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Attorneys for Plaintiff and the Class

**SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF SAN FRANCISCO**

TESSA FRANKE, as an individual and on behalf
of all others similarly situated, and as a private
attorney general,

Plaintiff,

vs.

WHOLE FOODS MARKET CALIFORNIA,
INC., a California corporation; and DOES 1
through 50, inclusive,

Defendants.

Case No. CGC-20-586827

[Hon. Ethan P. Schulman, Department 304]

**DECLARATION OF TAYLOR MITZNER
WITH RESPECT TO NOTICE AND
SETTLEMENT ADMINISTRATION**

Date: June 26, 2023
Time: 11:00 a.m.
Department: 304

Complaint Filed: September 28, 2020

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DECLARATION OF TAYLOR MITZNER

I, Taylor Mitzner, declare as follows:

1. I am a Case Manager at Phoenix Settlement Administrators (“Phoenix”), the Court-appointed Class Action Settlement Administrator for *Tessa Franke v. Whole Foods Market California, Inc.* (the “Action”). I have personal knowledge of the facts stated herein and, if called upon to testify, I could and would testify competently to such facts.

2. Phoenix was selected by the Parties to provide notice of the Settlement and perform class administration duties in this Action. Pursuant to the Amended Joint Stipulation of Class Action Settlement (“Settlement Agreement” or “Settlement”) for this matter, Phoenix was responsible for: (i) preparing, printing, and mailing the *Notice of Class Action Settlement* (“Notice”); (ii) responding to inquiries from Class Members; (iii) calculating the number of wage statements each Class Member worked during the period from April 6, 2019 to January 29, 2021 (“Class Period” and “PAGA Period”); (iv) determining the validity of letters indicating a request to be excluded from the Class Settlement (“Requests for Exclusion”), written objections to the Class Settlement (“Objections”), and/or dispute regarding the number of Wage Statements submitted by Class Members; (v) calculating the Net Settlement Amount and the Individual Settlement Shares to Class Members; (vi) calculating and issuing the Individual Settlement Payments and distributing them to Settlement Class Members and Individual PAGA Payments to Aggrieved Employees; (vii) issuing the payment to Class Counsel for attorneys’ fees and costs, the Enhancement Payment to Plaintiff, and the employer/employee payroll taxes to the appropriate taxing authorities; and (viii) such other tasks as set forth in the Settlement Agreement or as the Parties mutually agree or as the Court orders.

3. On March 13, 2023, Phoenix received a data file from Defense Counsel that contained names, last known mailing addresses, e-mail addresses, Social Security numbers, dates of employment, and pay periods for each Class Member (“Class List”) during the Class Period. The final mailing list contained eight thousand nine hundred ninety-two (8,992) individuals identified as Class Members.

4. On March 15, 2023, Phoenix conducted a National Change of Address (“NCOA”) search in an attempt to update the class list of addresses as accurately as possible. A search of this

1 database provides updated addresses for any individual who has moved in the previous four (4)
2 years and notified the U.S. Postal Service of their change of address.

3 5. On March 27, 2023, Phoenix mailed the Notice via U.S. first class mail to all eight
4 thousand nine hundred ninety-two (8,992) Class Members on the Class List. Phoenix also e-mailed
5 the Notice to the eight thousand one hundred eighty-one (8,181) Class Members for whom an e-
6 mail address was provided. A true and correct copy of the mailed Notice is attached hereto as

7 **Exhibit A.**

8 6. As of the date of this declaration, six hundred twelve (612) Notices have been
9 returned to Phoenix. None were returned with a forwarding address. For the six hundred twelve
10 (612) Notices returned from the Post Office without a forwarding address, Phoenix attempted to
11 locate a current mailing address using TransUnion TLOxp, one of the most comprehensive address
12 databases available for skip tracing. Of the six hundred twelve (612) Notices that were skip traced,
13 five hundred sixty-six (566) updated addresses were obtained and the Notice was promptly re-
14 mailed to those Class Members via first class mail.

15 7. As of the date of this declaration, forty-six (46) Notices remain undeliverable since
16 an updated address could not be obtained via skip trace.

17 8. As of the date of this declaration, Phoenix has received six (6) Requests for
18 Exclusion from Class Members. The deadline to request exclusion from the Class Settlement was
19 May 11, 2023.

20 9. As of the date of this declaration, Phoenix has received zero (0) Notices of Objection
21 from Class Members. The deadline for objecting to the Class Settlement was May 11, 2023.

