and the Judgment becomes final, except as to matters that do not affect the amount of the Net Settlement Amount.

10.5 Appellate Court Orders to Vacate, Reverse, or Materially Modify Judgment. If the reviewing Court vacates, reverses, or modifies the Judgment in a manner that requires a material modification of this Agreement (including, but not limited to, the scope of release to be granted by Class Members), this Agreement shall be null and void. The Parties shall nevertheless expeditiously work together in good faith to address the appellate court's concerns and to obtain Final Approval and entry of Judgment. An appellate decision to vacate, reverse, or modify the Court's award of the Class Representative Service Payment or any payments to Class Counsel shall not constitute a material modification of the Judgment within the meaning of this paragraph, as long as the Gross Settlement Amount remains unchanged.

11. **AMENDED JUDGMENT.** If any amended judgment is required under Code of Civil Procedure section 384, the Parties will work together in good faith to jointly submit and a proposed amended judgment.

12. **ADDITIONAL PROVISIONS.**

12.1 No Admission of Liability, Class Certification or Representative Manageability for Other Purposes. This Agreement represents a compromise and settlement of highly disputed claims. Nothing in this Agreement is intended or should be construed as an admission by Defendant that any of the allegations in the Operative Complaint have merit or that Defendant has any liability for any claims asserted; nor should it be intended or construed as an admission by Plaintiff that Defendant's defenses in the Action have merit. The Parties agree that class certification and representative treatment is for purposes of this Settlement only. If, for any reason the Court does not grant Preliminary Approval, Final Approval or enter Judgment, Defendant reserves the right to contest certification of any class for any reasons, and Defendant reserves all available defenses to the claims in the Action, and Plaintiff reserves the right to move for class certification on any grounds available and to contest Defendant's defenses. The Settlement, this Agreement and Parties' willingness to settle the Action will have no bearing on, and will not be admissible in connection with, any litigation (except for proceedings to enforce or effectuate the Settlement and this Agreement).

- 12.2 Confidentiality Prior to Preliminary Approval. Plaintiff, Class Counsel, Defendant and Defense Counsel separately agree that, until the Motion for Preliminary Approval of Settlement is filed, they and each of them will not disclose, disseminate and/or publicize, or cause or permit another person to disclose, disseminate or publicize, any of the terms of the Agreement directly or indirectly, specifically or generally, to any person, corporation, association, government agency, or other entity except: (1) to the Parties' attorneys, accountants, or spouses, all of whom will be instructed to keep this Agreement confidential; (2) counsel in a related matter; (3) to the extent necessary to report income to appropriate taxing authorities; (4) in response to a court order or subpoena; or (5) in response to an inquiry or subpoena issued by a state or federal government agency. Each Party agrees to immediately notify each other of any judicial or agency order, inquiry, or subpoena seeking such information. Plaintiff, Class Counsel, Defendant and Defense Counsel separately agree not to, directly or indirectly, initiate any conversation or other communication, before the filing of the Motion for Preliminary Approval, with any third party regarding this Agreement or the matters giving rise to this Agreement except to respond only that "the matter was resolved," or words to that effect. This paragraph does not restrict Class Counsel's communications with Class Members in accordance with Class Counsel's ethical obligations owed to Class Members.
- 12.3 No Solicitation. The Parties separately agree that they and their respective counsel and employees will not solicit any Class Member to opt out of or object to the Settlement, or appeal from the Judgment. Nothing in this paragraph shall be construed to restrict Class Counsel's ability to communicate with Class Members in accordance with Class Counsel's ethical obligations owed to Class Members.
- 12.4 Integrated Agreement. Upon execution by all Parties and their counsel, this Agreement together with its attached exhibit shall constitute the entire agreement between the Parties relating to the Settlement, superseding any and all oral representations, warranties, covenants, or inducements made to or by any Party.
- 12.5 Attorney Authorization. Class Counsel and Defense Counsel separately warrant and represent that they are authorized by Plaintiff and Defendants, respectively, to take all appropriate action required or permitted to be taken by such Parties pursuant to this Agreement to effectuate its terms, and to execute any other documents reasonably required to effectuate the terms of this Agreement including any amendments to this Agreement.
- 12.6 Cooperation. The Parties and their counsel will cooperate with each other and use their best efforts, in good faith, to implement the Settlement by, among other things, modifying the Settlement Agreement, submitting supplemental evidence and supplementing points and authorities as requested by the Court. In the event the Parties are unable to agree upon the form or content of any document necessary to implement the Settlement, or on any modification of the Agreement that may become necessary to implement the Settlement, the Parties will seek the assistance of a mediator and/or the Court for resolution.

- 12.7 No Prior Assignments. The Parties separately represent and warrant that they have not directly or indirectly assigned, transferred, encumbered, or purported to assign, transfer, or encumber to any person or entity and portion of any liability, claim, demand, action, cause of action, or right released and discharged by the Party in this Settlement.
- 12.8 No Tax Advice. Neither Plaintiff, Class Counsel, Defendant nor Defense Counsel are providing any advice regarding taxes or taxability, nor shall anything in this Settlement be relied upon as such within the meaning of United States Treasury Department Circular 230 (31 CFR Part 10, as amended) or otherwise.
- 12.9 Modification of Agreement. This Agreement, and all parts of it, may be amended, modified, changed, or waived only by an express written instrument signed by all Parties or their representatives, and approved by the Court.
- 12.10 Agreement Binding on Successors. This Agreement will be binding upon, and inure to the benefit of, the successors of each of the Parties.
- 12.11 Applicable Law. All terms and conditions of this Agreement and its exhibits will be governed by and interpreted according to the internal laws of the state of California, without regard to conflict of law principles.
- 12.12 Cooperation in Drafting. The Parties have cooperated in the drafting and preparation of this Agreement. This Agreement will not be construed against any Party on the basis that the Party was the drafter or participated in the drafting.
- 12.13 Confidentiality. To the extent permitted by law, all agreements made, and orders entered during Action and in this Agreement relating to the confidentiality of information shall survive the execution of this Agreement.
- 12.14 Use and Return of Class Data. Information provided to Class Counsel pursuant to Cal. Evid. Code §1152, and all copies and summaries of the Class Data provided to Class Counsel by Defendant in connection with the mediation, other settlement negotiations, or in connection with the Settlement, may be used only with respect to this Settlement, and no other purpose, and may not be used in any way that violates any existing contractual agreement, statute, or rule of court. Not later than 90 days after the date when the Court discharges the Administrator's obligation to provide a Declaration confirming the final pay out of all Settlement funds, Plaintiff shall destroy, all paper and electronic versions of Class Data received from Defendant unless, prior to the Court's discharge of the Administrator's obligation, Defendant make a written request to Class Counsel for the return, rather than the destructions, of Class Data.
- 12.15 Headings. The descriptive heading of any section or paragraph of this Agreement is inserted for convenience of reference only and does not constitute a part of this Agreement.

12.16 Calendar Days. Unless otherwise noted, all reference to “days” in this Agreement shall be to calendar days. In the event any date or deadline set forth in this Agreement falls on a weekend or federal legal holiday, such date or deadline shall be on the first business day thereafter.

12.17 Notice. All notices, demands or other communications between the Parties in connection with this Agreement will be in writing and deemed to have been duly given as of the third business day after mailing by United States mail, or the day sent by email or messenger, addressed as follows:

To Plaintiffs:

D.Law, Inc.
Roman Shkodnik
r.shkodnik@d.law
Mason Doidge
m.doidge@d.law
450 N Brand Blvd., Suite 840
Glendale, CA 91203
(818) 962-6465

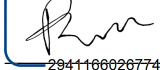
To Defendant:

Christopher E. Panetta (SBN 175127)
Gladys Rodriguez-Morales (SBN 276114)
FENTON & KELLER
2801 Monterey-Salinas Highway
Post Office Box 791
Monterey, California 93942-0791
Telephone: (831) 373-1241
Facsimile: (831) 373-7219
Email: cpanetta@fentonkeller.com
Email: gmorales@fentonkeller.com

12.18 Execution in Counterparts. This Agreement may be executed in one or more counterparts by facsimile, electronically (i.e. DocuSign), or email which for purposes of this Agreement shall be accepted as an original. All executed counterparts and each of them will be deemed to be one and the same instrument if counsel for the Parties will exchange between themselves signed counterparts. Any executed counterpart will be admissible in evidence to prove the existence and contents of this Agreement.

