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**SUPERIOR COURT OF THE STATE OF CALIFORNIA
IN AND FOR THE COUNTY OF KERN**

PASSION MORRIS, an individual, on behalf of
herself, and on behalf of all persons similarly
situated,

Plaintiff,

v.

HABERFELDE FORD, a California Corporation;
JIM BURKE FORD LINCOLN, AN
UNKNOWN BUSINESS ENTITY; and DOES 1
through 50, inclusive,

Defendants.

Case No.: BCV-23-100471

**DECLARATION OF KATHERINE
ROVERTONI OF APEX CLASS ACTION,
LLC, IN SUPPORT OF MOTION FOR FINAL
APPROVAL OF CLASS ACTION
SETTLEMENT**

Date: January 17, 2025
Time: 8:30 a.m.
Dept.: 17
Judge: Hon. Thomas S. Clark

1 I, Katherine Rovertoni, declare as follows:

2 1. I am a resident of the United States of America and am over the age of 18. I am a Case Manager
3 for Apex Class Action, LLC, (hereinafter referred to as “Apex”), the professional settlement services
4 provider who has been retained by the Parties’ Counsel and subsequently appointed by the Court to
5 serve as the Settlement Administrator for the above captioned *Morris v Haberfelde Ford, et al.*, matter.
6 On behalf of both Apex and myself, I possess the authority to issue this declaration. I am personally
7 acquainted with the information contained herein, and in the event of being summoned to provide
8 testimony, I am fully capable and willing to provide competent testimony regarding these facts.

9 2. Apex Class Action’s team has been directly involved with class action administration for a
10 combined 15 years and has successfully managed numerous class action cases during that time. Our team
11 comprises experienced professionals with extensive knowledge of class action settlement administration.
12 In addition, Apex Class Action has the necessary technology and infrastructure to efficiently manage large-
13 scale class action cases. We utilize state-of-the-art software and systems to ensure that all aspects of the
14 administration process are executed accurately and efficiently.

15 3. Apex was engaged by the Parties’ Counsel and subsequently approved and appointed by the
16 Court to provide notification services and claims administration, pursuant to the terms of the Settlement,
17 in the above-referenced Action. The responsibilities undertaken thus far, as well as those to be fulfilled
18 following the granting of Final Approval of the Settlement, include: (a) printing and mailing the *Notice*
19 *Of Pendency Of Class Action Settlement And Hearing Date*, in English (referred to as “Notice Packet”);
20 (b) receiving and processing requests for exclusion; (c) resolving disputes among Settlement Class
21 Members regarding the number of workweeks recorded by Defendants during the Class Period, as stated
22 on their individualized Class Notice.; (d) calculating individual settlement award amounts; (e) processing
23 and mailing settlement award checks; (f) handling tax withholdings as required by the Settlement and
24 the law; (g) preparing, issuing and filing tax returns and other applicable tax forms; (h) managing the
25 distribution of any unclaimed funds pursuant to the terms of the Settlement; and (i) undertaking
26 additional tasks as mutually agreed upon by the Parties or as ordered by the Court for Apex to perform.

1 4. On August 13, 2024, Counsel for the Plaintiff provided Apex with the Court-approved content
2 for the Notice Packet. Apex then generated a draft of the formatted Notice Packet, which received
3 approval from the Parties' Counsel before being mailed.

4 5. On August 23, 2024, Counsel for the Defendants provided Apex with the class data file,
5 comprising the names, social security numbers, last known mailing addresses, and the total number of
6 relevant workweeks worked by each Settlement Class Member. The data file was successfully uploaded
7 to our database, where it underwent a thorough review to identify any duplicates or potential
8 inconsistencies. The Class List consisted of a total of 642 individuals.

9 6. In preparation for the mailing process, all 642 names and addresses listed in the Class List
10 underwent verification and updating against the National Change of Address (NCOA) database
11 maintained by the United States Postal Service (USPS). The purpose of this step was to ensure the
12 accuracy and validity of the Settlement Class Members' mailing addresses before sending out the Notice
13 Packet. The NCOA database contains records of requested address changes submitted to the USPS. If
14 an updated address was found in the NCOA database, it was utilized for the mailing of the Notice Packet.
15 However, in cases where no updated address was found in the NCOA database, the original address
16 provided by Counsel for Defendants was used for the mailing of the Notice Packet.