22 10. As of the date of this declaration, Phoenix has received zero (0) Wage Statement
23 disputes from Class Members. The deadline for submitting a dispute was May 11, 2023.

24 11. There are eight thousand nine hundred eighty-six (8,986) Class Members who did
25 not submit timely and valid Requests for Exclusion and are therefore deemed Settlement Class
26 Members, representing 99.94% of the Class. Settlement Class Members have worked a collective
27 total of forty-seven thousand seven hundred fifty-one (47,751) Wage Statements during the Class
28 Period.

1 12. The Escalator Clause of the Settlement Agreement indicates if the Class Member
2 pay periods during the Class Period exceeds fifty-three thousand one hundred fifty-four (53,154),
3 the Gross Settlement Amount shall increase on a pro rata basis. Since the total number of pay
4 periods did not exceed this amount, the Escalator Clause wasn't triggered.

5 13. The Net Settlement Amount of \$655,149.68 available to pay Settlement Class
6 Members was determined by subtracting the requested Class Counsel attorneys' fees (\$400,000.00),
7 and Class Counsel costs (\$12,350.32), requested Enhancement Payment to Plaintiff Tessa Franke
8 (\$10,000.00), the PAGA Amount (\$80,000.00), and the requested Settlement Administration Costs
9 (\$42,500.00) from the Gross Settlement Amount (\$1,200,000.00).

10 14. Based upon the calculations stipulated in the Settlement, the highest Individual
11 Settlement Share to be paid is approximately \$466.48, the lowest Individual Settlement Share to be
12 paid is approximately \$13.72, while the average Individual Settlement Share to be paid is
13 approximately \$72.86.

14 15. Additionally, \$80,000.00 of the Gross Settlement Amount has been allocated toward
15 penalties under the Private Attorneys General Act ("PAGA Amount"), of which 75%, or
16 \$60,000.00, shall be paid to the Labor and Workforce Development Agency ("LWDA"), and 25%,
17 or \$20,000.00, of which shall be paid to all current and former hourly non-exempt individuals who
18 are or were employed by Defendant during the PAGA Period. There are eight thousand nine hundred
19 ninety-two (8,992) Aggrieved Employees who worked a total of forty-seven thousand seven
20 hundred seventy-six (47,776) Wage Statements during the PAGA Period. The highest Individual
21 PAGA Payment to be paid is approximately \$14.23, and the average Individual PAGA Payment to
22 be paid is approximately \$2.22.

23 16. Phoenix's costs associated with the administration of this matter are \$42,500.00.
24 This includes all costs incurred to date, as well as estimated costs involved in completing the
25 settlement distribution. A true and correct copy of the invoice from Phoenix is attached hereto as
26 **Exhibit B.**

1 I declare under penalty of perjury of the laws of the State of California that the foregoing is
2 true and correct.

3
4 Executed this 1st of June 2023, at Orange, California.

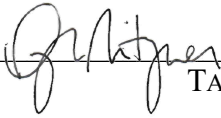
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Exhibit A

NOTICE OF CLASS ACTION SETTLEMENT

Tessa Franke v. Whole Foods Market California, Inc.,
Superior Court of the State of California for the County of San Francisco Case No. CGC-20-586827

If you were a non-exempt employee for Whole Foods Market California, Inc. in the State of California and received shift differential wages at any time from April 6, 2019 through January 29, 2021 (a “Class Member”), you could receive a payment from a class action settlement (hereinafter, “Settlement”).

Read this notice carefully, as your legal rights could be affected whether you act or not.

The Superior Court of the State of California for the County of San Francisco (the “Court”) has preliminarily approved a Settlement that could affect your rights. The proposed Settlement resolves a class action and Labor Code Private Attorneys General Act of 2004 (“PAGA”) action filed by Plaintiff Tessa Franke against Defendant Whole Foods Market California, Inc., San Francisco County Superior Court Case No. CGC-20-586827 (the “Action”).

- The Action alleges Defendant failed to provide lawful wage statements when non-exempt employees earned shift differential wages. Specifically, the wage statement claim alleges Defendant’s wage statements fail to accurately show the total hours worked when non-exempt employees earned shift differential wages. On that basis, the Action pursues class action and PAGA claims.
- Defendant denies Plaintiff’s allegations and maintains it has fully complied with the law. By agreeing to the Settlement, Defendant in no way admits any violation of law or any liability whatsoever to Plaintiff or others, and it expressly denies all such liability. Both Plaintiff and Defendant have agreed to the Settlement in light of all known facts and circumstances—including the uncertainty and cost associated with litigation.
- If the Court grants final approval of the settlement, it would provide a cash fund for members of the Class to split based on the number of relevant wage statements that they received during the relevant period.
- Based on Defendant’s records, you received «Total_Pay_Periods» relevant wage statements as a Class Member from April 6, 2019, through January 29, 2021. An *estimate* of the amount that could be allocated to you is «Est_Set_Amt». Whether you receive a payment depends on whether the Court grants final approval of the class action settlement, and the amount you ultimately receive depends on the terms the Court finally approves and whether you opt out of the class action settlement.