12.19 Stay of Litigation. The Parties agree that upon the execution of this Agreement the litigation shall be stayed, except to effectuate the terms of this Agreement. The Parties further agree that upon the signing of this Agreement that pursuant to CCP section 583.330 to extend the date to bring a case to trial under CCP section 583.310 for the entire period of this settlement process.

DocuSigned by:



294116602677415...

Rebecca Urquizo, Plaintiff

Date: 08/27/2025

Date: _____

Ron Johnson, CEO and President
On behalf of Defendant



Mason Doidge
Attorney for Plaintiff

Date: 08/27/2025

Date: _____

Christopher E. Panetta
Gladys Rodriguez-Morales
Attorneys for Defendant

Rebecca Urquizo, Plaintiff

Date: _____

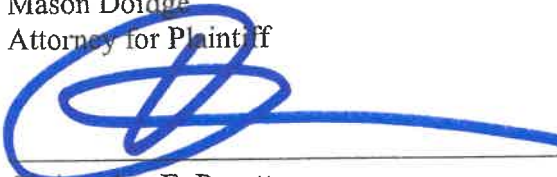


Ron Johnson, CEO and President
On behalf of Defendant

Date: 8-28-25

Mason Doidge
Attorney for Plaintiff

Date: _____



Christopher E. Panetta
Gladys Rodriguez-Morales
Attorneys for Defendant

Date: 8/28/25

EXHIBIT A

**COURT APPROVED NOTICE OF CLASS ACTION SETTLEMENT AND
HEARING DATE FOR FINAL COURT APPROVAL**

Rebecca Urquizo, et al. v. Boys & Girls Clubs of Monterey County, et al.

The Superior Court for the State of California authorized this Notice. Read it carefully! It's not junk mail, spam, an advertisement, or solicitation by a lawyer. You are not being sued.

You may be eligible to receive money from a class action lawsuit ("Action") against Boys & Girls Clubs of Monterey County ("Defendant") for alleged wage and hour violations. The Action was filed by former Boys & Girls Clubs of Monterey County employee Rebecca Urquizo ("Plaintiff") and seeks payment of (1) back wages and other relief for a class of hourly non-exempt employees ("Class Members") who worked for Boys & Girls Clubs of Monterey County during the Class Period (July 12, 2020 through June 18, 2025; and (2) penalties under the California Private Attorneys General Act ("PAGA") for all non-exempt hourly employees who worked for Boys & Girls Clubs of Monterey County during the PAGA Period (June 20, 2023 through June 18, 2025) ("Aggrieved Employees").

The proposed Settlement has two main parts: (1) a Class Settlement requiring Boys & Girls Clubs of Monterey County to fund Individual Class Payments, and (2) a PAGA Settlement requiring Boys & Girls Clubs of Monterey County to fund Individual PAGA Payments and pay penalties to the California Labor and Workforce Development Agency ("LWDA").

Based on Boys & Girls Clubs of Monterey County's records, and the Parties' current assumptions, **your Individual Class Payment is estimated to be \$_____ (less withholding) and your Individual PAGA Payment is estimated to be \$_____**. The actual amount you may receive likely will be different and will depend on a number of factors. (If no amount is stated for your Individual PAGA Payment, then according to Boys & Girls Clubs of Monterey County's records you are not eligible for an Individual PAGA Payment under the Settlement because you didn't work during the PAGA Period.)

The above estimates are based on Boys & Girls Clubs of Monterey County's records showing that **you worked _____ workweeks** during the Class Period and **you worked _____ pay periods** during the PAGA Period. If you believe that you worked more workweeks during the Class Period or more pay periods during the PAGA Period, you can submit a challenge by the deadline date. See Section 4 of this Notice.

The Court has already preliminarily approved the proposed Settlement and approved this Notice. The Court has not yet decided whether to grant final approval. Your legal rights are affected whether you act or not act. Read this Notice carefully. You will be deemed to have carefully read and understood it. At the Final Approval Hearing, the Court will decide whether to finally approve the Settlement and how much of the Settlement will be paid to Plaintiff and Plaintiff's attorneys ("Class Counsel"). The Court will also decide whether to enter a judgment that requires Boys & Girls Clubs of Monterey County to make payments under the Settlement

and requires Class Members and Aggrieved Employees to give up their rights to assert certain claims against Boys & Girls Clubs of Monterey County.

If you worked for Boys & Girls Clubs of Monterey County during the Class Period and/or the PAGA Period, you have two basic options under the Settlement:

- (1) **Do Nothing.** You don't have to do anything to participate in the proposed Settlement and be eligible for an Individual Class Payment and/or an Individual PAGA Payment. As a Participating Class Member, though, you will give up your right to assert Class Period wage claims and PAGA Period penalty claims against Boys & Girls Clubs of Monterey County.
- (2) **Opt-Out of the Class Settlement.** You can exclude yourself from the Class Settlement (opt-out) by submitting a written Request for Exclusion or otherwise notifying the Administrator in writing. If you opt-out of the Settlement, you will not receive an Individual Class Payment. You will, however, preserve your right to personally pursue Class Period wage claims against Boys & Girls Clubs of Monterey County, and, if you are an Aggrieved Employee, remain eligible for an Individual PAGA Payment. You cannot opt-out of the PAGA portion of the proposed Settlement.

Boys & Girls Clubs of Monterey County will not retaliate against you for any actions you take with respect to the proposed Settlement.

SUMMARY OF YOUR LEGAL RIGHTS AND OPTIONS IN THIS SETTLEMENT

You Don't Have to Do Anything to Participate in the Settlement	If you do nothing, you will be a Participating Class Member, eligible for an Individual Class Payment and an Individual PAGA Payment (if any). In exchange, you will give up your right to assert the wage claims against Boys & Girls Clubs of Monterey County that are covered by this Settlement (defined below).
You Can Opt-out of the Class Settlement but not the PAGA Settlement The Opt-out Deadline is _____	If you don't want to fully participate in the proposed Settlement, you can opt-out of the Class Settlement by sending the Administrator a written Request for Exclusion. Once excluded, you will be a Non-Participating Class Member and no longer eligible for an Individual Class Payment. Non-Participating Class Members cannot object to any portion of the proposed Settlement. See Section 6 of this Notice. You cannot opt-out of the PAGA portion of the proposed Settlement. Boys & Girls Clubs of Monterey County must pay Individual PAGA Payments to all Aggrieved Employees and the Aggrieved Employees must give up their rights to pursue the PAGA claims covered by this Settlement (defined below).
Participating Class Members Can Object	All Class Members who do not opt-out ("Participating Class Members") can object to any aspect of the proposed Settlement. The

to the Class Settlement but not the PAGA Settlement Written Objections Must be Submitted by _____	Court's decision whether to finally approve the Settlement will include a determination of how much will be paid to Class Counsel and Plaintiff who pursued the Action on behalf of the Class. You are not personally responsible for any payments to Class Counsel or Plaintiff, but every dollar paid to Class Counsel and Plaintiff reduces the overall amount paid to Participating Class Members. You can object to the amounts requested by Class Counsel or Plaintiff if you think they are unreasonable. See Section 7 of this Notice.
You Can Participate in the _____ Final Approval Hearing	The Court's Final Approval Hearing is scheduled to take place on _____. You don't have to attend but you do have the right to appear (or hire an attorney to appear on your behalf at your own cost), in person, by telephone or by using the Court's virtual appearance platform. Participating Class Members can verbally object to the Settlement at the Final Approval Hearing. See Section 8 of this Notice.
You Can Challenge the Calculation of Your Workweeks/Pay Periods Written Challenges Must be Submitted by _____	The amount of your Individual Class Payment and PAGA Payment (if any) depend on how many workweeks you worked at least one day during the Class Period and how many Pay Periods you worked at least one day during the PAGA Period, respectively. The number of Class Period Workweeks and number of PAGA Period Pay Periods you worked according to Boys & Girls Clubs of Monterey County's records is stated on the first page of this Notice. If you disagree with either of these numbers, you must challenge it by _____. See Section 4 of this Notice.