17 7. On September 9, 2024, The Notice Packet was sent to all 642 individuals listed in the Class List
18 using U.S First Class Mail. A copy of the mailed Notice Packet is attached hereto as **Exhibit A**.

19 8. As of the date of this declaration, our office has received 31 returned Notice Packets as
20 undeliverable. Therefore, Apex conducted a computerized skip trace on the 31 returned Notice Packets
21 in order to acquire updated addresses for the purpose of re-mailing the Notice Packet. This skip trace
22 effort resulted in obtaining 23 updated addresses, to which we promptly re-mailed the Notice Packets
23 via U.S First Class Mail.

24 9. As of the date of this declaration, there have been 23 Notice Packets re-mailed as a result of
25 Apex's skip-tracing efforts.

26 10. As of the date of this declaration, 8 Notice Packets have been considered undeliverable as no
27 updated address was found despite conducting skip tracing.

1 11. On October 28, 2024, Apex was contacted by the attorney for Ezequiel Ramirez via email advising
2 that Mr. Ramirez mailed a request for exclusion on October 19, 2024 and requesting confirmation of
3 receipt; no request for exclusion was received. On December 6, 2024, Apex was provided with the request
4 for exclusion via email from Mr. Ramirez's attorney. The request for exclusion is dated October 18, 2024,
5 but not postmarked or formally timestamped.

6 12. On October 24, 2024, Apex was contacted by the attorney for Ernie Alvarez via email advising
7 that Mr. Alvarez will be opting out of the settlement. To date, no formal request for exclusion has been
8 provided.

9 13. On November 7, 2024, Apex raised the inconclusive requests for exclusion with all Parties
10 including the Apex ID, data received, who submitted the exclusion [law firms of the attorneys we were
11 contacted by], and whether Apex had received a formal, timestamped or postmarked request for exclusion

12 14. As of the date of this declaration, Apex has not received any formal and accepted requests for
13 exclusion. The deadline for submitting a request for exclusion from the Settlement was October 24, 2024.

14 15. As of the date of this declaration, Apex has not received any objections to the Settlement. The
15 deadline for submitting a written objection to the Settlement was October 24, 2024.

16 16. As of the date of this declaration, Apex will report 642 Participating Class Members, constituting
17 100% of the total 642 Settlement Class Members.

18 17. The total number of workweeks worked by Participating Class Members during the Class Period
19 is 68,521.71. The Net Settlement Amount available to Participating Class Members is estimated to be
20 \$880,000.00 and was calculated by subtracting the requested attorneys' fees (\$525,000.00) the amount
21 requested for litigation costs and expenses (\$25,000.00), the requested Service Award (\$10,000.00), the
22 requested Settlement Administration Costs (\$10,000.00), and the PAGA Payment (\$50,000.00) from the
23 Gross Settlement Amount (\$880,000.00).

24 18. The *highest* Individual Settlement Amount to a Participating Class Member is currently estimated
25 to be approximately \$3,572.09, the *average* Individual Settlement Amount is currently estimated to be
26 approximately \$1,370.72, and the *lowest* Individual Settlement Amount is currently estimated to be
27 approximately \$1.83. These amounts are subject to employee-side tax and withholdings.

1 19. Pursuant to the Agreement, 25% of the PAGA Payment (\$12,500.00) will be allocated to
2 Aggrieved Employees regardless of whether they opt out of the class settlement. Aggrieved Employees
3 cannot opt out of the PAGA settlement. There are 325 Aggrieved Employees who worked a total of
4 9,252.00 pay periods during the PAGA Period.

5 20. The *highest* individual PAGA share to an Aggrieved Employee is approximately \$47.29, the
6 *average* individual PAGA share is approximately \$38.46, and the *lowest* individual PAGA share is
7 approximately \$1.35.

8 21. Apex's comprehensive fees and costs for administering this Settlement, covering both incurred
9 and anticipated expenses, amount to \$10,000.00. Apex will proceed with additional tasks related to this
10 matter, such as calculating settlement award payments, issuing and mailing settlement award checks,
11 handling necessary tax filings and reporting on these payments, and any other tasks mutually agreed
12 upon by the Parties or ordered by the Court for Apex to undertake.

13 I declare under penalty of perjury under the laws of the State of California and the United States
14 that the foregoing is true and correct, and that this Declaration was executed this 23rd day of December
15 2024, in Irvine, California.