YOUR LEGAL RIGHTS AND OPTIONS IN THIS CLASS ACTION SETTLEMENT:	
DO NOTHING	You do not have to do anything in response to this notice. If you do nothing and the Court grants final approval of the class action settlement, you will remain eligible to automatically receive an Individual Class Payment and will be bound by the class action release provisions of the Settlement.
OPT OUT	You may opt out of the class action settlement by submitting a Request for Exclusion. If you opt out, you may not object to the class action settlement, will not be eligible to receive an Individual Class Payment, and will not be bound by the class action release provisions of the Settlement.
OBJECT	You may object to the class action settlement by submitting a written objection. If you object and the Court grants final approval of the class action settlement despite your objection, you will remain eligible to automatically receive an Individual Class Payment and will be bound by the class action release provisions of the settlement.

If the Court approves the PAGA settlement, you will receive an Individual PAGA Payment and will be bound by the PAGA release provisions of the Settlement, regardless of whether you opt out of the class action settlement.

**THIS NOTICE IS NOT AN EXPRESSION OF ANY OPINION FROM THE COURT
AS TO THE MERITS OF THE CLAIMS.**

1. Why Did I Receive This Notice?

You are receiving this Notice of Class Action Settlement (the “Notice”) because Plaintiff filed this lawsuit as a class action and PAGA action. In a class action, a plaintiff seeks to pursue claims both as an individual and on behalf of other individuals who the plaintiff alleges were similarly injured to how the plaintiff was injured. In a PAGA action, a plaintiff seeks to pursue claims that the State of California separately has against an employer for violations of the California Labor Code allegedly committed against the plaintiff and other allegedly aggrieved employees.

Defendant’s records show that you were employed by Defendant in the State of California and received shift differential wages at some point from April 6, 2019, through January 29, 2021 (the “Class Period”). Class Members are also “Aggrieved Employees” and may be entitled to share in the funds to be made available for the PAGA settlement.

Because the Settlement preliminarily approved by the Court would affect Settlement Class Members’ legal rights, the Court ordered that this Notice be sent to you. This Notice provides a brief description of the Action, informs you of the settlement terms preliminarily approved by the Court, and advises you of your legal rights with respect to the Settlement. If the Court finally approves the Settlement, the Settlement will fully resolve the Action, and your legal rights may be affected by the Settlement.

The Court has preliminarily approved Larry W. Lee and Simon L. Yang of Diversity Law Group, P.C. and William L. Marder of Polaris Law Group as Class Counsel. Based on their investigation and evaluation, they are of the opinion that the terms of Settlement are fair, reasonable, adequate, and in the best interests of Class Members. The terms of the Settlement are set forth in detail in the Joint Stipulation of Class Action Settlement (“Agreement”). You may obtain a copy of the Agreement from Phoenix Settlement Administrators, a neutral third-party appointed by the Court to administer the settlement (the “Administrator”).

2. What Is the Action About?

On September 28, 2020, Plaintiff filed a complaint in Court that alleged Defendant failed to furnish lawful wage statements. The wage statement claim alleges that, whenever shift differential wages were paid to non-exempt employees, Defendant issued wage statements that failed to accurately itemize total hours worked. Plaintiff alleges that when the hours shown on the wage statements were added up, the sum did not equal the total hours worked.

Defendant denied and continues to deny (i) all of the allegations made by Plaintiff, (ii) that it violated any applicable laws, and (iii) that it is liable or owes damages, penalties, or other compensation or remedies to anyone with respect to the alleged facts or claims asserted in the Action. Nonetheless, without admitting or conceding any liability or wrongdoing whatsoever, Defendant has agreed to settle the Action, to avoid the burden, expense, and uncertainty of continuing the Action.