1. WHAT IS THE ACTION ABOUT?

Plaintiff is a former Boys & Girls Clubs of Monterey County employee. The Action accuses Boys & Girls Clubs of Monterey County of violating California labor laws by failing to pay overtime wages, minimum wages, wages due upon termination and reimbursable expenses and failing to provide meal periods, rest breaks and accurate itemized wage statements. Based on the same claims, Plaintiff has also asserted a claim for civil penalties under the California Private Attorneys General Act (Labor Code §§ 2698, et seq.) ("PAGA"). Plaintiff is represented by attorneys in the Action: D.Law, Inc. ("Class Counsel.")

Boys & Girls Clubs of Monterey County strongly denies violating any laws or failing to pay any wages and contends it complied with all applicable laws.

2. WHAT DOES IT MEAN THAT THE ACTION HAS SETTLED?

So far, the Court has made no determination whether Boys & Girls Clubs of Monterey County or Plaintiff are correct on the merits.

In the meantime, Plaintiff and Boys & Girls Clubs of Monterey County hired an experienced mediator in an effort to resolve the Action by negotiating and to end the case by agreement (settle the case) rather than continuing the expensive and time-consuming process of litigation.

The negotiations were successful. By signing a lengthy written settlement agreement (“Agreement”) and agreeing to jointly ask the Court to enter a judgment ending the Action and enforcing the Agreement, Plaintiff and Boys & Girls Clubs of Monterey County have negotiated a proposed Settlement that is subject to the Court’s Final Approval. Both sides agree the proposed Settlement is a compromise of disputed claims. By agreeing to settle, Boys & Girls Clubs of Monterey County does not admit any violations or concede the merit of any claims. Plaintiff and Class Counsel strongly believe the Settlement is a good deal for you because they believe that: (1) Boys & Girls Clubs of Monterey County has agreed to pay a fair, reasonable and adequate amount considering the strength of the claims, the Boys & Girls Clubs of Monterey County’s defenses, and the risks and uncertainties of continued litigation; and (2) Settlement is in the best interests of the Class Members and Aggrieved Employees. The Court preliminarily approved the proposed Settlement as fair, reasonable and adequate, authorized this Notice, and scheduled a hearing to determine Final Approval.

3. WHAT ARE THE IMPORTANT TERMS OF THE PROPOSED SETTLEMENT?

1. Boys & Girls Clubs of Monterey County Will Pay \$260,000.00 as the Gross Settlement Amount. Boys & Girls Clubs of Monterey County has agreed to deposit the Gross Settlement Amount into an account controlled by the Administrator of the Settlement. The Administrator will use the Gross Settlement Amount to pay the Individual Class Payments, Individual PAGA Payments, Class Representative Service Payment, Class Counsel’s attorney’s fees and expenses, the Administrator’s expenses, and penalties to be paid to the California Labor and Workforce Development Agency (“LWDA”). Assuming the Court grants Final Approval, Boys & Girls Clubs of Monterey County will fund the Gross Settlement Amount not more than 30 days after the Judgment entered by the Court becomes final. The Judgment will be final on the date the Court enters Judgment, or a later date if Participating Class Members object to the proposed Settlement or the Judgment is appealed.
2. Court Approved Deductions from Gross Settlement Amount. At the Final Approval Hearing, Plaintiff and/or Class Counsel will ask the Court to approve the following deductions from the Gross Settlement Amount, the amounts of which will be decided by the Court at the Final Approval Hearing:
 - a. Up to \$86,666.67 (one-third of the Gross Settlement Amount to Class Counsel for attorneys’ fees and reimbursement of their litigation expenses, which is currently estimated not to exceed \$25,000. To date, Class Counsel have worked and incurred expenses on the Action without payment.
 - b. Up to \$5,000 to Plaintiff as a Class Representative Award for filing the Action, working with Class Counsel and representing the Class. A Class Representative Award will be the only monies Plaintiff will receive other than Plaintiff’s Individual Class Payment and any Individual PAGA Payment.
 - c. Up to \$6,990.00 to the Administrator for services administering the Settlement.

- d. Up to \$26,000 for PAGA Penalties, allocated 65% (\$16,900.00) to the LWDA PAGA Payment and 35% (\$9,100.00) in Individual PAGA Payments to the Aggrieved Employees based on their PAGA Period Pay Periods.

Participating Class Members have the right to object to any of these deductions. The Court will consider all objections.

3. Net Settlement Distributed to Class Members. After making the above deductions in amounts approved by the Court, the Administrator will distribute the rest of the Gross Settlement Amount (the “Net Settlement”) by making Individual Class Payments to Participating Class Members based on their Class Period Workweeks.
4. Taxes Owed on Payments to Class Members. Plaintiff and Boys & Girls Clubs of Monterey County are asking the Court to approve an allocation of 20% of each Individual Class Payment to taxable wages (“Wage Portion”) and 80% to interest and penalties (“Non-Wage Portion.”). The Wage Portion is subject to withholdings and will be reported on IRS W-2 Forms. Boys & Girls Clubs of Monterey County will separately pay employer payroll taxes it owes on the Wage Portion. The Individual PAGA Payments are counted as penalties rather than wages for tax purposes. The Administrator will report the Individual PAGA Payments and the Non-Wage Portions of the Individual Class Payments on IRS 1099 Forms.

Although Plaintiff and Boys & Girls Clubs of Monterey County have agreed to these allocations, neither side is giving you any advice on whether your Payments are taxable or how much you might owe in taxes. You are responsible for paying all taxes (including penalties and interest on back taxes) on any Payments received from the proposed Settlement. You should consult a tax advisor if you have any questions about the tax consequences of the proposed Settlement. 5.

5. Need to Promptly Cash Payment Checks. The front of every check issued for Individual Class Payments and Individual PAGA Payments will show the date when the check expires (the void date). If you don’t cash it by the void date, your check will be automatically cancelled, and the monies will be irrevocably lost to you because they will be paid to a non-profit organization or foundation (“Cy Pres”).
6. Requests for Exclusion from the Class Settlement (Opt-Outs). You will be treated as a Participating Class Member, participating fully in the Class Settlement, unless you notify the Administrator in writing, not later than _____, that you wish to opt-out. The easiest way to notify the Administrator is to send a written and signed Request for Exclusion by the _____ Response Deadline. The Request for Exclusion should be a letter from a Class Member or his/her representative setting forth a Class Member’s name, present address, telephone number, and a simple statement electing to be excluded from the Settlement. Excluded Class Members (i.e., Non-Participating Class Members) will not receive Individual Class Payments, but

will preserve their rights to personally pursue wage and hour claims against Boys & Girls Clubs of Monterey County.

You cannot opt-out of the PAGA portion of the Settlement. Class Members who exclude themselves from the Class Settlement (Non-Participating Class Members) remain eligible for Individual PAGA Payments and are required to give up their right to assert PAGA claims against Boys & Girls Clubs of Monterey County based on the PAGA Period facts alleged in the Action.

7. The Proposed Settlement Will be Void if the Court Denies Final Approval. It is possible the Court will decline to grant Final Approval of the Settlement or decline enter a Judgment. It is also possible the Court will enter a Judgment that is reversed on appeal. Plaintiff and Boys & Girls Clubs of Monterey County have agreed that, in either case, the Settlement will be void: Boys & Girls Clubs of Monterey County will not pay any money and Class Members will not release any claims against Boys & Girls Clubs of Monterey County.
8. Administrator. The Court has appointed a neutral company, Apex Class Action Administration (the “Administrator”) to send this Notice, calculate and make payments, and process Class Members’ Requests for Exclusion. The Administrator will also decide Class Member Challenges over Workweeks and/or Pay Periods, mail and remail settlement checks and tax forms, and perform other tasks necessary to administer the Settlement. The Administrator’s contact information is contained in Section 9 of this Notice.
9. Participating Class Members’ Release. After the Judgment is final and Boys & Girls Clubs of Monterey County has fully funded the Gross Settlement Amount and separately paid all employer payroll taxes, Participating Class Members will be legally barred from asserting any of the claims released under the Settlement. This means that unless you opted out by validly excluding yourself from the Class Settlement, you cannot sue, continue to sue, or be part of any other lawsuit against Boys & Girls Clubs of Monterey County or related entities for wages based on the Class Period facts and PAGA penalties based on PAGA Period facts, as alleged in the Action and resolved by this Settlement.