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18 Katherine Rovertoni

19 KATHERINE ROVERTONI
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Exhibit A

**NOTICE OF PENDENCY OF CLASS ACTION SETTLEMENT
AND FINAL HEARING DATE**

(Morris v Haberfelde Ford, et al., Kern County Superior Court Case No. BCV-23-100471)

**YOUR LEGAL RIGHTS MAY BE AFFECTED WHETHER YOU ACT OR DO NOT ACT. PLEASE READ THIS
NOTICE CAREFULLY.**

SUMMARY OF YOUR LEGAL RIGHTS AND OPTIONS IN THIS SETTLEMENT:	
Do Nothing and Receive a Payment	To receive a cash payment from the Settlement, you do not have to do anything. Your estimated Settlement Share is: “Est. Settlement Award.” See the explanation below. After final approval by the Court, the payment will be mailed to you at the same address as this notice. If your address has changed, please notify the Settlement Administrator as explained below. In exchange for the settlement payment, you will release claims against the Defendants as detailed below.
Exclude Yourself	If you wish to exclude yourself from the Settlement, you must send a written request for exclusion to the Settlement Administrator as provided below. If you request exclusion, you will receive no money from the Settlement. Instructions are set forth below.
Object	You may write to the Court about why you believe the settlement should not be approved. Directions are provided below.

1. Why did I get this Notice?

A proposed class action settlement (the “Settlement”) of this lawsuit pending in the Superior Court for the State of California, County of Kern (the “Court”) has been reached between Plaintiff Passion Morris (“Plaintiff”) and Defendants Haberfelde Ford and Jim Burke Ford Lincoln. (“Defendants”). The Court has granted preliminary approval of the Settlement. **You may be entitled to receive money from this Settlement.**

You have received this Class Notice because you have been identified as a member of the Class, which is defined as:

All non-exempt employees who are or previously were employed by Defendants, who performed work in California during the period of February 14, 2019, through June 13, 2024.

The “Class Period” is the period of time running from February 14, 2019, through June 13, 2024.

This Class Notice explains the lawsuit, the Settlement, and your legal rights. It is important that you read this Notice carefully as your rights may be affected by the Settlement.

2. What is this class action lawsuit about?

On February 14, 2023, Plaintiff filed a Complaint against Defendants in the Superior Court of the State of California, County of Kern. Plaintiff asserted the following claims against Defendants for: (1) Violation of California Labor Code §§ 510 and 1198 (Unpaid Overtime); (2) Violation of California Labor Code §§ 226.7 and 512(a) (Unpaid Meal Period Premiums); (3) Violation of California Labor Code § 226.7 (Unpaid Rest Period Premiums); (4) Violation of California Labor Code §§ 1194, 1197 and 1197.1 (Unpaid Minimum Wages); (5) Violation of California Labor Code §§ 201 and 202 (Final Wages Not Timely Paid); (6) Violation of California Labor Code § 204 (Wages Not Timely Paid During Employment); (7) Violation of California Labor Code § 226(a) (Non-Compliant Wage Statements); (8) Violation of California Labor Code § 1174(d) (Failure to Keep Requisite Payroll Records); (9) Violation of California Labor Code § 2800 and 2802 (Unreimbursed Business Expenses) ; and (10) Violation of California Business & Professions Code §§ 17200, et seq. On March 18, 2024, in order to facilitate the Settlement, Plaintiff filed a Notice of Violations with the Labor and Workforce Development Agency (LWDA) and served the same on Defendants. On July 3, 2024, Plaintiff filed the operative First Amended Complaint, which alleges an additional cause of action for Violations of the Private Attorneys General Act [Labor Code §§ 2698, et seq.].

Defendants deny any liability or wrongdoing of any kind associated with the claims alleged in the Action, dispute any wages, damages and penalties claimed by the Class Representative are owed, and further contend that, for any purpose other than settlement, the Action is not appropriate for class or representative action treatment. Defendants contend, among other things, that at all times they complied with the California Labor Code and the Industrial Welfare Commission Wage Orders.