3. What Are the Payments Under the Settlement?

Defendant agrees to pay a Gross Settlement Amount of \$1,200,000.00, which is inclusive of any Administration Costs, Attorneys’ Fees and Costs Award, Class Representative Award, LWDA Payment, and Individual Class Payments & Individual PAGA Payments awarded by the Court. The Court may approve payment of (i) Administration Costs to the Administrator for administering the settlement (e.g., printing, distributing, or tracking Notices, distributing payments, etc.); (ii) an Attorneys’ Fees and Costs Award to Class Counsel for litigation and resolution of the Action; (iii) a Class Representative Award to Plaintiff both for her efforts in prosecuting the Action for Class Members and for Plaintiff’s additional general release of claims inapplicable to Class Members; and (iv) a PAGA Penalty Fund.

PAGA Penalty Fund: The Settlement requests that the Court approve a PAGA Penalty Fund of \$80,000.00. Pursuant to Labor Code requirements, 75% of the PAGA Penalty Fund, or \$60,000.00, will be allocated to the LWDA as an LWDA Payment. The remainder of the PAGA Penalty Fund, or \$20,000, will be allocated and entirely payable to PAGA Employees as described below. These payments shall be classified for tax reporting purposes as penalties.

Individual Class Payments and Individual PAGA Payments: Individual Class Payments shall be distributed to Settlement Class Members and Individual PAGA Payments shall be distributed to Aggrieved Employees, respectively, without the need to submit a claim form. Allocations for amounts payable to Settlement Class Members and Aggrieved Employees will be based on the number of relevant wage statements they received as reflected in Defendant’s records.

All payments to Class Members shall be classified for tax reporting purposes as penalties. Through this settlement, each Settlement Class Member and Aggrieved Employee shall agree to be solely and legally responsible for paying all other applicable taxes on their respective Individual Class Payments and Individual PAGA Payments and shall indemnify and hold harmless the Parties from any claim or liability for taxes, penalties, or interest arising as a result of the payments.

All uncashed or undeliverable settlement checks will expire 180 days after the postmarked date of their initial mailing. After 180 days, the sum value of all expired checks will be tallied by the Administrator. The Administrator shall direct the principal for any expired checks in accordance with the Final Approval Order. The Parties shall request that the Court order that the principal for any expired checks escheat to the State of California's Unclaimed Property Fund in the name of the Settlement Class Member or Aggrieved Employee.

Attorneys' Fees and Costs Award: You do not need to individually pay any portion of Class Counsel's attorneys' fees and costs. Any payments for those attorneys' fees and costs will be determined by the Court. Class Counsel intends to request that the Court approve an Attorneys' Fees and Costs Award in the amount of (a) 33⅓% of the Gross Settlement Amount (or \$400,000.00) and (b) litigation costs of up to \$30,000.00.

Class Representative Award: Any Class Representative Award is to be determined by the Court and would be supplemental to Plaintiff's Individual Settlement Payments. Class Counsel intends to request that the Court approve a Class Representative Award of \$10,000.00 for Plaintiff's efforts in prosecuting the Action for Class Members and for Plaintiff's additional general release of claims inapplicable to Class Members.

Administration Costs: Class Counsel intends to request that the Court approve Administration Costs of up to \$42,500.00, payable to the Administrator for administering the settlement, including, but not limited to, printing, distributing, or tracking Notices, providing any required tax forms, processing any required tax payments, or reporting, and calculating and distributing all payments under the Settlement.

All Payments Subject to Court Approval: The above payments will be made if and only if the Court concludes the settlement is reasonable, fair, and adequate for the Class. The Court may adjust the amounts of certain payments.

4. What Do I Release Under the Settlement?

If the Court grants final approval of the class action settlement and concludes it is reasonable, fair, and adequate for Class Members, Settlement Class Members would release Defendant and each of its past, present and future agents, employees, servants, officers, directors, partners, trustees, representatives, shareholders, stockholders, attorneys, parents, subsidiaries, equity sponsors, related companies/corporations and/or partnerships, divisions, assigns, predecessors, successors, insurers, consultants, service providers, joint venturers, joint employers, co-employers, dual employers, alleged joint employers, alleged co-employers, alleged dual employers, affiliates, alter-egos, and affiliated organizations, and all of their respective past, present and future employees, directors, officers, agents, attorneys, stockholders, fiduciaries, parents, subsidiaries, and assigns (a "Released Party") from any and all claims during the Class Period either asserted in the Action, arising from the facts alleged in the Action, or that could have been raised in the Action based on the facts alleged. This means that, if you do not timely and formally exclude yourself from the class action settlement, you cannot sue, continue to sue, or be part of any other lawsuit against Defendant about the legal issues resolved by this Settlement. It also means that all of the Court's orders in this Action will apply to you and legally bind you. The right to obtain PAGA penalties arising during the Settlement Class Period shall be released regardless of the whether the Class Member opts out of the settlement. This release excludes the release of claims not permitted by law.