The Participating Class Members will be bound by the following release:

All Participating Class Members, on behalf of themselves and their respective former and present representatives, agents, attorneys, heirs, administrators, successors, and assigns, release Released Parties from any and all claims, damages, debts, liabilities, demands, obligations, penalties, actions or causes of action of any kind, arising under state, federal or local law, whether statutory, common law, or administrative law, at any time during the Class Period, that were alleged in the Operative Complaint, or reasonably could have been alleged based on the facts stated in the Operative Complaint and Plaintiff’s PAGA Notice submitted to the California Labor & Workforce Development Agency (“LWDA”)

in connection with the Action, including claims for failure to pay minimum wages, overtime wages, meal period premiums, rest period premiums, failure to reimburse expenses, failure to issue accurate and itemized wage statements, failure to keep payroll records, failure to pay final wages and waiting time penalties, and for unfair competition predicate on the aforementioned Labor Code violations (collectively, the "Released Class Claims"). Except as set forth in Section 5.3 of the Settlement Agreement, Participating Class Members do not release any other claims, including claims for vested benefits, wrongful termination, violation of the Fair Employment and Housing Act, unemployment insurance, disability, social security, workers' compensation, or claims based on facts occurring outside the Class Period.

10. Aggrieved Employees' PAGA Release. After the Court's judgment is final, and Boys & Girls Clubs of Monterey County has paid the Gross Settlement Amount (and separately paid the employer-side payroll taxes), all Aggrieved Employees will be barred from asserting PAGA claims against Boys & Girls Clubs of Monterey County, whether or not they exclude themselves from the Settlement. This means that all Aggrieved Employees, including those who are Participating Class Members and those who opt-out of the Class Settlement, cannot sue, continue to sue, or participate in any other PAGA claim against Boys & Girls Clubs of Monterey County or its related entities based on the PAGA Period facts alleged in the Action and resolved by this Settlement.

The Aggrieved Employees' Release is as follows:

All Aggrieved Employees are deemed to release the Released Parties from any and all claims for PAGA civil penalties, interest, fees or costs alleged in and/or reasonably arising out of the facts alleged in the Operative Complaint and Plaintiff's PAGA Notice submitted to the LWDA arising during the PAGA Period (collectively, the "Released PAGA Claims").

4. HOW WILL THE ADMINISTRATOR CALCULATE MY PAYMENT?

1. Individual Class Payments. The Administrator will calculate Individual Class Payments by (a) dividing the Net Settlement Amount by the total number of Workweeks worked by all Participating Class Members, and (b) multiplying the result by the number of Workweeks worked by each individual Participating Class Member.
2. Individual PAGA Payments. The Administrator will calculate Individual PAGA Payments by (a) dividing \$9,100 by the total number of PAGA Pay Periods worked by all Aggrieved Employees and (b) multiplying the result by the number of PAGA Period Pay Periods worked by each individual Aggrieved Employee.
3. Workweek/Pay Period Challenges. The number of Workweeks you worked during the Class Period and the number of Pay Periods you worked during the PAGA Period,

as recorded in Boys & Girls Clubs of Monterey County's records, are stated in the first page of this Notice. You have until _____ to challenge the number of Workweeks and/or Pay Periods credited to you. You can submit your challenge by signing and sending a letter to the Administrator via mail, email or fax. Section 9 of this Notice has the Administrator's contact information.

You need to support your challenge by sending copies of pay stubs or other records. The Administrator will accept Boys & Girls Clubs of Monterey County's calculation of Workweeks and/or Pay Periods based on Boys & Girls Clubs of Monterey County's records as accurate unless you send copies of records containing contrary information. You should send copies rather than originals because the documents will not be returned to you. The Administrator will resolve Workweek and/or Pay Period challenges based on your submission and on input from Class Counsel (who will advocate on behalf of Participating Class Members) and Boys & Girls Clubs of Monterey County's Counsel. The Administrator's decision is final. You can't appeal or otherwise challenge its final decision.

5. HOW WILL I GET PAID?

1. Participating Class Members. The Administrator will send, by U.S. mail, a single check to every Participating Class Member (i.e., every Class Member who doesn't opt-out) including those who also qualify as Aggrieved Employees. The single check will combine the Individual Class Payment and the Individual PAGA Payment.
2. Non-Participating Class Members. The Administrator will send, by U.S. mail, a single Individual PAGA Payment check to every Aggrieved Employee who opts out of the Class Settlement (i.e., every Non-Participating Class Member).

Your check will be sent to the same address as this Notice. If you change your address, be sure to notify the Administrator as soon as possible. Section 9 of this Notice has the Administrator's contact information.

6. HOW DO I OPT-OUT OF THE CLASS SETTLEMENT?

Submit a written and signed letter with your name, present address, telephone number, and a simple statement that you do not want to participate in the Settlement. The Administrator will exclude you based on any writing communicating your request to be excluded. Be sure to personally sign your request, identify the Action as *Rebecca Urquizo v. Boys & Girls Clubs of Monterey County, et al.*, and include your identifying information (full name, address, telephone number or email address). **The Administrator must be sent your request to be excluded by _____, or it will be invalid.** Section 9 of the Notice has the Administrator's contact information.

7. HOW DO I OBJECT TO THE SETTLEMENT?

Only Participating Class Members have the right to object to the Settlement. Before deciding

whether to object, you may wish to see what Plaintiff and Boys & Girls Clubs of Monterey County are asking the Court to approve. At least _____ days before the _____ Final Approval Hearing, Class Counsel and/or Plaintiff will file in Court (1) a Motion for Final Approval that includes, among other things, the reasons why the proposed Settlement is fair, and (2) a Motion for Fees, Litigation Expenses and Service Award stating (i) the amount Class Counsel is requesting for attorneys' fees and litigation expenses; and (ii) the amount Plaintiff is requesting as a Class Representative Service Award. Upon reasonable request, Class Counsel (whose contact information is in Section 9 of this Notice) will send you copies of these documents at no cost to you. You can also view them on the Administrator's Website _____ or the Court's website _____.

A Participating Class Member who disagrees with any aspect of the Agreement, the Motion for Final Approval and/or Motion for Fees, Litigation Expenses and Service Award may wish to object, for example, that the proposed Settlement is unfair, or that the amounts requested by Class Counsel or Plaintiff are too high or too low. **The deadline for sending written objections to the Administrator is _____.** Be sure to tell the Administrator what you object to, why you object, and any facts that support your objection. Make sure you identify the Action *Rebecca Urquizo v. Boys & Girls Clubs of Monterey County, et al.* and include your name, current address, telephone number, and approximate dates of employment for Boys & Girls Clubs of Monterey County and sign the objection. Section 9 of this Notice has the Administrator's contact information.

Alternatively, a Participating Class Member can object (or personally retain a lawyer to object at your own cost) by attending the Final Approval Hearing. You (or your attorney) should be ready to tell the Court what you object to, why you object, and any facts that support your objection. See Section 8 of this Notice (immediately below) for specifics regarding the Final Approval Hearing.

8. CAN I ATTEND THE FINAL APPROVAL HEARING?

You can, but don't have to, attend the Final Approval Hearing on _____ at _____ in Department 15 of the Monterey County Superior Court, located at 1200 Aguajito Road, Monterey, CA 93940. At the Hearing, the judge will decide whether to grant Final Approval of the Settlement and how much of the Gross Settlement Amount will be paid to Class Counsel, Plaintiff, and the Administrator. The Court will invite comment from objectors, Class Counsel and Defense Counsel before making a decision. You can attend (or hire a lawyer to attend) either personally or virtually via Zoom. Check the Court's website for the most current information.

It's possible the Court will reschedule the Final Approval Hearing. You should check the Administrator's website _____ beforehand or contact Class Counsel to verify the date and time of the Final Approval Hearing.

9. HOW CAN I GET MORE INFORMATION?

The Agreement sets forth everything Boys & Girls Clubs of Monterey County and Plaintiff have promised to do under the proposed Settlement. The easiest way to read the Agreement, the

Judgment or any other Settlement documents is to go to Apex Class Action Administration's website at _____. You can also telephone or send an email to Class Counsel or the Administrator using the contact information listed below.

DO NOT TELEPHONE THE SUPERIOR COURT, THE BOYS & GIRLS CLUBS OF MONTEREY COUNTY, OR DEFENSE COUNSEL TO OBTAIN INFORMATION ABOUT THE SETTLEMENT.

