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SUPERIOR COURT OF CALIFORNIA
COUNTY OF SONOMA

LATASHA MARIE KNIGHTEN AND
MEGAN KATHLEEN BERGER,
individually, and on behalf of all others
similarly situated,

Plaintiffs,

vs.

THE PETALUMA PEOPLE SERVICES
CENTER, a California non-profit corporation;
and DOES 1 through 100, inclusive,

Defendants.

CASE NO.: 24CV04614

**[PROPOSED] ORDER GRANTING
PRELIMINARY APPROVAL OF CLASS
ACTION SETTLEMENT**

Complaint Filed: August 6, 2024

1 On ____, 2026, the unopposed Motion for Preliminary Approval of Class Action
2 Settlement, filed by Plaintiffs LaTasha Marie Knighten and Megan Kathleen Berger (collectively
3 “Plaintiffs”) came on regularly in Department 19 of the above-captioned court, Hon. Oscar A.
4 Pardo, presiding.

5 Having fully reviewed Plaintiff’s Motion for Preliminary Approval of Class Action
6 Settlement and the supporting Memorandum of Points and Authorities, the Declaration of Kevin
7 Lipeles, the Declaration of LaTasha Marie Knighten, the Declaration of Megan Kathleen Berger,
8 the Class Action and PAGA Settlement Agreement and Class Notice (“Settlement Agreement”),
9 the Class Notice (which is attached as Exhibit 1 to the Settlement Agreement), THE COURT
10 HEREBY MAKES THE FOLLOWING FINDINGS AND ORDERS:

11 Plaintiffs and their counsel filed this class action lawsuit alleging that Defendant The
12 Petaluma People Services Center, (“Defendant”) failed to pay its non-exempt employees overtime,
13 minimum wages, afford meal/rest breaks, reimburse business expenses, provide a uniform
14 maintenance allowance, provide proper wages for alternative workweeks, make proper disclosures
15 pursuant to the FCRA and unlawfully deducted wages. These Labor Code violations also resulted
16 in Defendant issuing inaccurate wage statements to class members and failing to pay all wages due
17 upon termination of employment to class members who are former employees. Plaintiff alleged on
18 a class basis that the foregoing violated California’s Unfair Competition Law, Business and
19 Professions Code §§17200, *et seq.* Further, Plaintiff alleged that Defendant was liable for PAGA
20 remedies pursuant to California Labor Code §2699.

21 On August 6, 2024, Plaintiffs commenced this Action (Case No. 24CV04614) by filing a
22 complaint alleging causes of action against Defendant for (1) failure to pay overtime (Cal. Labor
23 Code §§510, 511, 1194, 1198, *et seq.*; IWC Wage Order No. 4); (2) failure to pay minimum wages
24 (Cal. Labor Code §§ 1194, 1197, 1197.1, 1198; IWC Wage Order No. 4); (3) failure to pay for
25 meal periods not provided (Cal. Labor Code §§ 226.7, 512; IWC Wage Order No. 4); (4) failure to
26 pay for rest periods not provided (Cal. Labor Code §226.7, 512; IWC Wage Order No. 4); (5)
27 failure to maintain records and provide accurate itemized wage statements (Cal. Labor Code § 226;

IWC Wage Order No. 4); (6) failure to pay wages on termination and/or resignation (Cal. Labor Code §§ 201-203); (7) failure to reimburse business expenses (Cal. Labor Code § 2802); (8) failure to provide uniforms and maintenance allowance (Cal. Labor Code § 2802); (9) failure to provide proper wages for alternative workweeks (Cal. Labor Code § 511); (10) failure to make proper disclosure in violation of the FCRA (15U.S.C. §1681b(b)(2(A); (11) unlawful deduction of wages (Cal. Labor Code § 221); (12) failure to allow inspection of employment records (Cal. Labor Code § 1198.5); and (13) unfair/unlawful business practices (Cal. Bus. and Prof. Code §§ 17200 et seq.)

On October 15, 2024, Plaintiffs filed a First Amended Complaint (“FAC”) adding Plaintiff Megan Kathleen Berger and a claim for civil penalties pursuant to the Private Attorneys General Act (PAGA) (Cal. Labor Code §§2699 *et seq.*). The FAC is the operative complaint in the Action.

After conducting informal discovery and negotiating at arm’s-length, Plaintiffs and Defendant have arrived at what the Court finds to be a fair, adequate and equitable settlement of all claims encompassed by Plaintiffs’ FAC.