On March 15, 2024, the Parties participated in an all-day mediation with Brian Sinclair, Esq., an experienced mediator of wage and hour class actions. The mediation concluded with a settlement. The Court granted preliminary approval of the Settlement on August 13, 2024. At that time, the Court also preliminarily approved the Plaintiff to serve as the Class Representative, and the law firms of JCL Law Firm, APC, Zakay Law Group, APC and Lawyers for Justice, PC to serve as Class Counsel.

3. What are the terms of the Settlement?

Gross Settlement Amount. Defendants have agreed to pay an “all in” amount of One Million Five Hundred Thousand Dollars and Zero Cents (\$1,500,000) (the “Gross Settlement Amount”) to fund the settlement. The Gross Settlement Amount includes the payment of all Individual Settlement Payments to Settlement Class Members, Class Counsel’s Attorneys’ Fees and Expenses, Administration Costs, the LWDA Payment, Aggrieved Employee Payments, and the Enhancement Award to the Plaintiff.

After the Judgment becomes Final, Defendants will pay the Gross Settlement Amount by depositing the money with the Settlement Administrator. “Final” means the date the Judgment is no longer subject to appeal, or if an appeal is filed, the date the appeal process is completed, and the Judgment is affirmed.

Amounts to be Paid from the Gross Settlement Amount. The Settlement provides for certain payments to be made from the Gross Settlement Amount, which will be subject to final Court approval, and which will be deducted from the Gross Settlement Amount before settlement payments are made to Class Members, as follows:

- Administration Costs. Payment to the Settlement Administrator, estimated not to exceed \$10,000.00 for expenses, including expenses of sending this Notice, processing opt outs, and distributing settlement payments.
- Attorneys’ Fees and Costs. Payment to Class Counsel of an award of Attorneys’ Fees of no more than 35% of the Gross Settlement Amount (currently \$525,000.00) and Attorneys’ Expenses of not more than \$25,000.00 for all expenses incurred as documented in Class Counsel’s billing records, both subject to Court approval. Class Counsel have been prosecuting the Actions on behalf of Plaintiff and the Class on a contingency fee basis (that is, without being paid any money to date) and have been paying all litigation costs and expenses.
- Enhancement Award. Enhancement Award of up to Ten Thousand Dollars (\$10,000.00) to Plaintiff, or such lesser amount as may be approved by the Court, to compensate her for services on behalf of the Class in initiating and prosecuting the Action, and for the risks she undertook.
- PAGA Payment. A payment of \$50,000.00 relating to Plaintiff’s claim under the Private Attorneys General Act (“PAGA”), \$37,500.00 of which will be paid to the State of California’s Labor and Workforce Development Agency (“LWDA”) and the remaining \$12,500.00 will be distributed to Aggrieved Employees as part of the Net PAGA Amount.
- Calculation of Payments to Participating Class Members. After all the above payments of the court-approved Attorneys’ Fees, Attorneys’ Expenses, Enhancement Award, PAGA Payment, and the Administration Costs are deducted from the Gross Settlement Amount, the remaining portion, called the “Net Settlement Amount,” shall be distributed to class members who do **not** request exclusion (“Settlement Class Members”). The Settlement Share for each Settlement Class Member will be calculated by dividing the Net Settlement Amount by the total number of workweeks for all Settlement Class Members that occurred during the Class Period and multiplying the result by each individual Settlement Class Member’s workweeks that occurred during the Class Period. A “workweek” is defined as any seven (7) consecutive days beginning on Sunday and ending on Saturday, in which a class member is employed by Defendants during the Class Period in California.
- Calculation of PAGA Penalties Payments to Aggrieved Employees. The Net PAGA Amount shall be distributed to Aggrieved Employees irrespective of whether they exclude themselves or opt-out. The Net PAGA Amount will be divided by the total number of pay periods worked by all Aggrieved Employees during the PAGA Period, and then taking that number and multiplying it by the number of pay periods worked by each respective Aggrieved Employee during the PAGA Period. “Aggrieved Employees” means all non-exempt employees who are or previously were employed by Defendants, who performed work in California during the PAGA Period. The PAGA Period means the period of February 12, 2023, through June 13, 2024.

If the Settlement is approved by the Court, you will automatically be mailed a check for your Settlement Share to the same address as this Class Notice. You do not have to do anything to receive a payment. If your address has changed, you must contact the Settlement Administrator to inform them of your correct address to insure you receive your payment.