Class Counsel:

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Glendale, CA 91203

(818) 962-6465

Settlement Administrator:

Name of Company: Apex Class Action Administration

Email Address: Sean@apexclassaction.com

Mailing Address: 18 Technology Drive, Suite 154, Irvine, CA 92618

Telephone: 949.878.3676

10. WHAT IF I LOSE MY SETTLEMENT CHECK?

If you lose or misplace your settlement check before cashing it, the Administrator will replace it as long as you request a replacement before the void date on the face of the original check.

11. WHAT IF I CHANGE MY ADDRESS?

To receive your check, you should immediately notify the Administrator if you move or otherwise change your mailing address.

EXHIBIT 2

June 20, 2024

VIA ON-LINE SUBMISSION ONLY TO:

<https://dir.tfaforms.net/128> (copy by certified mail to all Defendants)

Private Attorneys General Act
Attn. PAGA Administrator
455 Golden Gate Avenue, 9th Floor
San Francisco, CA 94102

Ron Johnson, Agent for Service
Boys & Girls Clubs of Monterey County
1332 La Salle Ave.
Seaside, CA 93955
Certified Mail Tracking Number: 9414 8112 0620 4779 4781 90

**Re: Labor Code § 2698, *et seq.* Penalties – PAGA Notice Letter to the LWDA
*Urquizo v. Boys & Girls Clubs of Monterey County***

Gentlepersons:

This office represents Plaintiff Rebecca Urquizo (“Plaintiff”) and other similarly situated aggrieved non-exempt employees (collectively “Aggrieved Employees”) for violations of California Labor Code §§ 201, 202, 203, 204, 210, 226, 226.3, 226.7, 510, 512, 558, 558.1, 1174, 1174.5, 1182.12, 1185, 1194, 1194.2, 1197, 1198, 1199, 2698, 2699, *et seq.* and 2802; provisions of the Industrial Welfare Commission (IWC) Wage Order(s); and California Business & Professions Code § 17200 *et seq.*

The purpose of this letter is to comply with the Private Attorneys General Act of 2004, pursuant to California Labor Code § 2698 *et. seq.* (“the Act”). Plaintiff would like to bring a representative action, pursuant to the Act, on behalf of herself and all other similarly situated Aggrieved Employees, and the State of California, against Defendants, Boys & Girls Clubs of Monterey County; and DOES 1 through 50 inclusive (all defendants being referred to herein collectively as “Defendants”).

Additionally, this correspondence will serve to satisfy the notice requirements under the Act.

We also set forth herein the facts and theories and the California Labor Code violations which Defendants engaged in with respect to Plaintiff and all of their Aggrieved Employees in California. This Notice Letter, addresses in detail numerous violations that subject Defendants to civil and statutory penalties under the Act.

Relevant Facts

Aggrieved Employees were employed by Defendants as non-exempt employees within the state of California within the statutory time period who suffer or suffered from the same wage and



hour violations outlined below. Defendants had a common policy and/or practice of failing to pay Aggrieved Employees minimum wages for all hours worked.

Additionally, Aggrieved Employees were not paid for the time that they worked “pre-shift” by preparing for programs, including getting supplies from the store and “post-shift” without compensation by supervising children still at the facility after regular hours. Moreover, Employees were not paid for the time spent preparing for the programs offered at Defendants’ facilities while off-the-clock. Thus, Aggrieved Employees were required to work hours, under the control of Defendants, without wages.

Defendants also used a time-keeping system that allowed Aggrieved Employees to keep track of the hours they worked. However, instead of having Aggrieved Employees record the times they actually started and stopped working, Defendants had a uniform policy and practice of requiring Aggrieved Employees to record only their scheduled start and end times. This practice of rounding all time entries was generally done to the detriment of Aggrieved Employees, and these unlawfully rounded time entries were inputted into Defendants’ payroll system from which wage statements and payroll checks were created.

Because of the foregoing understatement of hours worked, Defendants also failed to pay Plaintiff and Aggrieved Employees proper overtime wages. Plaintiff and Aggrieved Employees consistently worked in excess of eight (8) hours a day, and/or forty (40) hours a week. However, Plaintiff and Aggrieved Employees were not paid overtime wages for hours worked in excess of 8 hours a day. Moreover, the uncompensated time, discussed above, was worked by Aggrieved Employees in excess of 8 hours a day and/or 40 hours a week, further entitling Aggrieved Employees overtime wages which they were consistently denied, all in violation of Labor Code and applicable Wage Orders.

Defendants had a common policy and/or practice of denying Plaintiff and Aggrieved Employees proper meal periods. Specifically, Plaintiff and Aggrieved Employees were required to work through their meal periods which they were consistently denied. Also, what meal periods Plaintiff and Aggrieved Employees did take, were consistently less than 30 minutes, taken well after their fifth consecutive hour of work, and were frequently interrupted and on-duty due to Defendants’ policy and practice requiring Aggrieved Employees to eat with the children and supervise them during meal breaks, all in violation of Labor Code and applicable Wage Orders. Similarly, Aggrieved Employees were required to work in excess of ten (10) hours a day, without ever receiving a second meal compliant period, all in violation of Labor Code and applicable Wage Orders.

Defendants have consistently failed to provide Plaintiff and Aggrieved Employees with paid rest breaks of not less than 10 minutes for every work period of 4 or more consecutive hours, as required by Labor Code. What rest breaks were taken were frequently interrupted.

Defendants had a common policy and practice of failing to reimburse Plaintiff and Aggrieved Employees for necessary business expenditures incurred in execution of their duties under



Defendants' employ. Defendants have failed to reimburse Plaintiff and Aggrieved Employees for expenses necessarily incurred in the performance of their job duties for Defendants including, the cost of supplies, including pens, pencils, stickers, crayons, and markers; vehicle mileage and fuel; and home internet usage, which were necessary to perform their duties under Defendants' employ.

Defendants consistently failed to issue accurate itemized wage statements as required by Labor Code § 226(a). Specifically, the wage statements given to Aggrieved Employees failed to accurately account for unpaid wages, overtime, premium pay for deficiently provided meal periods and rest breaks, and total hours worked due to rounding as discussed above. The wage statements provided to Aggrieved Employees were confusing and required Aggrieved Employees to refer to outside sources to verify whether their pay was correct, potentially resulting in a miscalculation by the Aggrieved Employees. Moreover,

Moreover, Defendants failed to pay Plaintiff and Aggrieved Employees all wages owed at the time of their termination or within seventy-two (72) hours of their resignation as required by Labor Code §§ 201-203. Defendants also consistently failed to pay Aggrieved Employees all wages due on a semi-monthly basis.

PAGA Claim Details, Legal Bases for Violations and Penalties:

As addressed above Plaintiff and the Aggrieved Employees complain of the following violations committed by Defendants:

Failure to Pay Minimum Wages

Defendants violated the law by failing to pay Aggrieved Employees minimum wages for all hours worked. California Labor Code § 1197, entitled "Pay of Less Than Minimum Wage" states, "[t]he minimum wage for employees fixed by the commission is the minimum wage to be paid to employees, and the payment of a less wage than the minimum so fixed is unlawful." The applicable minimum wages fixed by the commission for work during the relevant period is found in the Wage Orders.

In California, employees must be paid at least the then applicable state minimum wage for all hours worked, including under Labor Code § 1197, IWC Wage Order MW-2014, and paragraphs 2(K), 2(S), and 4(A)-4(C) of the applicable IWC Wage Orders. Paragraph 2(H) of the applicable IWC Wage Orders defines "Hours Worked" as "the time during which an employee is subject to the control of an employer, and includes all the time the employee is suffered or permitted to work, whether or not required to do so." Additionally, pursuant to Labor Code § 204, other applicable laws and regulations, and public policy, an employer must timely pay its employees for all hours worked. Defendants failed to do so.

California Labor Code § 1197, entitled "Pay of Less Than Minimum Wage" states: "The minimum wage for employees fixed by the commission is the minimum wage to be paid to employees, and the payment of a less wage than the minimum so fixed is unlawful." The minimum wage provisions of California Labor Code are enforceable by private civil action



pursuant to Labor Code § 1194(a) which states: “Notwithstanding any agreement to work for a lesser wage, any employee receiving less than the legal minimum wage or the legal overtime compensation applicable to the employee is entitled to recover in a civil action the unpaid balance of the full amount of this minimum wage or overtime compensation, including interest thereon, reasonable attorney’s fees and costs of suit.”