Upon approval, the LWDA fully releases Defendant and each Released Party from any and all claims for civil penalties for violations of Labor Code sections 226(a) and 226.3 during the PAGA Period that were alleged in the Action or that reasonably could have been alleged based on the facts alleged in the Action.

5. How Do I Object to the Class Action Settlement?

If you want to participate in the Settlement, you do not have to do anything and do not have to appear at the final approval hearing before the Court. You will automatically receive your Individual Class Payment and Individual PAGA Payment if the Court grants final approval of the class action settlement and approves the PAGA settlement.

You may object to the proposed settlement in writing. You may also appear at the Final Approval Hearing at your expense, either in person, telephonically, or through an attorney, provided you notify the Court of your intention to do so. To object to the proposed settlement in writing, you must take the steps below:

- (1) You must mail or email a written statement to the Administrator listed below.
- (2) The written statement must include: your name, address, last four digits of your Social Security number, and the basis for your objection.
- (3) If you object, you may but are not required to appear at the final approval hearing either in person or through counsel, paid for at your own expense.
- (4) The written statement must be postmarked or emailed by May 11, 2023.

If you object, you will remain bound by the class action settlement if finally approved and bound by the PAGA settlement if approved. If you do not want to be bound by the class action settlement if finally approved, you must opt out of the class action settlement. Regardless of whether you object to the class action settlement, you will be bound by the PAGA settlement if approved. If you object, you will be notified of any continuances of the final approval hearing.

6. How Do I Opt Out of the Class Action Settlement?

If you do not want to participate in the class action settlement, you may opt out of the class action settlement. If you opt out of the class action settlement, you may not object to the class action settlement, will not receive any Individual Class Payment, and will not be bound by the class action release provisions of the Settlement.

In order to opt out, you **MUST** express your desire to be excluded from the class action settlement by mailing or emailing to the Administrator a "Request for Exclusion," which must state "Request for Exclusion" and include your name. Any such Request for Exclusion must be postmarked or emailed by May 11, 2023.

Any Request for Exclusion that does not include all required information or that is not submitted on a timely basis will be deemed null, void, and ineffective. A Request for Exclusion shall be deemed to be submitted as of the postmarked or emailed date. If you submit both a Request for Exclusion and an objection, your Request for Exclusion will be valid and be deemed to invalidate the objection.

7. Where Can I Get Additional Information?

The above is a summary of the basic terms of the Settlement. For the precise terms and conditions of the Settlement, you are referred to the detailed Agreement, which is on file with the Clerk of the Court. The pleadings and other records in this litigation, including the Agreement, may be examined in person at the Court Clerk's office at 400 McAllister Street, San Francisco, CA 94102. The Clerk will tell you how to obtain the file for inspection and copying at your own expense. You may also access the full docket in the Action free of charge on the Court's website at www.sfsuperiorcourt.org/online-services. Click the "Access Now" button to the right of the "Case Query" option, certify you are not a robot, then enter CGC-20-586827 in the "Search by Case Number" field and press "Search." You may also contact Class Counsel or the Administrator:

Administrator: Phoenix Settlement Administrators P.O. Box 7208 Orange, CA 92863 Telephone: (800) 523-5773 Email: notice@phoenixclassaction.com	Class Counsel: DIVERSITY LAW GROUP, P.C. Larry W. Lee (lwlee@diversitylaw.com) Simon L. Yang (sly@diversitylaw.com) 515 S. Figueroa St., Suite 1250 Los Angeles, California 90071 Telephone: (213) 488-6555	POLARIS LAW GROUP William L. Marder (bill@polarislawgroup.com) 501 San Benito Street, Suite 200 Hollister, California 95023 Telephone: (831) 531-4214
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If the Court grants final approval, final judgment will be posted on the Administrator's website at www.phoenixclassaction.com/

PLEASE DO NOT TELEPHONE THE COURT FOR INFORMATION REGARDING THIS SETTLEMENT.