The Court finds on a preliminary basis that the Settlement Agreement, which is attached as an Exhibit A to the Declaration of Kevin Lipeles (including the Class Notice in English¹), appears to be within the range of reasonableness of a settlement which could ultimately be given final approval by the Court. The Court notes that Defendant has agreed to pay Two Hundred Twenty Five Thousand Dollars and No Cents (\$225,000.00) (“Gross Settlement Amount”) to the putative class as settlement in full of past claims, with no reversion to Defendant of any settlement monies remaining after all Class Members are paid, as more specifically described in the Settlement Agreement. Any settlement checks which remain uncashed upon the expiration of 180 days of issuance will be cancelled and funds associated with such cancelled checks, will be remitted to the California State Controller’s Office, Unclaimed Property Division in the name of the Participating Class Member for who the funds are designated. The Court also notes that out of the Gross Settlement Amount, Defendant has agreed to pay up to Seventy Eight Thousand Seven Hundred Fifty Dollars and No Cents (\$78,750.00) as attorneys’ fees (“Class Counsel Fees Payment”), costs up to Twelve Thousand Dollars and No Cents (\$12,000.00) (“Class Counsel Litigation Expenses

¹ When the Class Notice is mailed it will be in English and Spanish.

Payment”), up to Ten Thousand Dollars and No Cents (\$10,000.00) as a Class Representative Service Payment to each of the Named Plaintiffs (\$20,000 total) (“Class Representative Service Payments”), and approximately Seven Thousand Seven Hundred Fifty Dollars and No Cents (\$7,750.00) to Phoenix Class Action Administration Solutions (“Phoenix”) to administer the settlement (“Administration Expenses Payment”).

It appears to the Court on a preliminary basis that the Settlement Agreement is fair and reasonable when balanced against the probable outcome of further litigation relating to class certification, liability and damages issues and potential appeal. It further appears that significant investigation, research, and informal discovery have been conducted such that counsel for the parties at this time are able to reasonably evaluate their respective positions. It further appears that settlement at this time will avoid substantial costs, delay and risks that would be presented by the further prosecution of the litigation. It further appears that the Settlement Agreement has been reached as the result of intensive, serious and non-collusive negotiations between the parties.

ACCORDINGLY, GOOD CAUSE APPEARING, THE MOTION FOR PRELIMINARY APPROVAL OF CLASS ACTION SETTLEMENT IS HEREBY GRANTED.

The Court hereby orders that the putative class of “all individuals whom Defendant classified as hourly, non-exempt employees and who worked for Defendant in California at any time between August 6, 2020 through the date of preliminary approval” shall be conditionally certified for settlement purposes only. The Court finds that the proposed Class Notice fairly and adequately advises Class Members of: the conditional certification for settlement purposes only; the preliminary Court approval of the proposed Settlement Agreement; the date of the Final Fairness and Approval Hearing; the terms of the proposed settlement and the benefits available to Class Members; and the Class Members' rights to opt out or object to their share of the Settlement Amount, and the timing and procedures for doing so. The Court further finds the Class Notice clearly comports with all constitutional requirements, including those of due process.

ACCORDINGLY, GOOD CAUSE APPEARING, THE COURT HEREBY APPROVES THE PROPOSED NOTICE TO THE CLASS MEMBERS.

For purposes of the Settlement Agreement only, this litigation is hereby CERTIFIED as a class action pursuant to California Code of Civil Procedure Section 382.

The Court hereby APPOINTS Kevin Lipeles, Esq. and Thomas Schelly, Esq. as Class Counsel. The Named Plaintiffs Lathasha Marie Knighten and Megan Kathleen Berger are approved as class representatives for the settlement class.

The mailing to the last known addresses of Settlement Class Members as specifically described within the Settlement Agreement constitutes an effective method of notifying Settlement Class Members of their rights with respect to the proposed settlement.

ACCORDINGLY, THE COURT HEREBY ORDERS the following settlement approval schedule:

No later than twenty-one (21) days of the Preliminary Approval Order	Deadline for Defendant to provide Class Data containing the names, last-known addresses, etc., of Class Members to the Administrator. Stip. at ¶4.2.
No later than three (3) business days after receipt of the Class Data	Administrator shall notify Class Counsel that the list has been received and state the number of Class Members, Aggrieved Employees, Workweeks, and Pay Periods in the Class Data. Stip. at ¶ 7.4.1.
Within fourteen (14) calendar days after receiving the Class Data from Defendant	Administrator shall mail Class Members the Class Notice. Stip. at ¶ 7.4.2.
Not later than three (3) business days after the Administrator receives a Class Notice returned by the USPS as undelivered	Administrator shall re-mail the Class Notice using any forwarding address provided by the USPS. If the USPS does not provide a forwarding address, Administrator shall conduct a Class Member Address Search and re-mail the Class Notice to the most current address obtained. Stip. at ¶ 7.4.3.
Not later than 5 calendar days after the expiration of the Response Deadline	Administrator shall email a list to Class Counsel and Defense Counsel containing (a) the names of Class Members who have timely submitted valid Requests for Exclusion ("Exclusion List"); and (b) the names of Class Members who have submitted invalid Requests for Exclusion. Stip. at ¶ 7.8.2.