As described in California Labor Code §§ 1185 and 1194.2, any action for wages incorporates the applicable Wage Order of the California Industrial Welfare Commission. Also, California Labor Code §§ 1194, 1197, 1197.1 and those Industrial Welfare Commission Wage Orders entitle non-exempt employees to an amount equal to or greater than the minimum wage for all hours worked. All hours must be paid at the statutory or agreed rate, or at the minimum rate in the absence of a contractually agreed upon one. The underpayment of wages to Aggrieved Employees is and has been a direct consequence of Defendants’ unlawful compensation policies and practices, which applied uniformly to the Aggrieved Employees working at locations and work sites throughout California.

Defendants thus failed to pay Employees minimum wages they were owed, including by their consistent policy of failing to pay Employees for all hours worked. Specifically, Aggrieved Employees were not paid for the time that they worked “pre-shift” by preparing for programs, including getting supplies from the store and “post-shift” without compensation by supervising children still at the facility after regular hours. Moreover, Employees were not paid for the time spent preparing for the programs offered at Defendants’ facilities while off-the-clock. Accordingly, Plaintiff and Aggrieved Employees were required to work without pay. Thus, Plaintiff and Aggrieved Employees were required to work hours without wages. Additionally, Defendants did not pay Plaintiff and Aggrieved Employees at the applicable minimum wage for all hours worked. Defendants have the ability to pay minimum wages for all time worked and have willfully refused to pay such wages with the intent to secure for Defendants a discount upon this indebtedness with the intent to annoy, harass, oppress, hinder, delay, or defraud Plaintiff and Aggrieved Employees. In light of the forgoing, the Aggrieved Employees seek to recover wages and penalties. Aggrieved Employees are entitled to recover the unpaid minimum wages (including double minimum wages), liquidated damages in an amount equal to the minimum wages unlawfully unpaid, interest thereon and reasonable attorney’s fees and costs of suit pursuant to California Labor Code § 1194(a). Plaintiff and the other Aggrieved Employees further request recovery of all unpaid wages, according to proof, interest, statutory costs, as well as the assessment of any statutory and civil penalties against Defendants, in a sum as provided by the California Labor Code and/or other applicable statutes, including pursuant to Labor Code § 558, and Wage Order provisions. To the extent minimum wage compensation is determined to be owed to the Aggrieved Employees who have terminated their employment, Defendants’ conduct also violates Labor Code §§ 201 and/or 202, and therefore these individuals are also be entitled to waiting time penalties under California Labor Code § 203, which penalties are sought herein on behalf of these Aggrieved Employees. Defendants’ failure to timely pay all wages owed also violated Labor Code § 204 and resulted in violations of Labor Code § 226 because they resulted in the issuance of inaccurate wage statements. Defendants’ conduct as alleged herein was willful,



intentional and not in good faith. Further, Plaintiff and other Aggrieved Employees are entitled to seek and recover statutory costs.

Under the PAGA, and following exhaustion of the notice period, Plaintiff is seeking all civil and statutory penalties available and applicable under Labor Code §§ 510, 558, 1194.2, 1197.1, 1199, 2699(f)(2), and 2699.5, and also attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

Failure to Pay Wages and Overtime in Violation of Labor Code § 510

Defendants violated the law by failing to pay Plaintiff and Aggrieved Employees earned wages and overtime. Specifically, Plaintiff and Aggrieved Employees consistently worked in excess of eight (8) hours a day, and/or forty (40) hours a week. However, Plaintiff and Aggrieved Employees were not paid overtime wages for hours worked in excess of 8 hours a day.

Moreover, the uncompensated time, discussed above including the time they worked: (1) "pre-shift" by preparing for programs, including getting supplies from the store; (2) "post-shift" without compensation by supervising children still at the facility after regular hours; and (3) off-the-clock by preparing for the programs offered at Defendants' facilities and working while clocked out for meal breaks, caused Plaintiff and Aggrieved Employees to work in excess of 8 hours a day and/or 40 hours a week, further entitling Plaintiff and Aggrieved Employees to overtime wages which they were consistently denied, all in violation of Labor Code § 510 and applicable Wage Orders.

Defendants have violated Labor Code § 1194 and Labor Code § 510 (and paragraphs 2(K), 2(S), 3(A) and 4(A)-4(B) of the relevant orders of the Industrial Welfare Commission) by failing to pay Employees: (a) time and one-half their regular hourly rates for hours worked in excess of eight hours in a workday or in excess of forty hours in any workweek or for the first eight hours worked on the seventh day of work in any one workweek; or (b) twice their regular rate of pay for hours worked in excess of twelve hours in any one day or for hours worked in excess of eight hours on any seventh day of work in a workweek. Defendants had a consistent policy of not paying Employees wages for all hours worked, including by requiring off the clock work as addressed above and by under-reporting actual hours worked. With work shifts generally requiring eight hours or more of work on a given day, this unpaid off the clock work resulted in Aggrieved Employees working past eight hours on a shift or more than forty hours in a week, which required that they be paid at the correct overtime rate of 1.5 times their regular rate.

When considered in combination with the other wage violations addressed above, Aggrieved Employees were not properly compensated, nor were they paid overtime and double time rates for hours worked in excess of eight hours or twelve hours in a given day, and/or forty hours in a given week. Defendants did not make available to Aggrieved Employees a reasonable protocol for correcting time records when Aggrieved Employees worked overtime hours or to fix incorrect time entries or those that Defendants unlawfully under-recorded to the Aggrieved Employees' detriment. Defendants have also violated these provisions by requiring Plaintiff and other similarly situated Aggrieved Employees to work through meal periods when they were required to be clocked out or to otherwise work off the clock to complete their daily job duties.



In light of the forgoing, Aggrieved Employees seek to recover wages and penalties pursuant to the California Labor Code, including Labor Code §§ 204, 510, 558, 1174, 1194, 1198, 1199, and the relevant paragraphs of the IWC Wage Orders, including paragraphs 2(K), 2(S), 3(A), 4, and 20. Defendants are liable to Aggrieved Employees for the full amount of all their unpaid wages and overtime compensation, with interest, plus their reasonable attorneys' fees and costs, as well as the assessment of any statutory penalties against Defendants, and each of them, and any additional sums as provided by the Labor Code and/or other statutes and Wage Order provisions.

Under the PAGA, and following exhaustion of the notice period, Plaintiff is seeking all civil and statutory penalties available and applicable under Labor Code §§ 510, 558, 1194.2, 1197.1, 1199, 2699(f)(2), and 2699.5, and also attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

Meal-Period Liability Under Labor Code §§ 226.7 and 512 and Penalties

Defendants have regularly required Aggrieved Employees to work shifts in excess of five hours without providing them with uninterrupted meal periods of not less than thirty minutes as required under Labor Code §§ 226.7, 512, and paragraph 11 of the applicable Wage Orders. Specifically, Aggrieved Employees were forced to incur shortened meal periods, were provided with meal periods late and well after the fifth hour of work, could not be relieved to take their meal periods, or were required to remain on-duty at all times and were unable to take off-duty meal periods or were otherwise not provided with the opportunity to take required meal periods.

On the occasions when Aggrieved Employees were provided with a meal period, it was often untimely or interrupted by having to respond to work demands or remain under Defendants' control due to Defendants' policy and practice requiring Aggrieved Employees to eat with and supervise children during meal periods, in violation of the Labor Code and applicable Wage Orders. On shifts over ten hours, second meal periods were not provided. Defendants also failed to pay Aggrieved Employees "premium pay," i.e. one hour of wages at each Aggrieved Employee's effective regular rate of pay, for each meal period that Defendants failed to provide or deficiently provided, including by miscalculating any premium payments they did make. Therefore, pursuant to Labor Code § 226.7 and paragraphs 11 and 20 of the applicable IWC Wage Order, Aggrieved Employees are entitled to damages in an amount equal to one hour of wages at their correctly calculated regular rate of compensation for each meal period not provided or deficiently provided, as well as the assessment of any statutory penalties against the Defendants, and each of them, in a sum as provided by the Labor Code, including Labor Code § 558 and other applicable statutes and Wage Order provisions.

Under the PAGA, and following exhaustion of the notice period, Plaintiff is seeking all civil and statutory penalties and wages as available and applicable under Labor Code §§ 226.7, 512, 558, including sections 558(a)(1)-(3), 1199, 2699(f)(2) and 2699.5, and also attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

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Rest-Break Liability Under Labor Code § 226.7 and Penalties

Defendants have consistently failed to provide Aggrieved Employees with paid rest breaks of not less than ten minutes for every work period of four or more consecutive hours, as required under Labor Code § 226.7. What rest breaks were provided were frequently interrupted.