Tax Matters. Twenty percent (20%) of each Settlement Share is allocated to wages. Taxes are withheld from this amount, and each Participating Class Member will be issued an Internal Revenue Service Form W-2 for such payment. Eighty percent (80%) of each Settlement Share is allocated to interest, penalties and other non-wage payments, and no taxes will be withheld, and each Participating Class Member will be issued an Internal Revenue Service Form 1099 for such payment. In addition, no taxes will be withheld from the PAGA Penalties paid to Aggrieved Employees, and each Aggrieved Employee will be issued an Internal Revenue Service Form 1099 for such payment. Neither Class Counsel nor Defendants’ counsel intend anything contained in this Settlement to constitute advice regarding taxes or taxability. You may wish to consult a tax advisor concerning the tax consequences of the payments received under the Settlement.

No Credit Toward Benefit Plans. The Individual Settlement Payments and individual shares of the PAGA Settlement made to Settlement Class Members and/or Aggrieved Employees under this Settlement Agreement, as well as any other payments made pursuant to this Settlement Agreement, will not be utilized to calculate any additional benefits under any benefit plans to which any Class Members may be eligible, including, but not limited to profit-sharing plans, bonus plans, 401(k) plans, stock purchase plans, vacation plans, sick leave plans, PTO plans, and any other benefit plan. Rather, it is the Parties’ intention that this Settlement Agreement will not affect any rights, contributions, or amounts to which any Class Members may be entitled under any benefit plans.

Conditions of Settlement. This Settlement is conditioned upon the Court entering an order granting final approval of the Settlement and entering judgment.

4. What Do I Release Under the Settlement?

Released Claims. Upon entry of final judgment and funding in full of the Gross Settlement Amount by Defendants, Plaintiff and the Settlement Class Members shall release all Released Class Claims that occurred during the Class Period as to the Released Parties. Released Class Claims means all class claims alleged in the operative complaint, or which could have been alleged in the operative complaint, or which could have been alleged in the operative complaint based on the facts alleged, which occurred during the Class Period, and expressly excluding all other claims, including claims for vested benefits, wrongful termination, unemployment insurance, disability, social security, workers’ compensation, and class claims outside of the Class Period. The Released PAGA Claims shall be released as follows. As of the Settlement Effective Date and upon funding in full of the Gross Settlement Amount by Defendants, all Aggrieved Employees shall release all Released PAGA Claims, irrespective of whether they opted-out of the class settlement, and will be bound by this PAGA Release (the “PAGA Release”). “Released PAGA Claims” means all PAGA claims alleged in the operative complaint in the Action and Plaintiff’s PAGA notice to the LWDA which occurred during the PAGA Period, and expressly excluding all other claims, including claims for vested benefits, wrongful termination, unemployment insurance, disability, social security, workers’ compensation, and PAGA claims outside of the PAGA Period.

This means that, if you do not timely and formally exclude yourself from the settlement, you cannot sue, continue to sue, or be part of any other lawsuit against Defendants about the legal issues resolved by this Settlement. It also means that all of the Court’s orders in this Action will apply to you and legally bind you.

5. How much will my payment be?

Defendants’ records reflect that you have “Apex Class Weeks” Workweeks worked during the Class Period (February 14, 2019, through June 13, 2024).

Based on this information, your estimated Settlement Share is “Est. Settlement Award”.

Defendants’ records reflect that you have “Apex PAGA Pay Periods” pay periods worked during the PAGA Period (February 12, 2023, through June 13, 2024).

Based on this information, your estimated PAGA Payment Share is “Est. PAGA Award”.

If you wish to challenge the information set forth above, then you must submit a written, signed dispute challenging the information along with supporting documents, to the Settlement Administrator at the address provided in this Notice no later than October 24, 2024.

6. How can I get a payment?

To get money from the settlement, you do not have to do anything. A check for your settlement payment will be mailed automatically to the same address as this Notice. If your address is incorrect or has changed, you must notify the Settlement Administrator. The Settlement Administrator is: APEX Class Action LLC.

The Court will hold a hearing on January 17, 2025, to decide whether to finally approve the Settlement. If the Court approves the Settlement and there are no objections or appeals, payments will be mailed within a few months after this hearing. If there are objections or appeals, resolving them can take time, perhaps more than a year. Please be patient. After entry of the Judgment, the Settlement Administrator will provide notice of the final judgment to the Class Members by posting a copy of the Judgment on the administrator's website at <https://www.apexclassaction.com/haberfelde>.