No later than sixty (60) calendar days after the Administrator mails the Class Notice to Class Members	Deadline for Class Members' request for exclusion from the settlement to be sent to the Administrator. Stip. at ¶ 1.44.
No later than sixty (60) calendar days after the Administrator mails the Class Notice to Class Members	Deadline for Class Members to object to the Settlement. Stip. at ¶ 1.44.
Response Deadline	The date sixty (60) calendar days after the Administrator mails the Class Notice to Class Members and the last date on which Class Members may postmark requests for exclusion or objections to the Settlement. Stip. at ¶ 1.44.
No later than fourteen (14) calendar days from the re-mailing or sixty (60) calendar days from the date of initial mailing, whichever is later	Class Members who received a re-mailed Class Notice shall have their Response Deadline extended. Stip. at ¶ 1.44.
Effective Date	The date by when both of the following have occurred: (a) the Court enters a Judgment on its Order Granting Final Approval of the Settlement; and (b) the Judgment is final. The Judgment is final as of the latest of the following occurrences: (a) if no Participating Class Member objects to the Settlement, the day the Court enters Judgment; (b) if one or more Participating Class Members objects to the Settlement, the day after the deadline for filing a notice of appeal from the Judgment; or (c) if a timely appeal from the Judgment is filed or other judicial review is commenced, the day after the appellate court affirms the Judgment and issues a remittitur. Stip. at ¶ 1.19.
No later than thirty (30) days after the Court grants final approval	Defendant shall fund the Gross Settlement Amount plus Defendant's share of employer-side payroll taxes. Stip. at ¶ 4.3.
Within thirty (30) calendar days of Defendant's funding of the Gross Settlement Amount	Administrator will pay the Individual Class Payments to Participating Class Members, Individual PAGA Payments, Class Counsel Fees Payment and Class Counsel Litigation Expenses Payment, Administration Expenses Payment, the LWDA PAGA Payment and

	the Class Representative Service Payments. Stip. at ¶ 4.4.
Within sixty (60) calendar days of the postmark of the Class Notice, or as extended in the case of a re-mailed Class Notice, an additional fourteen (14) calendar days	Settlement Class Members must submit any disputes regarding their Workweeks information used to calculate the Individual Class Payment or Individual PAGA Payment. Stip. at ¶¶ 7.4.4, 7.6.
Within seven (7) days of receiving a returned check	Administrator will re-mail all returned checks to USPS forwarding address provided or to an address ascertained through the Class Member Address Search. Stip. at ¶ 4.4.2.
No later than twenty-one (21) court days before the Final Approval Hearing	Administrator shall serve on Class Counsel and Defense Counsel, a declaration for filing in support of Plaintiffs' Motion for Final Approval. Stip. at ¶ 7.8.5.

IT IS FURTHER ORDERED that the Final Fairness and Approval Hearing shall be held at _____ on _____, in Department 19 of the Superior Court for the State of California, County of Sonoma, located at 3055 Cleveland Avenue, Santa Rosa, CA 95403, to consider the good faith, fairness, adequacy and reasonableness of the proposed Settlement Agreement preliminarily approved by this Order Granting Preliminary Approval, and to consider Plaintiffs' application for Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment and Class Representative Service Payments. Any party to this case, including Class Members, in person or by counsel, may be heard, to the extent allowed by the Court, in support of or in opposition to the Court's determination of the good faith, fairness, reasonableness and adequacy of the proposed Settlement Agreement, including the Class Counsel Fees Payment, Class Counsel Litigation Expenses Payment and Class Representative Service Payments. The Court expressly reserves the right to adjourn or continue the Final Fairness and Approval Hearing from time to time without further notice to Class Members.

IT IS FURTHER ORDERED that, pending final determination of whether the proposed Settlement Agreement should be granted final approval, Plaintiffs and all members of the putative

class, either directly or representatively, or in any other capacity, shall not commence or prosecute any action or proceeding asserting any of the Released Claims against any of the Released Parties, as defined in the Settlement Agreement.

IT IS FURTHER ORDERED that if for any reason the Court does not execute and file an Order of Final Approval, or if the Final Order and Dismissal does not occur for any reason whatsoever, the Settlement Agreement and the proposed settlement that is the subject of this Order, and all evidence and proceedings had in connection therewith, shall be without prejudice to the status quo ante rights of the parties to the litigation, as more specifically set forth in the Settlement Agreement.

IT IS FURTHER ORDERED that the Settlement Agreement shall not be construed as an admission or evidence of either liability or the appropriateness of class certification in the non-settlement context, as more specifically set forth in the Settlement Agreement.

IT IS FURTHER ORDERED that, pending further order of this Court, all proceedings in this matter except those contemplated herein and in the Settlement Agreement are stayed.

IT IS SO ORDERED.

Dated: _____

Honorable Oscar A. Pardo
Judge of the Superior Court