Defendants also failed to pay Aggrieved Employees premium pay for each day on which requisite rest breaks were not provided or were deficiently provided, or miscalculated any premiums paid. Therefore, pursuant to Labor Code § 226.7 and paragraphs 12 and 20 of the applicable IWC Wage Order, Aggrieved Employees are entitled to damages in an amount equal to one hour of wages at their correctly calculated regular rate of compensation for each rest period not provided or deficiently provided, as well as the assessment of any statutory penalties against the Defendants, and each of them, in a sum as provided by the Labor Code, including Labor Code § 558 and other applicable statutes and Wage Order provisions.

Under the PAGA, and following exhaustion of the notice period, Plaintiff is seeking all civil and statutory penalties and wages as available and applicable under Labor Code §§ 226.7, 512, 558, including sections 558(a)(1)-(3), 1199, 2699(f)(2), and 2699.5, and also attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

Failure to Reimburse for Necessary Business Expenditures in Violation of Labor Code § 2802

Defendants have consistently required Plaintiff and Aggrieved Employees to incur necessary business expenses in the execution of their duties under Defendants' employ. Specifically, Defendants have failed to reimburse Plaintiff and Aggrieved Employees for expenses necessarily incurred in the performance of their job duties for Defendants including, supplies, such as pens, pencils, stickers, crayons, and markers; vehicle mileage and fuel; and home internet usage, which were necessary to perform their duties under Defendants' employ in violation of Labor Code § 2802. Defendants systematically and uniformly failed to reimburse those lawful and necessary work-related expenses or losses incurred in direct discharge of their job duties during employment with Defendants and at the direction of the Defendants pursuant to Labor Code § 2802(a) and the applicable IWC Wage Orders, paragraph 9. Defendants are liable for PAGA penalties resulting from their failure to reimburse necessary business expenses incurred by the Aggrieved Employees. Accordingly, Aggrieved Employees are entitled to recover, and hereby seek through this Representative Action, all civil and statutory penalties authorized for violations of California Labor Code §§ 1198 and 2802, and Section 9(B) of the applicable IWC Wage Orders, and Plaintiff seeks all civil and statutory penalties available and applicable under Labor Code §§ 2802 and 2699(f)(2), and also attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

Failure to Issue Accurate and Itemized Wage Statements in Violation of Labor Code § 226

California Labor Code § 226(a) requires an employer to furnish each employee with an accurate, itemized wage statements in writing. These statements must be appended to the detachable part of the check, draft, voucher, or whatever else serves to pay the employee's wages; or, if wages are paid by cash or personal check, these statements may be given to the employee separately



from the payment of wages; in either case the employer must give the employee these statements twice a month or each time wages are paid. As a direct and proximate cause of Defendants' violation of Labor Code § 226(a), Aggrieved Employees suffered injuries, including among other things confusion over whether they received all wages owed them, the difficulty and expense involved in reconstructing pay records, and forcing them to make mathematical computations to analyze whether the wages paid in fact compensated them correctly for all hours worked.

Defendants failed to provide Aggrieved Employees with accurate itemized wage statements in writing, as required by the Labor Code. Specifically, Defendants failed to provide Employees with accurate itemized wage statements in writing, as required by the Labor Code. The wage statements given to Aggrieved Employees, by Defendants, failed to accurately account for wages, overtime, premium pay for deficiently provided meal periods and rest breaks, and reflected incorrect hours worked due to the rounding of timekeeping entries. The wage statements provided to Aggrieved Employees were confusing and required Aggrieved Employees to engage in discovery and refer to outside sources to verify whether their pay was correct and potentially resulting in a miscalculation by the Aggrieved Employees.

In light of these violations, and pursuant to Labor Code §§ 226(a) and 226(e) and paragraphs 4(b), 7, and 20 of the applicable IWC Wage Orders, Aggrieved Employees are entitled to recover the greater of all actual damages or fifty dollars (\$50) for the initial pay period in which a violation occurs and one hundred dollars (\$100) for each violation in a subsequent pay period, not exceeding an aggregate penalty of four thousand dollars (\$4,000). They are also entitled to an award of costs and reasonable attorneys' fees.

Under the PAGA, and following exhaustion of the notice period, Plaintiff asserts PAGA claims for failure to provide Aggrieved Employees with accurate, itemized wage statements and failure to maintain employment records for Plaintiff and Aggrieved Employees under Labor Code §§ 226, 1174, and 1198.5, and Sections 7(A), 7(B), and 7(C) of the applicable IWC Wage Order(s) seeking all civil and statutory penalties and wages available and applicable under Labor Code §§ 226(e), 226.3, 558, 1174.5, 1199, and 2699(f)(2), and paragraph 20 of the applicable IWC Wage Order, and also for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1). More specifically, by providing inaccurate wage statements and failing to maintain records as required under Labor Code § 226(a), Defendants committed ongoing violations giving rise to civil penalties under Labor Code § 226.3, which in addition to other penalties provided by law, subjects Defendants to "a penalty in the amount of two hundred fifty dollars (\$250) per employee per violation in an initial citation and one thousand dollars (\$1,000) per employee for each violation in a subsequent citation, ..."

Failure to Issue Semimonthly Payments in Violation of Labor Code § 204

In failing to pay Aggrieved Employees wages, overtime, premium pay, etc., and failing to provide them with checks and wage statements, Defendants failed to timely pay Aggrieved Employees wages on a semimonthly basis as required under Labor Code § 204. Defendants failed to maintain records showing accurate hours worked daily and the wages paid to Aggrieved



Employees, as well as the meal and rest periods taken by Aggrieved Employees, as required by Labor Code § 1174 and the applicable IWC wage orders.

Defendants also required Aggrieved Employees to work hours off the clock for which they were not compensated, including during interrupted or otherwise on-duty meal and rest periods. Therefore, when Aggrieved Employees received wage statements and pay checks, they did not compensate all hours worked on a timely basis, resulting in Defendants' systematic failure to pay all wages owed to Aggrieved Employees twice monthly in accordance with the requirements of Labor Code § 204. Additionally, by not providing wage statements as required under section 204, Defendants systematically violated Labor Code § 204 and § 226.

Given the above described off the clock work, Plaintiff was not paid at the correct overtime rate for all hours she worked after eight hours into a shift or over forty in a work week and was not paid all double time owed either. Defendants' uniformly applied payroll policies and practices thus resulted in further systematic and ongoing violations of the requirements of Labor Code § 204.

In light of the foregoing, Plaintiff and Aggrieved Employees seek to recover wages and penalties, interest, fees and costs pursuant to Labor Code §§ 201.3, 210, 218.5, 558, and 1194. In failing to pay Aggrieved Employees minimum wages and overtime, by unlawful rounding and off the clock work, by not providing proper meal and rest periods, failing to provide accurate itemized wage statements, and failing to pay Employees wages upon termination or timely upon resignation, all discussed above, Defendants failed to timely pay Aggrieved Employees wages on a semimonthly basis as required under Labor Code § 204. Defendants also failed to maintain records showing accurate hours worked daily and the wages paid to Aggrieved Employees, as required by Labor Code § 1174 and paragraph 7 of the applicable IWC Wage Orders, entitling Aggrieved Employees to recover penalties pursuant to paragraph 20 of the applicable IWC Wage Orders.

Under the PAGA, and following exhaustion of the notice period, Plaintiff asserts PAGA claims for failure to timely pay all wages owed, including at least semi-monthly and upon separation or termination, under Labor Code §§ 203, 204, 2926, 2927, and 2699.5 seeking all civil penalties available and applicable under Labor Code §§ 204, 210, 558, 1197, 1198, 1199 and 2699(f)(2), and paragraph 20 of the applicable IWC Wage Orders, and also attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

Failure to Keep Records In Accordance With Labor Code § 1174

Labor Code § 1174 requires employers to keep records showing payroll data and the hours worked daily by and the wages paid to employees. By failing to pay Aggrieved Employees proper wages, overtime, double time, premium pay, etc., all discussed herein, Defendants failed to maintain proper employment records in accordance with Section 1174. In light of the foregoing, Plaintiff and Aggrieved Employees seek to recover penalties pursuant to Labor Code §§ 1174.5 and 2699, *et seq.* Defendants have also failed to comply with paragraph 7 of the applicable California IWC Wage Orders by failing to maintain time records showing when the



employee begins and ends each work period, meal periods, wages earned pursuant to Labor Code § 226.7, and total daily hours worked by itemizing in wage statements all deductions from payment of wages and accurately reporting total hours worked by the Aggrieved Employees, and they are entitled to recover penalties pursuant to paragraph 20 of the applicable IWC Wage Orders.