7. What if I don't want to be a part of the Settlement?

If you do not wish to participate in the Settlement, you may exclude yourself from the Settlement or "opt out." **If you opt out, you will receive NO money from the Settlement, and you will not be bound by its terms, except as provided as follows.** Irrespective of whether you exclude yourself from the Settlement or "opt out," you will be bound by the PGA Release, you will be deemed to have released the Released PGA Claims, and you will receive a share of the Net PGA Amount.

To opt out, you must submit to the Settlement Administrator, by First Class Mail, a written, signed and dated request for exclusion postmarked no later than October 24, 2024. The address for the Settlement Administrator is APEX Class Action LLC, 18 Technology Drive, Ste. 164, Irvine, CA 92618. The request for exclusion must state in substance that the Class Member has read the Class Notice and that he or she wishes to be excluded from the settlement of the class action lawsuit entitled *Morris v Haberfelde Ford, et al.*, currently pending in Superior Court of Kern County, Case No. BCV-23-100471. The request for exclusion must contain your name, address, signature and the last four digits of your Social Security Number for verification purposes. The request for exclusion must be signed by you. No other person may opt out for a member of the Class.

Written requests for exclusion that are postmarked after October 24, 2024, or are incomplete or unsigned will be rejected, and those Class Members will remain bound by the Settlement and the release described above.

8. How do I tell the Court that I would like to challenge the Settlement?

Any Class Member who has not opted out and believes that the Settlement should not be finally approved by the Court for any reason, may object to the proposed Settlement. Objections may be in writing and state the Class Member's name, current address, telephone number, and describe why you believe the Settlement is unfair and whether you intend to appear at the final approval hearing. All written objections or other correspondence must also state the name and number of the case, which is *Morris v Haberfelde Ford, et al., Kern County Superior Court Case No. BCV-23-100471*. You may also object without submitting a written objection by appearing at the final approval hearing scheduled as described in Section 9 below.

To object to the Settlement, you cannot opt out. If the Court approves the Settlement, you will be bound by the terms of the Settlement in the same way as Class Members who do not object. Any Class Member who does not object in the manner provided in this Class Notice shall have waived any objection to the Settlement, whether by appeal or otherwise.

Written objections must be delivered or mailed to the Settlement Administrator no later than October 24, 2024. The address for the Settlement Administrator is P.O. Box 54668, Irvine, CA 92619.

The addresses for the Parties' counsel are as follows:

Class Counsel:

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9. When and where will the Court decide whether to approve the Settlement?

The Court will hold a Final Approval Hearing at 8:30 AM on January 17, 2025, at the Kern County Superior Court, Department 17, located at 1215 Truxtun Avenue, Bakersfield, CA 93301 before Judge Thomas S. Clark. At this hearing, the Court will consider whether the Settlement is fair, reasonable, and adequate. The purpose of this hearing is for the Court to determine

whether to grant final approval to the Settlement. If there are objections, the Court will consider them. The Court will listen to people who have made a timely written request to speak at the hearing or who appear at the hearing to object. This hearing may be rescheduled by the Court without further notice to you. **You are not required to attend** the Final Approval Hearing, although any Class Member is welcome to attend the hearing.

10. How do I get more information about the Settlement?

You may call the Settlement Administrator at (800) 355 - 0700 or write to ***Morris v Habermelde Ford, et al., Kern County Superior Court Case No. BCV-23-100471***, Settlement Administrator, c/o P.O. Box 54668, Irvine, CA 92619.

This notice summarizes the proposed settlement. More details are in the Settlement Agreement. You may receive a copy of the Settlement Agreement, the Final Judgment or other Settlement documents by writing to JCL Law firm, APC, 5440 Morehouse Drive, Suite 3600, San Diego, CA 92121 or by visiting the website listed in this notice.

PLEASE DO NOT CALL THE COURT ABOUT THIS NOTICE.

IMPORTANT:

- You must inform the Settlement Administrator of any change of address to ensure receipt of your settlement payment.
- Settlement checks will be null and void 180 days after issuance if not deposited or cashed. In such event, the Settlement Administrator shall pay all funds from such uncashed checks to Court Appointed Special Advocates (CASA) of Kern County. If your check is lost or misplaced, you should contact the Settlement Administrator immediately to request a replacement.