Exhibit B



PHOENIX

CLASS ACTION ADMINISTRATION SOLUTIONS

CASE ASSUMPTIONS

Class Members	8,992
Opt Out Rate	1%
Opt Outs Received	6
Total Class Claimants	8,986
Subtotal Admin Only	\$42,643.50

Not-to-Exceed Total **\$42,500.00**

May 26, 2023

Case: Franke v. Whole Foods Market California, Inc. Opt-Out wEmail

Case & Database Setup / Toll Free Setup & Call Center / NCOA (USPS)

Administrative Tasks:	Rate	Hours/Units	Line Item Estimate
Programming Manager	\$100.00	3	\$300.00
Programming Database & Setup	\$100.00	3	\$300.00
Toll Free Setup*	\$138.69	1	\$138.69
Call Center & Long Distance	\$2.00	16	\$32.00
NCOA (USPS)	\$400.00	1	\$400.00
Email Setup	\$525.00	1	\$525.00
Email Opt-Out Processing	\$150.00	1	\$150.00
		Total	\$1,845.69

* Up to 120 days after disbursement

Data Merger & Scrub / Notice Packet, Opt-Out Form & Postage / Spanish Translation / Reporting

Project Action	Rate	Hours/Units	Line Item Estimate
Notice Packet Formatting	\$100.00	2	\$200.00
Data Merge & Duplication Scrub	\$0.11	8,992	\$989.12
Notice Packet & Opt-Out Form	\$1.00	8,992	\$8,992.00
Estimated Postage (up to 2 oz.)*	\$0.61	8,992	\$5,485.12
Static Website	\$200.00	1	\$200.00
Email Notice	\$0.15	8,992	\$1,348.80
		Total	\$17,215.04

* Prices good for 90 days. Subject to change with the USPS Rate or change in Notice pages or Translation, if any.



PHOENIX

CLASS ACTION ADMINISTRATION SOLUTIONS

Skip Tracing & Remailing Notice Packets / Tracking & Programming Undeliverables			
Project Action:	Rate	Hours/Units	Line Item Estimate
Case Associate	\$55.00	3	\$165.00
Skip Tracing Undeliverables	\$1.25	899	\$1,124.00
Remail Notice Packets	\$1.00	899	\$899.20
Estimated Postage	\$0.61	899	\$548.51
Programming Undeliverables	\$50.00	3	\$150.00
Total			\$2,886.71

Database Programming / Processing Opt-Outs, Deficiencies or Disputes			
Project Action:	Rate	Hours/Units	Line Item Estimate
Programming Claims Database	\$135.00	3	\$405.00
Non Opt-Out Processing	\$200.00	1	\$200.00
Case Associate	\$55.00	4	\$220.00
Opt-Outs/Deficiency/Dispute Letters	\$10.00	3	\$30.00
Case Manager	\$85.00	3	\$255.00
Total			\$1,110.00

Calculation & Disbursement Programming/ Create & Manage QSF/ Mail Checks			
Project Action:	Rate	Hours/Units	Line Item Estimate
Programming Calculations	\$135.00	3	\$405.00
Disbursement Review	\$135.00	3	\$405.00
Programming Manager	\$95.00	2	\$190.00
QSF Bank Account & EIN	\$125.00	2	\$250.00
Check Run Setup & Printing	\$100.00	6	\$600.00
Mail Class Checks *	\$0.95	8,986	\$8,536.70
Estimated Postage	\$0.61	8,986	\$5,481.46
Total			\$15,868.16

* Checks are printed on 8.5 x 11 in. sheets with W2/1099 Tax Filing



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CLASS ACTION ADMINISTRATION SOLUTIONS

Tax Reporting & Reconciliation / Re-Issuance of Checks / Conclusion Reports and Declarations			
Project Action:	Rate	Hours/Units	Line Item Estimate
Case Supervisor	\$100.00	4	\$400.00
Remail Undeliverable Checks (Postage Included)	\$1.50	899	\$1,347.90
Case Associate	\$50.00	3	\$150.00
Reconcile Uncashed Checks	\$75.00	4	\$300.00
Conclusion Reports	\$125.00	2	\$250.00
Case Manager Conclusion	\$85.00	2	\$170.00
Final Reporting & Declarations	\$125.00	2	\$250.00
IRS & QSF Annual Tax Reporting * (1 State Tax Reporting Included)	\$550.00	1	\$550.00
Check to Cy-Pres	\$150.00	1	Included
Uncashed Checks to the State of California Controllers Office Estimated 60 Total Class Members	\$300.00	1	\$300.00
Total			\$3,717.90

* All applicable California State & Federal taxes, which include SUI, ETT, and SDI, and FUTA filings. Additional taxes are Defendant's responsibility.

Subtotal: \$42,643.50