Under the PAGA, and following exhaustion of the notice period, Plaintiff asserts PAGA claims for failure to provide Plaintiff and the Aggrieved Employees with accurate, itemized wage statements and failure to maintain employment records for Plaintiff and Aggrieved Employees under Labor Code §§ 226, 1174, 1198, and 1198.5, and Sections 7(A), 7(B), and 7(C) of the applicable IWC Wage Order(s) seeking all civil and statutory penalties and wages available and applicable under Labor Code §§ 558, 1174.5, 1199, and 2699(f)(2), 2699.5, and paragraph 20 of the applicable IWC Wage Order, and also for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

Waiting Time Penalties Pursuant to Labor Code § 203

Some Aggrieved Employees no longer work for Defendants; they either resigned or were terminated from Defendants' employ. Based on the forgoing, Defendants have had a consistent policy of failing to pay all wages earned by and owed to Aggrieved Employees at the time of their termination or within seventy-two hours of their resignation, as required by California under Labor Code § 203. In light of the forgoing, Plaintiff and Aggrieved Employees seek to recover wages and penalties pursuant to Labor Code § 558 and further specifically seek penalties and wages under Labor Code § 203, which provides that an employee's wages shall continue until paid for up to thirty (30) days from the date they were due.

Under the PAGA, and following exhaustion of the notice period, Plaintiff asserts PAGA claims for failure to timely pay all wages owed, including at least semi-monthly and upon separation or termination, under Labor Code §§ 201, 201, 203, 204, 1197.5, 2926, and 2927 seeking all civil penalties available and applicable under Labor Code §§ 201, 202, 203, 210, 558, 1197, 1198, 1199, 2699(f)(2), 2699.5, and paragraph 20 of the applicable IWC Wage Orders, and also for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

Unfair Competition Under Business and Professions Code § 17200, et seq.

Consequently, Defendants' conduct has been and continues to be unfair, unlawful, and harmful to Plaintiff and Aggrieved Employees and the general public in violation of Business & Professions Code § 17200 *et seq.*

Plaintiff's PAGA Claim under Labor Code § 2698 et seq. and Recovery Bases:

After complying with the notice procedures of Labor Code § 2699.3 and the running of the notice period after the filing of the Class Action Complaint, Plaintiff will file an amended Complaint asserting, as a representative action on behalf of the California Attorney General and the other similarly Aggrieved Employees, a PAGA claim for violations of the above addressed underlying claims and seeking penalties as specified by the applicable corresponding provisions.



Plaintiff and the Aggrieved Employees seek penalties under Labor Code §§ 2698 and 2699 for Defendants' violation of Labor Code provisions included under Labor Code § 2699.5, including the penalty provisions, without limitation, based, *inter alia*, on the following California Labor Code sections: §§ 201, 202, 203, 204, 210, 226, 226.3, 226.7, 510, 512, 558, 558.1, 1174, 1174.5, 1182.12, 1185, 1194, 1194.2, 1197, 1198, 1199, 2698, 2699, *et seq.* and 2802, including as follows:

(a) Wage Claims: For failure to provide Plaintiff and the Aggrieved Employees all earned regular pay and minimum wages for regular hours worked and for failure to pay overtime premium wages for overtime hours worked under Labor Code §§ 510, 1194(a), 1197, and 1198, and paragraphs 2(K), 3(A), 4(A), 4(B) and 20 of the applicable IWC Wage Order(s) seeking all civil and statutory penalties available and applicable under Labor Code §§ 510, 558, 1194.2, 1197.1, 1198, 1199, 2699(f)(2), and 2699.5, and also for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1);

(b) Meal and Rest Period Claims: For failure to provide Plaintiff and the Aggrieved Employees off-duty, timely, and unpaid meal periods and failure to authorize and permit them to take off-duty, timely, and paid rest periods, or pay one hour of regular pay in lieu thereof, under Labor Code §§ 512, 1198, and 226.7, and Sections 11, 12(A), and 12(B) of the applicable IWC Wage Order(s) seeking all civil and statutory penalties available and applicable, including under paragraph 20 of the applicable IWC Wage Orders, and wages under Labor Code §§ 226.7, 512, 558, including sections 558(a)(1)-(3), 1199 and 2699(f)(2), and also for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1);

(c) Inaccurate Wage Statements and Failure to Maintain Records: For failure to provide Plaintiff and the Aggrieved Employees with wage statements or with accurate, itemized wage statements and failure to maintain employment records for Plaintiff and Aggrieved Employees under Labor Code §§ 226, 1174, and 1198.5, and Sections 7(A), 7(B), and 7(C) of the applicable IWC Wage Order(s) seeking all civil and statutory penalties and wages available and applicable under Labor Code §§ 226(e), 226.3, 558, 1174.5, 1199, and 2699(f)(2), and paragraph 20 of the applicable IWC Wage Order, and also for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1). More specifically, by providing inaccurate wage statements and failing to maintain records as required under Labor Code § 226(a), Defendants committed ongoing violations giving rise to civil penalties under Labor Code § 226.3, which in addition to other penalties provided by law, subjects Defendants to "a penalty in the amount of two hundred fifty dollars (\$250) per employee per violation in an initial citation and one thousand dollars (\$1,000) per employee for each violation in a subsequent citation, ...";

(d) Failure to Timely Pay Wages: For failure to timely pay all wages owed, including at least semi-monthly and upon separation or termination, under Labor Code §§ 201, 201, 203, 204, 1197.5, 2926, and 2927 seeking all civil penalties available and applicable under Labor Code §§ 201, 202, 203, 210, 558, 1197, 1198, 1199 and 2699(f)(2), and paragraph 20 of the applicable IWC Wage Orders, and also for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1);



(e) Failure to Reimburse Business Expenses: For Defendants' failure to reimburse the necessary work related expenses incurred under Labor Code §§ 1197, 1197.1, 1198, and 2802, and Sections 2(K), 4, 9, and 20 of the applicable IWC Wage Order(s), seeking civil penalties available and applicable under Labor Code §§ 1197, 1197.1, 1198, 2802, 2699.5, and 2699(f)(2) and paragraph 9 and 20 of the IWC Wage Orders, and also attorneys' fees and costs pursuant to Labor Code § 2699(g)(1);

(f) All Alleged Violations of the IWC Wage Orders: For any above addressed violation of the applicable provisions of the IWC Wage Orders constituting violations of Labor Code § 1198 and Labor Code § 2699.5, and seeking penalties available and applicable under Labor Code § 2699(f)(2) and paragraph 20 of the applicable IWC Wage Orders, and for attorneys' fees and costs pursuant to Labor Code § 2699(g)(1).

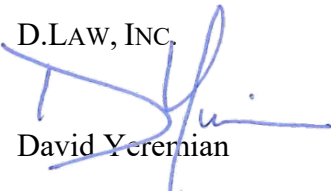
We have been constrained to initially move forward with the filing of the Complaint, alleging the causes of action discussed herein, without the PAGA claim. Thus, any action by the LWDA would not resolve the entirety of the case, and the interest of judicial economy will be served by allowing the case to proceed as a cohesive whole.

This letter therefore provides the requisite notice under the Act to the LWDA and Defendants by setting forth the specific provisions of the Labor Code and related provisions Plaintiff alleges have been violated, including the facts and relevant theories alleged against Boys & Girls Clubs of Monterey County, and any other named Defendants and joint employers. To prevent the violations described herein from occurring, and to remedy past violations, Plaintiff respectfully requests that the LWDA conduct an investigation into Defendants' employment practices in accordance with the Act.

Wherefore we request that you advise us, by certified mail within sixty days of the postmark on this letter, whether you intend to proceed with these claims or whether Plaintiff and the Aggrieved Employees should include them in an amended Labor Code § 2698 *et seq.* claim under the Act in an amended Complaint.

Regards,

D.LAW, INC.



David Yeremian

Cc: Boys & Girls Clubs of Monterey County by Certified Mail

EXHIBIT 3